



HILLINGDON
LONDON



Cabinet

Date: THURSDAY, 26
SEPTEMBER 2013

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE, UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Councillors in the Cabinet

Ray Puddifoot (Chairman)
Leader of the Council

David Simmonds (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Health & Housing

Douglas Mills
Community, Commerce & Regeneration

Scott Seaman-Digby
Central Services

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Published: Wednesday, 18 September 2013

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Notice (5-day)

Notice of Intention to conduct business in private, any representations received and any urgent key decisions

Whilst much of the business on the agenda for this meeting will be open to the public and media to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is shown in Part 2 of the agenda. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

CABINET
26 September 2013
7pm, Committee Room 6

will be held partly in private. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. A list of the reports which are expected to be considered at this meeting in both public and private are set out in a list on this agenda and notice, including a number indicating the reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

28 clear days notice of this Cabinet meeting (part to be held in private) and the decisions to be made has been given. The only exception to this is agenda item **(no. 22) Charles Curran House**, where it was impracticable to give sufficient notice. The Chairman of the Executive Scrutiny Committee was notified in writing about this unscheduled report.

No representations have been received regarding this meeting.

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 22
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 Corporate Services & Partnerships Policy Overview Committee - Review of Crime Prevention Resources (Cllr Mills) 23 - 46
- 6 Eastcote House Buildings and Gardens Scheme - PART 1 (Cllr Bianco) 47 - 58
- 7 Local Implementation Plan 2014/15 to 2016/17 and Borough Cycling Programme (Cllr Burrows) 59 - 70
- 8 Carbon Reduction Committee Energy Efficiency Scheme - Purchase of Carbon Allowances (Cllr Bianco) 71 - 78
- 9 Quarterly Planning Obligations Monitoring (Cllr Burrows) 79 - 108
- 10 HRA Works to Stock Programme (Cllrs Puddifoot & Bianco) 109 - 112
- 11 Monthly Council Budget Monitoring (Cllr Bianco) 113 - 160

Cabinet Reports - Part 2 (Private and Not for Publication)

12	School Capital Programme Update (Cllrs Bianco & Simmonds)	161 - 174
13	Eastcote House Building and Garden Scheme - PART 2 (Cllr Bianco)	175 - 188
14	Contract Extensions: Housing support services relating to Domestic Violence, Teenage Parents and People with Complex Needs (Cllr Corthorne)	189 - 204
15	Harlington Road Depot Refurbishment (Cllr Bianco)	205 - 214
16	Award of Contract: Provision of agency workers for Professional, Technical and Administrative categories (Cllr Seaman-Digby)	215 - 220
17	Long Drive Car Park, South Ruislip (Cllr Bianco)	221 - 228
18	Contract Extension: Mental Health Accommodation-Based Care and Support Service (Cllr Corthorne)	229 - 250
19	Award of ICT contracts regarding Windows XP (Cllr Bianco)	251 - 256
20	Upgrade of the Oracle Financial Modules and extension of the Human Resources and Payroll system (Cllrs Bianco & Seaman-Digby)	257 - 262
21	Bourne Lodge, Bourne Court and Sites 1 & 2 Acol Crescent, South Ruislip (Cllr Bianco)	263 - 272
22	Charles Curran House, 36 Boniface Road, Ickenham (Cllr Bianco)	273 - 278
23	Former Yiewsley Pool, Ottersfield Road, Yiewsley (Cllr Bianco)	279 - 288

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

24 Any other items the Chairman agrees are relevant or urgent

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Minutes

Cabinet

Thursday, 25 July 2013

**Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge, UB8 1UW**



Published on: 26 July 2013

*** Come into effect on: 2 August 2013**

Cabinet Members present:

Ray Puddifoot (Chairman)

Jonathan Bianco

Keith Burrows

Philip Corthorne

Douglas Mills

Scott Seaman-Digby

Members also present:

Wayne Bridges

Brian Crowe

Peter Curling

Dominic Gilham

Paul Harmsworth

Henry Higgins

800. APOLOGIES FOR ABSENCE

Apologies were received from Councillor David Simmonds and Councillor Susan O'Brien.

801. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

Councillor Douglas Mills declared a non-pecuniary interest in Item 5 (minute 804) due to the proximity of his property to the proposed route. He remained in the room during the discussion and vote on the item.

Councillor Jonathan Bianco declared a non-pecuniary interest in Item 19 (minute 818) due to a connection with a company concerned in the report. He remained in the room during the discussion and vote on the item.

802. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The minutes and decisions of the Cabinet meeting held on 20 June 2013 were agreed as a correct record.

803. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

On behalf of the Cabinet, the Leader of the Council welcomed Mr Tony Zaman to his first meeting as Director of Adult Social Care Services.

804. HIGH SPEED 2 UPDATE

RESOLVED:

That the Cabinet:

- 1. Notes the contents of the report, including the current position in relation to the legal challenge against HS2.**
- 2. Notes the letters sent to the London Assembly's Environment and Transport Committees regarding the Government's HS2 Phase One Design Refinement Consultation as set out in Appendices 1 and 2.**
- 3. Endorses the response that has been submitted to the Government's HS2 Phase One Design Refinement Consultation as set out in Appendix 3.**
- 4. Endorses the response that has been submitted to the Government's HS2 Phase One draft Environmental Statement Consultation as set out in Appendix 4.**
- 5. Strongly appreciates the efforts of local residents groups that have been established in response to the HS2 proposal and reaffirms this Council's commitment to work closely with and support them as the campaign progresses;**
- 6. Reaffirms that the Leader of the Council can continue to take all necessary action to oppose the Government's proposals for High Speed Rail, including legal action, funding and partnerships with the 51M Group and any other local authorities / organisations; and furthermore agrees that delegated authority be given to the Borough Solicitor and the Deputy Chief Executive and Corporate Director of Residents Services to formally implement any actions directed by the Leader.**
- 7. Instructs officers to take the necessary agreed actions to oppose the Government's proposals for High Speed Rail, including joint working with the 51M Group including any further contributions to it, and to report back to Cabinet on any significant issues.**

Reasons for decisions

The Leader of the Council updated Cabinet on the Court of Appeal's decision and welcomed that leave had been granted to appeal the decision again, taking the case all the way to the Supreme Court, the highest court in England, Wales and Northern Ireland.

Cabinet thanked local residents and campaign groups for their tremendous efforts and it expressed its unequivocal commitment to continue to oppose the proposed route, which would likely to be the most significant development proposal in the Borough since the 3rd Runway.

Alternative options considered and rejected

None.

Officer to action:

Jales Tippell
Residents Services

805. REPORT FROM THE RESIDENTS' & ENVIRONMENTAL SERVICES POLICY OVERVIEW & SCRUTINY COMMITTEES 2012/13 - A REVIEW INTO LOCAL PEST CONTROL SERVICES AND THE IMPACT OF WASTE MANAGEMENT PROCESSES ON THEM

RESOLVED:

That Cabinet:

Domestic Housing

1. ask officers to request the support of the Hillingdon Registered Social Landlords Forum to encourage a provision for:
 - a) more uniform tenancy conditions to prevent pest infestation; and
 - b) improved communications to support, educate, advise and guide their residents about handling waste through 'Welcome packs' or other introductory material.
2. notes the roles of private landlords, social landlords and the Council (as a landlord) in terms of how pest infestations are dealt with effectively in tenanted properties; and work with these groups to ensure that all tenants are aware of best practice.
3. asks officers to encourage social responsibility of individual tenants and homeowners, whether in social or private sector housing, to properly manage their domestic waste to minimise pest problems through:
 - a) educational materials and leaflets;

- b) the wider use of signage to re-enforce the necessity of effective pest control and waste management;
 - c) articles in Hillingdon People twice a year to remind residents about effective ways of managing waste; and
 - d) education through schools.
- 4. in the case of persistent offenders and individuals or groups who have been reminded of their responsibilities, endorses the Council's enforcement methods to ensure that domestic waste is managed properly.
 - 5. instructs officers to send the report to the National Landlords Association and other relevant bodies, representing private sector landlords for information and to promote voluntary agreement among their members.

Pest Control Services

- 6. notes the Committee's endorsement of a new, more equitable approach to providing Pest Control Services following the BID review and the current concessions policy, which includes a free pest control service for all over 65's, disabled and those on benefits.
- 7. asks officers to ensure residents and landlords are aware of the services available from the Council to tackle pest problems, including an indication of costs. Cabinet also asks officers to encourage Registered Social Landlords to provide advice on the use of these services.

Waste Services & Enforcement

- 8. supports the education and encouragement of businesses to take full responsibility for the cleanliness of the land they occupy, as well as to comply fully with the "Duty of Care for Waste Management".
- 9. supports the continuation of enforcement and alley gating be considered in areas where there is a high level of illegal dumping of waste. These methods are positive solutions to areas of the Borough with high pest infestation and the benefits of alley gating to businesses have been positive in certain areas of the Borough.

Resident Engagement

- 10. instructs officers to ensure that, when leaflets and waste campaigns are refreshed, they promote a universal message.

Reasons for decision

Cabinet welcomed the Committee's timely review and agreed their recommendations surrounding pest control and better waste management.

The Committee had examined a number of areas, in particular how food waste generated by residents and businesses was managed prior to, during and after the collection process and recommended where improvements could be made.

Alternative options considered and rejected

The Cabinet could have decided to reject some or all of the Committee's recommendations.

Officers to action:

Nigel Dicker, Residents Services
Charles Francis, Administration Directorate

806. JOINT ADULT MENTAL HEALTH COMMISSIONING PLAN 2013/15

RESOLVED:

That Cabinet approves the Joint Commissioning Plan for Adults of All Ages with Mental Health Problems (2013-15), amended as a result of consultation.

Reasons for decision

Cabinet gave its approval to the joint plan with the NHS, aimed at improving mental health services and wellbeing, resident experience of mental health services and outcomes from treatment and support.

Alternative options considered and rejected

None.

Officers to action:

Tony Zaman, Adult Social Care
Perry Scott, Finance

807. INTEGRATING PUBLIC HEALTH IN HILLINGDON

RESOLVED:

That Cabinet:

- 1. Considers the Memorandum of Understanding (MOU) between the Council and Clinical Commissioning Group (CCG) at appendix 1 and delegates authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Social Services, Health & Housing, to make any drafting changes to it following further discussions with**

the CCG. Subsequently, Cabinet authorises the Leader of the Council to sign the final version of the MOU on behalf of the Council.

2. Notes the approach taken in Hillingdon to integrate Public Health functions in support of the improvement of the health and wellbeing of residents;
3. Notes that existing contracts are being reviewed in the light of the needs of residents and in respect of value for money;
4. Delegates full authority to the Leader of the Council, in consultation with the Corporate Director of Finance, to make all necessary decisions and sign any necessary budget virements and;
5. Delegates full authority to the Leader of the Council, in consultation with the Corporate Director of Finance, to make all necessary decisions and sign any agreements in respect of the external transfer of funds to meet local health responsibilities and needs.

Reasons for decision

Cabinet received an update on the integration of new public health services and made a number of decisions to ensure partnerships, contracts and financial arrangements with the NHS were robust, transparent and provided value for money.

Alternative options considered and rejected

Cabinet could have decided not to review contracts or put in place sound and sensible financial and partnership arrangements.

Officer to action:

Nigel Dicker, Residents Services
Kevin Byrne, Administration Directorate

808. BUDGET 2012/13 OUTTURN

RESOLVED:

That Cabinet:

1. Notes the revenue and capital outturn position for 2012/13.
2. Approves the final allocation of contingency budgets to services as set out in table 4 including the carry forward of £489k of unspent general contingency to 2013/14.
3. Approves the rephasing of £9,829k of General Fund capital and £357k of HRA capital budgets from 2012/13 as set out in tables 7 and 8 of the report.
4. Notes the Annual Treasury Report at Appendix B.

Reason for decision

Cabinet welcomed the Council's positive 2012/13 revenue & capital outturn position and agreed to re-phase capital resources to planned expenditure in cases where agreed and where planned expenditure had fallen within different financial years.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance Directorate

809. MONTHLY COUNCIL BUDGET MONITORING REPORT 2013/14

RESOLVED:

That Cabinet:

- 1. Note the forecast management budget position for revenue and capital as at Month 2.**
- 2. Note the treasury management update for Month 2 at Appendix E.**
- 3. Approves funding of the following from capital contingency budget:**
 - Hayes Civic Hall Car Park scheme (£53k), and**
 - Libraries Refurbishment scheme (£99k).**
- 4. Continue the delegated authority up until the 26 September 2013 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 25 April and 25 July 2013 Cabinet meetings, detailed at Appendix F.**
- 5. Approve the allocation of £25k of High Street Innovation Fund grant to Residents Services revenue budget in 2013/14 to continue an existing project to support independent retailers up to March 2014.**
- 6. Approve the allocation of £787k of Weekly Collection Support Scheme grant to Residents Services revenue budget in 2013/14 to introduce a food waste collection service from October 2013.**
- 7. Note that the Council has with partners secured £450k of funding from Mayor's Air Quality Fund, and approves the Council's participation in the development of detailed proposals for the use of this funding.**
- 8. Approve the allocation of £25k of Getting Young People Working grant to Children's & Young People Services revenue budget in 2013/14 to continue work with young unemployed people with behavioural difficulties to help them into work.**
- 9. Approve the submission of a funding bid into the Greater London Authority Pocket Parks programme.**

- 10. Approve the submission of a funding bid into the Sport England Community Sport Activation Fund, and delegate the final details of the bid to the Corporate Director of Residents Services to agree in consultation with the Cabinet Member for Community, Commerce and Regeneration.**
- 11. Approve the allocation of £56k of Food Standards Agency grant to Residents Services revenue budget in 2013/14 to undertake additional sampling of imported food products.**
- 12. Approve the allocation of £856k Adoption Reform Grant to the Children's Social Care revenue budget 2013/14 to increase the number of Looked After Children adopted. Furthermore, Cabinet delegate all final decisions over the allocation of the £856k to the Director of Children and Young People's Services, in consultation with the Leader of the Council and the Cabinet Member for Education and Children's Services.**
- 13. Approve the allocation of £100k of Social Housing Fraud Grant to Residents Services (HRA) revenue budget in 2013/14 to continue the existing work to reduce fraudulent use of Council Housing.**
- 14. Note that the Council has made a bid for Department of Communities and Local Government funding to tackle use of bed and breakfast accommodation to house homeless families.**
- 15. Ratify emergency contract and financial decisions made by the Chief Executive and Leader of the Council on 30 May 2013 in relation to the Ruislip Lido Enhancement Programme and Northwood Bowls Club refurbishment.**
- 16. Ratify an emergency contract decision made by the Chief Executive and Leader of the Council on 2 July 2013 in relation to the refurbishment works at Harlington Library.**
- 17. Authorise the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the relevant Corporate Director, to make all necessary decisions in respect of the utilisation of Priority Growth capital and revenue funds as required between Cabinet meetings. Such decisions to be reported to the next Cabinet meeting.**
- 18. Agree that during the intervening period between the 2013 July and September Cabinet meetings, to delegate full authority to the Leader of the Council, in conjunction with the relevant Cabinet Member(s) and Corporate Director(s), to make any policy, contractual or financial decision that would otherwise be reserved constitutionally to the Cabinet, if a delay would prejudice Council projects or service delivery. Such decisions to be reported to the next Cabinet meeting.**
- 19. That Cabinet revoke its decision on 20 June 2013 to award a 4 year contract to Cruise Minibuses Ltd to provide emergency transportation requirements and delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property & Business Services, to agree any alternative procurement for such purposes.**

Reasons for decision

Cabinet was informed of the latest forecast revenue, capital and treasury position for the current year 2013/14 to ensure the Council achieved its budgetary and service objectives.

Cabinet made a wide range of further decisions to accept a number of external grants and allocate them, vire monies, ratify a couple of emergency decisions and provide for continuity of top-level decision-making during the summer months.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance Directorate

810. SCHOOL PLACES PLANNING UPDATE

RESOLVED:

That the Cabinet:

- 1) Note the progress to date to ensure the sufficient provision of early years child care places for disadvantaged two year olds and the rising demand for primary and secondary school places and special education needs and;**
- 2) Agree proposals for meeting forecast needs are reported to a future meeting of the Cabinet for approval.**

Reasons for decision

Cabinet appreciated the need to secure sufficient early years and school places to meet the needs of children resident in the Borough. It was noted that the demand for primary, secondary and special needs school places in Hillingdon was forecast to continue growing.

Alternative options considered and rejected

None. Cabinet reiterated its continued investment in London's largest school building programme, aimed at ensuring that every child in the Borough would have a quality place at a local school.

Officers to action:

Julien Kramer, Residents Services
Dan Kennedy, Administration Directorate

811. SCHOOL CAPITAL PROGRAMME UPDATE

RESOLVED:

That Cabinet:

- 1. Note the progress made with Phases 1, 2 and 3 of the Primary School Expansion Programme.**
- 2. Approve the expenditure of up to £50,000 on surveys on the Lake Farm new school site.**
- 3. Delegate authority to the Deputy Chief Executive & Corporate Director of Residents Services, in consultation with the Cabinet Member for Education and Children's Services, to take all necessary steps on behalf of the Council to support The Chantry School in the provision of good quality education for children with emotional, social and behavioural difficulties.**
- 4. Approve a capital release of £2,195,160 for the proposed School Conditions Works Programme.**

Reasons for decision

Cabinet received an update on the primary school capital programme and made a number of decisions to progress the provision of sufficient school places, including those relating to the necessary building contracts and project funding. Cabinet also agreed to take any necessary steps to support The Chantry School.

Alternative options considered and rejected

Cabinet could have decided to delay or not progress aspects of the building programme, which would have impacted upon the Council's ability to provide sufficient school places.

Officer to action:

David Murnaghan – Residents Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

812. CONTRACT AWARD FOR MEALS ON WHEELS

RESOLVED:

That Cabinet:

- 1. Awards a 4 year contract with Apetito to provide meals to day and dining centres from the 27th September 2013 and;**
- 2. Approves the proposed model of service delivery for community meals.**

Reasons for decision

Cabinet agreed to a new, improved contract and model of service delivery for meals to elderly and vulnerable residents, following a competitive tendering exercise. The new service model would provide more choice, in particular for those with personal budgets.

Alternative options considered and rejected

Cabinet could have extended the current contract and/or decommissioned meals services from day or dining centres.

Officer to action:

Gary Collier, Adult Social Care Services
Perry Scott, Finance Directorate

Exempt Information

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813. CONTRACT AWARD FOR PREVENTIVE DROP IN AND OUTREACH SERVICE FOR DISABLED PEOPLE WITH LOW OR MODERATE NEEDS

RESOLVED:

That the Cabinet approve the award of a contract to Dimensions to provide a preventative drop in and outreach service for disabled people with low or moderate needs for a period of three years from 1st November 2013 at a total cost of £393,207.

Reasons for decision

Following a competitive tender exercise, Cabinet awarded the contract to a suitably qualified provider to provide a drop-in and outreach service to be made available to residents who do not meet the Council's eligibility criteria for social care.

Alternative options considered and rejected

Cabinet could have decided not to commission preventative services for disabled people with low or moderate needs.

Officer to action:

Gary Collier, Adult Social Care Services
Perry Scott, Finance Directorate

Exempt Information

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814. CONTRACT HIRE OF WINTER MAINTENANCE VEHICLES

RESOLVED:

That Cabinet:

- 1. Approves the award of a contract for the supply of 7 winter maintenance vehicles on a 6 monthly contract hire basis commencing on 1st October 2013 for a period of 3 years (with provision to extend for a further 2 years) to Econ Engineering Limited and;**
- 2. Requests that the Chairman of the Executive Scrutiny Committee waives the scrutiny call-in on these recommendations to ensure the Council can meet delivery target times.**

Reasons for decision

Cabinet agreed to procure vehicles for winter maintenance for salt spreading as the current vehicles were old and operating beyond their expected lifespan.

Alternative options considered and rejected

Cabinet could have decided to keep the vehicles, which would have been operationally unsound.

Officers to action:

Steve Palmer & David Fisher, Residents Services

Exempt Information

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815. REPAIR AND MAINTENANCE OF THE COUNCIL VEHICLE FLEET

RESOLVED:

That the Cabinet agrees to award a 12 month contract to METTS Ltd for the Inspection, Service and Maintenance of the Council's fleet, except those vehicles which are subject to separate arrangements because of the need for particular specialist maintenance and inspection, on a single tender action basis whilst a full tender process is undertaken.

Reasons for decision

Cabinet agreed to single tender and extension of the current contract for maintenance services for the Council's comprehensive fleet of over 200 vehicles ranging from small cars and vans to specialist commercial vehicles and plant, to provide essential services to the residents of the Borough.

Alternative options considered and rejected

Cabinet could have decided to seek competitive bids, but deemed it not commercially viable at the present time.

Officers to action:

Steve Palmer & David Fisher, Residents Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that

information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

816. CONTRACT EXTENSION FOR GENERIC CARERS SUPPORT SERVICE AND YOUNG CARERS SERVICE

RESOLVED:

That Cabinet approves a 12 month extension of the contract with Hillingdon Carers for the Carer Support Service and Young Carers Project for the period 1st April, 2014 to 31st March, 2015 at a total cost of £278.2K.

Reasons for decision

Cabinet agreed to extend the contract for carers' services, to support and maximise the amount of time carers are able to provide unpaid care, thereby reducing demand on social care services.

Alternative options considered and rejected

Cabinet could have competitively tendered using the existing service model, but considered this would be inappropriate until the Care Bill had passed through Parliament bringing about potential changes to the way such services are delivered.

Officer to action:

Perry Scott, Finance Directorate

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

817. CONTRACT EXTENSION FOR EXTRA CARE HOUSING PROVISION OF PERSONAL CARE

RESOLVED:

That Cabinet approve a 12 month extension to the contract with Sevacare to provide care services at Triscott House and Cottesmore House for the period 21st September 2013 to 20th September 2014.

Reasons for decision

Cabinet agreed to extend the current contract with Sevacare to provide value for money and continuity of service within both Extra Care schemes.

Alternative options considered and rejected

Cabinet could have competitively tendered the service.

Officer to action:

Perry Scott, Finance Directorate

Exempt Information

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818. CONTRACT AWARD FOR UXBRIDGE LIBRARY REFURBISHMENT

RESOLVED:

That Cabinet notes the outcome of the tender process from Kier Construction Ltd, and agrees to:

- 1. Award the contract in the sum of £3,913,645 inclusive of optional items to refurbish Uxbridge Library, to Kier Construction Ltd under the "Scape" National Minor Works Contractor's Framework. This is subject to contractor's tender clarifications being satisfactorily resolved by officers and the Deputy Chief Executive and Corporate Director of Residents Services being advised accordingly;**

2. Delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Members for Finance, Property and Business Services & Community, Commerce and Regeneration, to agree the value engineering options presented in the body of the report to the value of £220,000;
3. Include the additional optional items to the project as outlined in the body of the report, for the sum of £151,425;
4. Increase the allocated budget from £4,100,000 to £4,448,000;
5. Delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property & Business Services, to authorise the replacement of the sprinkler system if this proves necessary after consideration of the outcome of further testing of the sprinkler system to determine if it is fit for purpose.

Reason for decisions

Cabinet made the necessary contractual and financial decisions to continue the 'roll out' the Council's libraries refurbishment programme and the modernisation of the Borough's flagship library in Uxbridge.

Alternative options considered and rejected

Cabinet could have decided not to tender and delay the refurbishment works, which would have had consequential impact upon service delivery.

Officer to action:

Mohamed Bhimani, Residents Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

819. FRAMEWORK AGREEMENT FOR MAJOR ADAPTATIONS WORKS

RESOLVED:

That Cabinet:

- 1) Agree to establish a Framework for the delivery of adaptation works within Private Sector Housing where Hillingdon provide a full agency service to private owners and tenants, and within Council housing services for all Council adaptations. This framework agreement is to include the following five contractors:**

**Contractor 1: R R Richardson Limited;
Contractor 2: Topcoat Construction Limited;
Contractor 3: Connect Property Services Limited;
Contractor 4: Apollo Property Services Group Limited t/a Keepmoat; and
Contractor 5: Effectable Construction Services Limited.**

- 2) Agree the same set of contractors can be used on a range of general construction works across Housing and Corporate estate subject to the ongoing application of Standing Orders;**
- 3) Agree to extend the use of existing gas and central heating services provider, T Brown, to undertake all gas and central heating works related to adaptation works and;**
- 4) Delegate approval to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property & Business Services, to agree any process reviews targeted at improving the completion time for such works.**

Reasons for decision

Cabinet agreed to update arrangements with the contractors providing works to the Council's housing and estate stock.

Alternative options considered and rejected

None.

Officer to action:

Perry Scott, Finance Directorate

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

820. COLLATION & PROCESSING OF RUBBLE & HARD CORE AGGREGATES FOR HIGHWAYS FUNCTIONS

RESOLVED

That Cabinet approves the appointment of Powerday PLC to undertake the collection and processing of highways arisings, assorted rubble, hardcore materials and associated fly tipped waste from Harlington Road Depot for subsequent treatment at a Materials Recycling Facility at Old Oak Sidings, Willesden.

Reasons for decision

Cabinet agreed a contract for the processing of various materials and associated waste from highways, housing services and other operations, to be transported from Central Depot, Harlington Road for subsequent treatment.

Alternative options considered and rejected

Cabinet could have determined another processing facility or placed the materials directly into landfill.

Officer to action:

Colin Russell, Residents Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

821. LAND AT HIGHFIELD CRESCENT, NORTHWOOD

RESOLVED:

That the Cabinet authorise:

- 1. That the land be declared surplus to requirements;**
- 2. That planning consent be obtained for a residential development;**
- 3. Sale of the land on the open market, initially as leasehold, until the scheme with planning consent has been built, then sale of the freehold;**
- 4. That all future decisions regarding the site be delegated to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services.**

Reasons for decision

Cabinet agreed the sale of the site with planning consent for a residential scheme as it offered best consideration.

Alternative options considered and rejected

No alternative service use had been identified for the site.

Officer to action:

Marcia Gillings, Residents Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).

822. PARK LODGE FARM, HAREFIELD

RESOLVED:

As set out in the Cabinet report and as amended at the meeting, the Cabinet made a number of decisions regarding the tenancy arrangements at this site and delegated authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director for Residents Services, to make all other decisions required on this matter.

Reasons for decision

Cabinet made a number of decisions regarding this site.

Alternative options considered and rejected

Cabinet considered a number of options.

Officers to action:

Hannah Pivonka & Mike Paterson – Residents Services

Exempt Information

This report was included in Part II as it contained information relating to an individual, information that would likely reveal the identity of an individual and the financial or business affairs of any particular person (including the Authority holding that information). The public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

823. VOLUNTARY SECTOR LEASES

RESOLVED:

That Cabinet agrees the rent set out in the report, which is subject to negotiation with the voluntary sector organisation detailed in this report, and instructs the Deputy Chief Executive and Corporate Director of Residents Services to then commission the Borough Solicitor to complete the appropriate legal documentation.

Reasons for decision

Cabinet considered an application from a voluntary organisation and agreed to rent the property concerned at less than the full market value in accordance with the Council's Voluntary Sector Leasing Policy.

Alternative options considered and rejected

Cabinet could have chosen not to apply the Voluntary Sector Leasing Policy.

Officer to action:

Michele Henington – Residents Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

824. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.50pm

*** IMPORTANT INFORMATION**

DECISION AUTHORITY

Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the Cabinet's decisions.

The decisions of the Cabinet will therefore come into effect from 5pm, Friday 2 August 2013, with the following exception:

- **Decision on Item 15 (minute 814) – Contract Hire of Winter Maintenance Vehicles, to ensure that they can be procured by the necessary timescale. This decision comes into effect immediately, following the agreement to waive the scrutiny call-in period by the Chairman of the Executive Scrutiny Committee.**

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MAJOR SCRUTINY REVIEW: CRIME PREVENTION RESOURCES

Cabinet Member	Councillor Douglas Mills
Cabinet Portfolio	Community, Commerce & Regeneration
Officer Contact	Khalid Ahmed, Administration Directorate
Papers with report	Appendix A: Corporate Services & Partnerships Policy Overview Committee Final Report

HEADLINE INFORMATION

Purpose of report	To receive the Corporate Services & Partnerships Policy Overview Committee report on the review on crime prevention resources.
Contribution to our plans and strategies	Safer Hillingdon Partnership Plan 2011-2014
Financial Cost	Within existing budgets.
Relevant Scrutiny Committee(s)	Corporate Services & Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Welcomes the review's final report from the Corporate Services & Partnerships Policy Overview Committee and endorses their recommendations below, subject to the proposed implementation outlined in paragraphs 5-10:

RECOMMENDATIONS OF THE CORPORATE SERVICES & PARTNERSHIPS POLICY OVERVIEW COMMITTEE

- **RECOMMENDATION 1** - That the Police be asked to give consideration to the re-promotion of the Crime Prevention Bus to enable it to be used for the benefit of residents of the Borough.
- **RECOMMENDATION 2** - That the Police be asked to work jointly with Hillingdon Association of Voluntary Services on using volunteers to drive the Crime Prevention Bus to increase the opportunity for it to be used more.

- **RECOMMENDATION 3** - That Officers within the Council's Transport and Projects Team continue to work closely with the Police by pre-evaluating speed "hot spots", with the use of Council speed strips (if practical and cost effective), following which the Police will be able to deploy speed meters to catch speeding motorists and to act as deterrent to other drivers against speeding in Hillingdon.
- **RECOMMENDATION 4** - The excellent joint working which takes place between the Police Partnership Tasking Team and the Council's Community Safety and Anti-Social Behaviour Investigations Service Team, which has resulted in some outstanding results in the Borough, be praised.
- **RECOMMENDATION 5** - That in relation to the Council's CCTV services, consideration be given to providing more flexibility in the hours CCTV images are monitored, within existing staffing resources.
- **RECOMMENDATION 6** - That consideration be given to the Council applying for Compensation Orders to the Courts for those offenders who are successfully prosecuted for fly tipping within the Borough.

INFORMATION

Reasons for recommendation

The purpose of the review was to examine the effectiveness of the equipment and man-power used by the Metropolitan Police which has been funded by the London Borough of Hillingdon and to assess its effectiveness in terms of crime prevention.

In addition, the review examined the work of the Safer Schools Police Officers, the Council's CCTV service and the praised the success of the Older Peoples Burglar Alarms Scheme.

Alternative options considered / risk management

The Cabinet could decide to reject or amend one or more of the Committee's recommendations or implement them in a variety of ways.

Supporting Information

1. The terms of reference of the review were as follows:

- To identify the equipment which the Council helps fund for use by the Police in Hillingdon
- To assess the effectiveness and value for money to the Council on this funding of police equipment
- To assess the impact (if possible) the various types of equipment have had on crime in the Borough
- To understand the relationship between the Police and the Council in terms of the influence the Council has on the deployment of the equipment in the Borough
- To assess the impact the new local policing model will have on the deployment of this equipment
- To assess the role of the Police Officers funded by the Council
- To look at the work of the Safer Schools Police Officers and the impact of the Leader of the Council's initiative on the Older Peoples Burglar Alarms Scheme.

2. The Corporate Services & Partnerships Policy Overview Committee held meetings on 28 March, 30 April and 10 June 2013 and received evidence and background information from the following witnesses:-
 - Ed Shaylor - Community Safety and Anti-Social Behaviour Investigations Service Manager – LBH.
 - Sergeant Allyson Keith - Safer Schools - Metropolitan Police.
 - PC Dave Tennyson - Metropolitan Police.
 - Liz Jones - Community Safety and CCTV Manager – LBH.
 - Inspector Kevan Baylie - Local Policing Team, South Cluster – Partnership Inspector.
3. It was noted that the Council has provided funding for Hillingdon Police for two CCTV vehicles, a Crime Prevention Bus, four Speed Meters and 11 police officers, which form the Police Partnership Tasking Team. The review provided the Committee with an opportunity to assess the effectiveness of these resources for the residents of the Borough.
4. This is a review which began in the previous Committee cycle in 2012/2013 and was concluded in this year's Committee cycle.

Proposed Implementation of Recommendations

5. The Cabinet Member for Community, Commerce and Regeneration has considered the recommendations of the Committee's review and proposes the following in terms of their implementation.
6. Recommendations 1 and 2 – Noting that Hillingdon Police welcome the continued availability for use of the Crime Prevention Bus, the Council is supportive of using new ways to promote safety advice to residents, in particular using it to market Council related initiatives, such as the Older People's Burglar Alarm. Exploring links with HAVS to find additional drivers will assist in this.
7. Recommendation 3 – Road Safety has always been a top priority for the Council. The Transport and Projects Team already work closely with police on speeding across the Borough. After speed strips have been used by the Council for road safety, many of which are generated through Ward Panels or the Petition Hearing process, looking at ways to improve the sharing of speed information to police about problem or hotspot areas will ensure residents see a continued effort by local agencies to tackle the problems they have raised. Officers will explore this, in conjunction with the Cabinet Member for Planning, Transportation and Recycling.
8. Recommendation 4 – The Cabinet Member welcomes the Committee's endorsement of the strong and effective partnership work between the Police Partnership Tasking Team and the Council's Community Safety and Anti-Social Behaviour Investigations Team. It should be noted that Cabinet, on 20 June 2013, gave approval to provide further grant funding to the Metropolitan Police Service under Section 92 of the Police Act 1996 to be used for the provision of enhanced police services within the London Borough of Hillingdon.
9. Recommendation 5 – The Cabinet Member continually reviews the operation of the CCTV control room to ensure its operation effectively responds to police, security and other community safety priorities and will give further consideration to the Committee's findings in its report.

10. Recommendation 6 – The Cabinet Member, in conjunction with the Cabinet Member for Finance, Property and Business Services, will explore this recommendation to see whether not the Council can re-cover the costs of the removal of fly-tipping with the caveat that by undertaking such legal action, the overall resource impact on the Council is neutral or generates income which can be re-used in appropriate areas. This will be discussed with the Court through appropriate channels.

Financial Implications

It is anticipated that the implementation of the Committee's recommendations could be contained within existing budgets, however if the Cabinet were minded to make a significant change to the Council resources allocated to crime prevention this would need to be included in the Medium Term Financial Forecast process for 2014/15 and beyond.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The recommendations will provide further enhancements to Council funded crime prevention resources by Hillingdon Police, which would be for the benefit of the residents of the Borough.

Consultation Carried Out or Required

The Committee took evidence from a range of witnesses as described in the review report.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above.

Legal

The underlying theme in the report of the Corporate Services and Partnerships Policy Overview Committee is the effective partnership working between the Council and the police which has its statutory origin in the Crime and Disorder Act 1998 as amended by the Police and Justice Act 2006. The objective of this partnership is to develop and implement strategies to tackle crime and disorder.

There is a recommendation in the report that consideration be given to the Council applying for Compensation Orders to the Courts for those offenders who are successfully prosecuted for fly tipping within the Borough.

There is a statutory power to apply to a Magistrates Court for Compensation Orders. Section 130 of the Powers of Criminal Courts [Sentencing] Act 2000 provides that a Court by or before which a person is convicted of an offence, instead of or in addition to dealing with him in any other way, may on application or otherwise, make an order requiring him to pay compensation for any loss or damage resulting from that offence. The compensation shall be of such amount as the Court considers appropriate but shall not exceed £5,000.

BACKGROUND PAPERS

NIL

Crime Prevention Resources

Report of the Corporate Services & Partnerships Policy Overview Committee



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Chairman's Foreword

The Committee's initial thoughts were to undertake a review into the crime prevention resources which this Council provided to our strategic partners, Hillingdon Police. The resources are provided to benefit the residents of the Borough and provide a useful tool for the Police in the fight against crime and disorder. The Committee welcomed and acknowledged the good partnership work which is taking place between the Council and the Police and that the resources this Council have provided for crime prevention are still being used for the good of the residents of the Borough.

As the review progressed, the Committee also received information on other general crime prevention measures which provided Members with additional information and a greater understanding of the work taking place. The Committee noted the great satisfaction which residents had received from the Older Peoples Burglar Alarms scheme and the good work which the 9 Safer Schools Police Officers performed working with the Borough's schools.

I would like to thank the witnesses who gave evidence to the Committee and to the officers who expertly supported us during this review.

I am pleased to submit the review's recommendations to Cabinet for its endorsement.



Councillor Richard Lewis – Chairman of the Corporate Services & Partnerships Policy Overview Committee

A handwritten signature in blue ink, appearing to read 'R.A. Lewis'.

RECOMMENDATIONS

RECOMMENDATION 1:

That the Police be asked to give consideration to the re-promotion of the Crime Prevention Bus to enable it to be used for the benefit of residents of the Borough.

RECOMMENDATION 2:

That the Police be asked to work jointly with Hillingdon Association of Voluntary Services on using volunteers to drive the Crime Prevention Bus to increase the opportunity for it to be used more.

RECOMMENDATION 3:

That Officers within the Council's Transport and Projects Team continue to work closely with the Police by pre-evaluating speed "hot spots", with the use of Council speed strips (if practical and cost effective), following which, the Police will be able to deploy speed meters to catch speeding motorists and to act as deterrent to other drivers against speeding in Hillingdon.

RECOMMENDATION 4:

The excellent joint working which takes place between the Police Partnership Tasking Team and the Council's Community Safety and Anti-Social Behaviour Investigations Service Team which has resulted in some outstanding results in the Borough, be praised.

RECOMMENDATION 5:

That in relation to the Council's CCTV services, consideration be given to providing more flexibility on the hours CCTV images are monitored. If feasible, this be achieved within existing staffing resources.

RECOMMENDATION 6:

That consideration be given to the Council applying for Compensation Orders to the Courts for those offenders who are successfully prosecuted for fly tipping within the Borough.

BACKGROUND

Reducing the risk and fear of crime is a task for the Police and its Strategic Partners to work together on. The London Borough of Hillingdon as a Strategic Partner to the Police provided resources and equipment to Hillingdon Police for crime prevention purposes in the Borough. This arrangement is ultimately beneficial to the residents of the Borough.

With this in mind, the review set out to understand what resources the Council provided for use by Hillingdon Police, and the impact this resource has had on crime prevention within the Borough.

In summary the Council has funded for Hillingdon Police, two CCTV vehicles, a Crime Prevention Bus, four Speed Meters and 11 police officers which form the Police Partnerships Tasking Team. The Committee set out to look at the effectiveness of these resources in the fight against crime.

Also as part of the review, the Committee looked at other crime prevention resources and measures which were related to the review. These included looking at the role of the Safer Schools Police Officers, the Leader of the Council's initiative on the Older Peoples Burglar Alarms Scheme and the Council's CCTV service. These areas were not resourced directly by this Council to the Police, but were connected to the joint working and partnerships work which took place between the Council and the Police, and were associated and related to crime prevention in the Borough.

The review supported the Council's partnership with the Police and also contributed to the Safer Hillingdon Partnership Plan 2011-14, which is the statutory crime and disorder partnership for Hillingdon.

OBJECTIVES

The purpose of the review was to examine the effectiveness of the equipment and man-power used by the Metropolitan Police which has been funded by the London Borough of Hillingdon and to assess its effectiveness in terms of crime prevention.

In addition the review examined the work of the Safer Schools Police Officers, the Council's CCTV service and the success of the Older Peoples Burglar Alarms Scheme.

The **Terms of Reference** of the review were as follows:-

- To identify the equipment which the Council helps fund for use by the Police in Hillingdon.
- To assess the effectiveness and value for money to the Council on this funding of police equipment.
- To assess the impact (if possible) the various types of equipment have had on crime in the Borough.
- To understand the relationship between the Police and the Council in terms of the influence the Council has on the deployment of the equipment in the Borough.
- To assess the impact the new local policing model will have on the deployment of this equipment.
- To assess the role of the Police Officers the Council funds.
- To look at the work of the Safer Schools Police Officers and the impact of the Leader of the Council's initiative on the Older Peoples Burglar Alarms Scheme.

The key issues for the purposes of the review was to gather information on the types of equipment and the level of resource this Council funds for Hillingdon Police and whether the Council receives value for money in its use in the Borough.

Another key issue was whether the Council as a Strategic Partner to the Police, had any influence on the decisions regarding deployment of this resource.

EVIDENCE AND ENQUIRY

The Committee held witness sessions on 28 March, 30 April and 10 June 2013 and received evidence from:

Ed Shaylor - Community Safety and Anti-Social Behaviour Investigations Service Manager – LBH.

PC Allyson Keith - Safer Schools - Metropolitan Police.

PC Dave Tennyson - Metropolitan Police.

Liz Jones - Community Safety and CCTV Manager – LBH.

Inspector Kevan Baylie - Local Policing Team, South Cluster – Partnership Inspector.

Crime Prevention Resources

At the first meeting, the Committee received a presentation from the Council's Community Safety and Anti-Social Behaviour Investigations Services Manager which provided the Committee with details of the resources which this Council helped fund towards Hillingdon Police and the fight against crime.

CCTV Vehicles

The Committee was informed that the first of two CCTV vehicles were purchased by the Council in 2003. The cost was £55,000 for the CCTV equipment with the vehicle itself costing in the region of £30,000 which included a service package.

The first vehicle being fully liveried¹ could only be driven by police personnel. After purchase by the Council it was handed over to the Metropolitan Police who became the registered keeper and covered all maintenance, insurance and road tax costs.



¹ A **livery** [/ˈlɪvəri/](#) is a [uniform](#), insignia or symbol adorning, in a non-military context, a person, an object or a [vehicle](#) that denotes a relationship between the wearer of the livery and an individual or corporate body

The vehicle was a Vauxhall Movano van with Met Police livery and London Borough of Hillingdon logos. Being fully liveried it was found that its usefulness was mainly as a deterrent and tended to have the effect of displacing trouble makers out of an area to which it was deployed. It was of less value in producing evidence for criminal investigations due to its visibility.

The Committee was informed that historical documents suggested that it was used to good effect since being purchased by the Council and donated to the police, but there were some initial problems associated with confusion over driving classification and which police personnel were authorised to drive it; lack of 'ownership'; day to day administration; difficulty with garaging. With this in mind, in August 2005, a Police CCTV van manager was appointed with the task of raising the profile and to increase the use of the van and this was successful with a PC solely responsible for the van and making sure drivers looked after it.

The Committee was informed that initially only qualified Response Drivers were allowed to drive the van but this changed to allow other Police Staff including PCSOs and Special Constables to act as drivers.

Following the success of the first van, a second van (Mercedes Vito model) was purchased second hand in 2006 with CCTV equipment already installed. The cost was £32,000 plus £12,000 for 5 years service package.

It was chosen to be smaller in size and only "semi-liveried" to make it more effective by being less visible and easier to park in small spaces. In 2009, Automatic Number Plate Recognition equipment was added to the second vehicle at a cost of £11,500.

The second vehicle's ownership was retained by the Council which therefore meant the Council paid road tax and maintenance costs (since the expiry of the 5 year service package in 2012) which were in the region of £1,000 per year, although insurance was covered by Met Police's fleet policy whilst their staff were driving it. The Committee was informed that no Council staff had used the vehicle since its purchase and therefore was solely used by the Police.



The Committee was informed that the Automatic Number Plate Recognition (ANPR) in the Mercedes was installed in the stand alone vehicle to provide a

mobile ANPR resource, using an independent provider. It was reasonably effective for a time but there were interference issues with the CCTV and other electrical equipment which meant that several repairs were necessary as it became older which are now not cost effective. Therefore it is mainly used for deterrence purposes.

The Committee was informed that in relation to the silver Mercedes van, this had now been allocated to the schools section operating out of Harefield Police Office, and the larger white CCTV van was kept at Hayes and was regularly used most days as a useful deterrent tool.

The Police reported that the two CCTV vans were valuable deterrent resources which were used most days and the presence of the vehicles deployed in troublesome areas worked very well.

Crime Prevention Bus

The Crime Prevention Bus was purchased in 2003 at a purchase cost of around £34,000. The resource was operated by and liveried for the "Hillingdon Crime Prevention Panel" which was a sub-group of Hillingdon Community and Police Consultative Group. The Panel had now wound up as crime prevention was now effectively run by the Council and Police jointly under the Safer Hillingdon Partnership.

The Council had taken over ownership of the vehicle and was the registered keeper. Road tax and maintenance were covered under the Council's fleet management arrangements at a cost of about £1,000 per year.

The Committee was provided with details of the Crime Prevention Bus usage for the year 2010 which indicated that the resource was fully utilised all year round. The bus was used on over 150 days of the year at a variety of events such as at Safer Neighbourhood Team events throughout the Borough, crime prevention days, at supermarkets, RAF Uxbridge, Hillingdon Hospital, at shopping parades in the Borough, at the Uxbridge Auto Show, at Hayes End Recreation Park Fun Day and a number of Christmas projects.

Previous to the last 12 months, the vehicle was still heavily used by Police Crime Prevention Officers and Safer Neighbourhood Teams for public events, dispensing crime prevention advice and re-assurance. However, over the last 12 months its use had dropped significantly due to pressures on Safer Neighbourhood Teams and the shortage of qualified available Police Officers that could legally drive the vehicle.

Although the vehicle was 10 years old and maintenance costs were likely to rise in future years, the vehicle had a relatively low mileage and the only cost to the Council, was the revenue costs.

The Committee agreed that the resource should still be used by the Police as it was a useful resource which could be used to continue the promotion of crime prevention. Reference was made to a shortage of available Police

Officers that could legally drive the vehicle and the Committee suggested that volunteers could be sought to help the Police use the resource which would be beneficial for residents of the Borough.

The Police would be prepared to work with the voluntary sector to look at increasing the use of the vehicle.



RECOMMENDATION 1:

That the Police be asked to give consideration to the re-promotion of the Crime Prevention Bus to enable it to be used for the benefit of residents of the Borough.

RECOMMENDATION 2:

That the Police be asked to work jointly with Hillingdon Association of Voluntary Services on using volunteers to drive the Crime Prevention Bus to increase the opportunity for it to be used more.

Speed meters

The Committee was informed that four speed meters were purchased in 2010 costing £2,000 each. These were in the hands of Safer Neighbourhood Teams to use when speeding traffic was an issue in their wards. They could be used with the intention of issuing penalty charges and penalty points for speeding. This required the officers who used the equipment to be formally trained so that enforcement would stand up to scrutiny, and also for the meters to be formally calibrated for accuracy, which had to be done at requisite intervals.

The Committee was informed that this had been a barrier to the meters being used as frequently as might be desired. The current Borough Commander was supportive of using them more often without the intention to impose the penalties.

The meters could then be used by a wider range of officers and without re-calibration. The officer would take a speed reading, a vehicle stop would be executed and “words of advice” would be imparted to the driver about his or her speed. It was hoped that this kind of stop by a uniformed officer would be effective against all but the most hardened law breaker. Police would still have powers which could be used for more serious driving offences such as driving without due care and attention which would not require a speed meter.

The Committee was informed that there were currently 65 police officers who had been trained to use the equipment and there was a regular training programme which ensured the required officers were trained.

However, the use of the speed meters had been sparse this last year which had been due to the abstractions from the SNT caused by a management decision to bolster the response teams to enable compliance around the “I” and “S” grade calls.

In addition, as with other elements of local policing, the London Olympics had had a huge impact on the policing priorities, with large numbers of Hillingdon Police Officers being drafted in to help with the huge policing operation which ensured the Games were safely policed.

The Committee was reassured that resources were now re-focused on Hillingdon Borough. Reference was also made to the positive impact which the new local policing model would have on local policing, with more officers out on the streets.

The Committee was informed that speed meters were deployed mostly at requests made at Ward Panel meetings. Discussion took place during the review on putting in place an efficient procedure to enable the deployment of speed meters to act as a greater deterrent to speeding.

A suggestion which was mooted was the possibility of putting in place a protocol, whereby the local authority and police worked closely to assess recommendations for the use of speed meters. This was when there had been a request for the use of the equipment if speeding was suspected. A suggestion was that there should be greater use of “speed strips” which could be used to gather data to justify the use of speed meters.

Officers from the Council’s Transport and Projects Team advised that the speed surveys the Council commissioned were individual ones, on an ‘as-and-when-needed’ basis and typically cost the Council around £75 to £85 a tube. These “speed strips” were not installed by the Council but by outside companies. These had to be tendered and so the prices were indicative only.

The Council could not use “speed strips” to monitor speeds and traffic volumes on a 'continual' ongoing basis as they were installed for a set period of up to ten days at a time, and they were used to record all traffic movements in that period on a 24/7 basis, often in the wake of a petition or road safety request.

Reference was made to the Council already sharing the data when it was received with the local SNT so that they could use it to inform the basis of any targeting they wished to consider. For example, if the data showed that there were habitual speeders at, say, two o'clock in the morning or perhaps some other off peak period, then this could be helpful to the police in knowing when to turn up on site.

Officers welcomed more dialogue with the Police and if they and the Council could agree on some suitable target 'hot spot' sites this protocol could be developed.

RECOMMENDATION 3:

That Officers within the Council's Transport and Projects Team continue to work closely with the Police by pre-evaluating speed “hot spots”, with the use of Council speed strips (if practical and cost effective), following which, the Police will be able to deploy speed meters to catch speeding motorists and to act as deterrent to other drivers against speeding in Hillingdon.

Police Partnership Tasking Team

The Committee was informed that the London Borough of Hillingdon had a grant funded agreement with the Metropolitan Police Service under S92 of the Police Act 1996, which provided 1 sergeant and 10 constables in a Police Partnership Tasking Team.

The Police Partnership Tasking Team was tasked through the fortnightly Police Borough Tasking and Co-ordinating Group, which was attended by the Council's Service Manager for Community Safety and Anti-Social Behaviour.

The tasks for the Police Partnership Tasking Team were therefore agreed on a regular basis with the Council to tackle issues of joint concern for the Police, the Council and residents. Two members of the Team worked specifically on anti-social behaviour.

The majority of the Team's work was on Anti-Social Behaviour and the Committee noted that there was an excellent working relationship with the Council's Community Safety and Anti-Social Behaviour Investigations Service Team.

The Police representative who provided the Committee with details of the Team reported that in relation to Anti-Social Behaviour, the work the Team did involved research, preparation and applying for and presenting Anti-Social Behaviour Orders (ASBO) and Criminal Ant-Social Behaviour Orders at Court.

Work also took place on Acceptable Behaviour Contracts. These were early intervention measures and a breach of one of these was used as evidence to support an application for an ASBO.

Other areas the Team worked on included working in partnership with Safer London and the Business Intelligence Unit on the management of information on gangs.

New Local Policing Model

Throughout the review reference was made to the new Local Policing Model which was to be introduced in late June 2013. This new model was a response to these difficult economic times and the model's aims would be to make the police more efficient and to reduce funding by 20%, to increase customer satisfaction by 20% and to reduce crime by 20%.

The critical element of the model would be an increase of Police Constables throughout London, with Hillingdon having an extra 50 Police Constables by 2015. This would bring the total up to approximately 530 throughout the Borough. This new model would have a positive impact on the police work in the Borough, which would include the Police Partnership Tasking Team.

The Committee was heartened to hear of the very close working relationship which existed between the Council and the Police Partnership Tasking Team and this was evidenced by the daily intelligence meetings which took place where information was shared between the Council and the Team. In addition monthly meetings took place between the Police and the Anti-Social Behaviour Investigation Team (ASBIT).

The Police worked with ASBIT with troubled families in terms of visits, warrants and liaison with the Safer Neighbourhood Teams.

Reference was made to the joint patrols which took place with the Police and Council officers which worked very well with outreach workers sometimes involved. The Committee was provided with examples of police operations which took place which involved operations on anti-social behaviour, drugs, street drinking, noise and these were very successful in terms of prevention and reduction of crime.

RECOMMENDATION 4:

The excellent joint working which takes place between the Police Partnership Tasking Team and the Council's Community Safety and Anti-Social Behaviour Investigations Service Team which has resulted in some outstanding results in the Borough, be praised.

London Borough of Hillingdon CCTV Service

Related to crime prevention and the review the Committee undertook, was this Council's CCTV service. The Committee thought that it was important to understand more about this service as it was connected to the joint working between the Police and the Council, in relation to crime prevention.

The Committee was informed that there were over 700 CCTV cameras throughout the Borough which were managed by the Council. These were located on housing property, were used as part of public safety and bus lane enforcement, used in car parks, around parks and open spaces, around the Civic Centre and around the Manor Farm complex.

The Council's website provided residents with details of where the cameras were located.

<http://www.hillingdon.gov.uk/findmynearest?lnk=6>

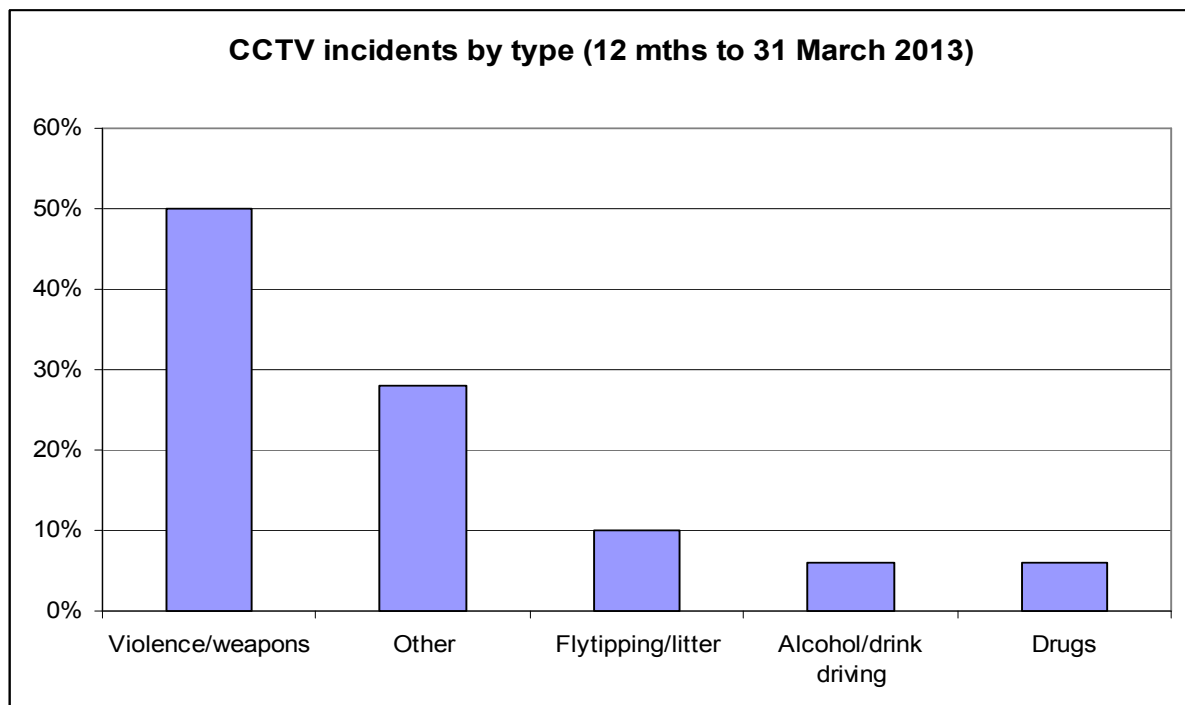
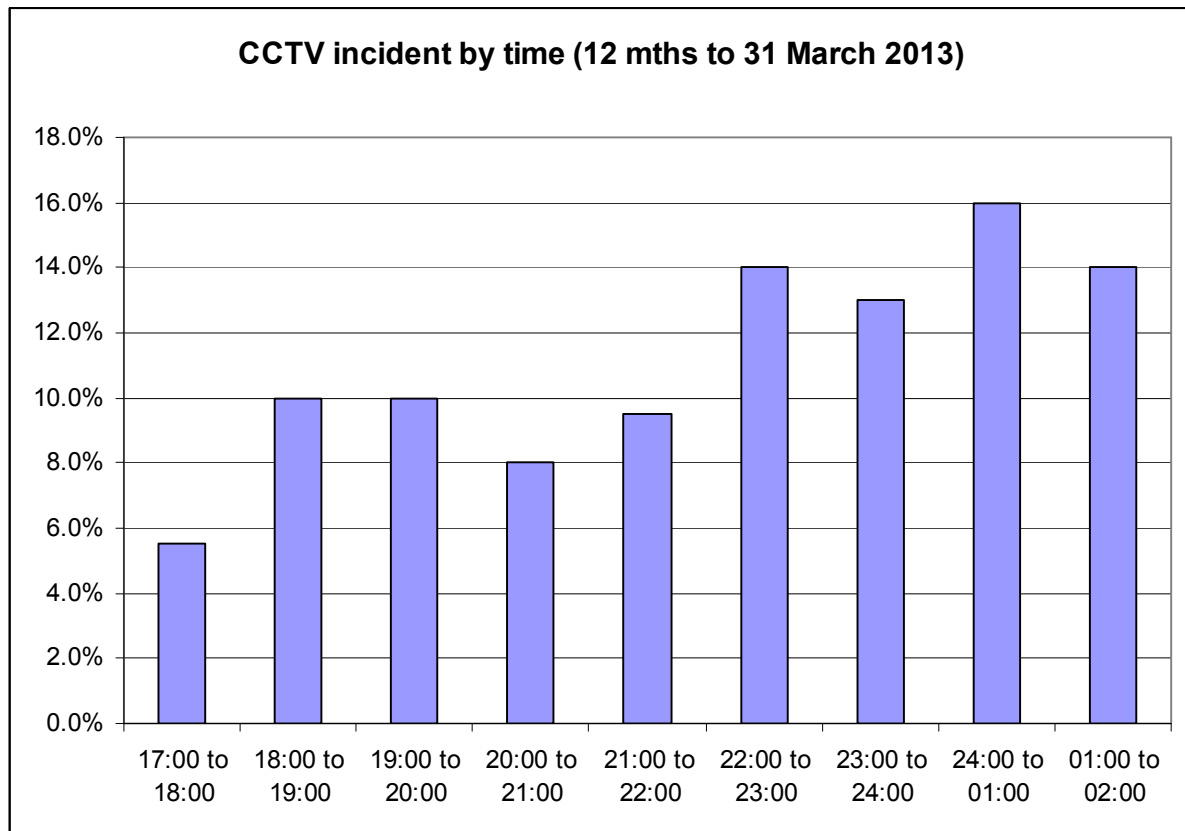
Each set of cameras was managed by different Council service areas. These included 380 for housing, 100 for public safety, 40 for the Civic Centre, 91 for Car Parks, 35 for Manor Farm and 79 for Green Spaces.

Once the Council's Library refurbishment programme had been completed, there would be an additional number of cameras which would be managed by this service.

The recording of the footage of the public safety cameras took place 24 hours a day. However, the cameras were monitored between the hours of 5.00pm till 2.00am.

The Committee was provided with details of the number of calls which were received to the CCTV room between monitoring hours.

Incidents involving CCTV staff (where CCTV staff have alerted other internal or external partners, or where other partners have asked for assistance from CCTV).



The Committee fully understood the staff and cost implications of the re-introduction of 24 hour monitoring but asked whether consideration could be

given to more flexibility on the hours monitored, to ensure maximum coverage of particular “hot spot” hours. This could be to extend the monitoring of hours to include after 2.00am when some of the late night establishments were closing.

RECOMMENDATION 5:

That in relation to the Council's CCTV services, consideration be given to providing greater flexibility on the hours CCTV images are monitored. If feasible, this be achieved within existing staffing resources.

CCTV and Fly Tipping

The Committee was informed that there were 11 cameras in the Borough which were used for fly tipping hotspots. Members were informed that in 2009 the Council managed to obtain 50 fly tipping prosecutions but since the introduction of the late afternoon / early evening only monitoring, there had been no prosecutions.

In response to a question, Members were informed that Fly Tipping had to be prosecuted through the Courts (s.33 Environmental Protection Agency (EPA) 1990 offences do not have a fixed penalty notice option whereas littering under s.87 EPA does).

The Courts could fine the defendant but this income did not come to the Council, it was retained by HM Courts Service. The Council only received an amount up to, and not more than, its actual costs in bringing the prosecution to court.

The Committee did express some concern at the costs to the Council of the removal of fly tipping and it was asked that consideration be given by officers to the Council applying for compensation from those offenders who had been prosecuted for fly tipping.

Officers confirmed that the Magistrates' Court had jurisdiction under section 130 of the Powers of Criminal Courts (Sentencing) Act 2000 to award compensation to anyone who suffered "loss or damage" resulting from a criminal offence.

The Council could include a summary of the costs that it has incurred in the witness statement that is used in the criminal proceedings, and this could also include the costs of the removal of fly tipping.

RECOMMENDATION 6:

That consideration be given to the Council applying for Compensation Orders to the Courts for those offenders who are successfully prosecuted for fly tipping within the Borough.

To enable the Committee to understand the CCTV service more, Members of the Committee visited the CCTV control room at the Civic Centre. Whilst the Committee was viewing the footage in the control room, reference was made to the visibility required for CCTV cameras and Members noted that there required co-operation from other organisations to ensure that the visibility of the cameras were at their optimum. It was noted that this was not always the case.

CCTV – Conversion from analogue to digital

The Committee was informed that for 2013/14 there would be a major CCTV project with the conversion of more cameras from analogue to digital. This would enable the transmission of images from cameras to local libraries using wireless technology. Images could then be stored on library internet servers and images would then be retrieved from the library server to the CCTV room over the existing internet connection.

The benefits of digital conversion would be:

- Reduction of revenue costs as digital cameras would cost around £315 per annum for each camera whereas for analogue fibre rental for existing cameras, the cost was currently £800 per camera.
- Business continuity would be improved.
- Flexible working location for staff.
- There could be the possibility of sharing access of images with the Police. Further investigation would be needed in terms of the Data Protection implications and the additional costs which would result.

For purposes of the review, the Committee welcomed the opportunity of digital images being shared with the Police which was a good example of the joint working which took place on crime prevention between the Police and the Council.

The Committee also raised the possibility of investigating whether other organisations or agencies within Hillingdon could also access these digital images which would reduce costs and increase further the prevention of crime.

Reference was made to the 11 mobile CCTV cameras which were managed by the Community Safety Team. Most of these were located around the

Borough as a result of Police information on anti social behaviour hotspots and were positioned for a period of between 8 and 12 weeks at a time.

Other Crime Prevention Resources

During the review, the Committee also requested information on other areas which formed part of the fight against crime, and these involved the Safer Schools Police Officers and the Council's Older Peoples Burglar Alarms Initiative. Although these two areas did not involve direct funding from this Council to the Police, these were two areas which were linked to crime prevention and the Police / local authority relationship.

Role of Safer Schools Police Officers

The Committee was informed that there were 9 Safer Schools Police Officers, with one each allocated to the following groups of schools:-

- Hillingdon Tuition Centre, Chantry School, Harefield Academy, The Douay Martyrs School.
- Queensmead School, Vyners School, Bishop Ramsey C of E Secondary School, Ruislip High School.
- Northwood High School, Haydon School.
- Swakleys School, Abbotsfield School, Hillingdon Manor School.
- Rosedale College, Parkside College, Hewins College.
- Harlington Community School.
- Stockley Academy, Bishopshalt School.
- Uxbridge High School, Meadow High School.
- Barnhill Community High School, Guru Nanak Sikh Secondary School.

Generally each officer was deployed from 9.00am till 5.00pm every school day to ensure each school was problem free. The Committee was informed that most anti-social behaviour / crime problems occurred outside of school hours, generally after school, and dependent on the level of the problem, teams of Safer Schools Police Officers could be deployed to incidents.

During school hours, officers patrolled schools, ensuring the vicinity of schools were problem free. Outside of school term times the officers became a Borough resource and were deployed accordingly.

Liaison took place with Transport Police and schools to ensure good communication took place to ensure joined up working.

The Police had a limited role inside of schools, as general school discipline was the responsibility of teaching staff. However, the Police did intervene if offences occurred, and dependent on the offence, cautions were issued to offenders.

The Police assisted with the Truancy patrols and were used as a deterrent to truancy.

Older Peoples Burglar Alarms

This initiative started in 2008 when initially, an agreement was made with Age Concern to fit free burglar alarms for elderly residents, using Age Concern's Handyman. The scheme has proved popular, and the demand for the alarms outstripped Age Concern's ability to deliver fittings in a timely manner, so approval for a contracted out service was obtained from year two onwards.

The Committee was informed that in Phases 1 to 5, 4,000 alarms had been fully installed, in Phase 6, 500 alarms would have been fitted by mid April 2013. For Phase 7, 1,000 alarms have been ordered and would be installed during 2013/14 making 5,500 alarms in total.

The Committee was informed that the Council had an agreement with the installers to carry out a free service and battery replacement in the internal movement detectors (room sensors) 18 months from the date of installation. After this, recipients of alarms would be responsible for all maintenance of the alarm unit (including battery replacement) and any costs involved and this was explained at the outset.

All recipients of burglar alarms through the Hillingdon Council scheme were entitled to a discount of 10% off of any purchases from Response Electronics and also received a free Home Fire Safety visit from Hillingdon Fire Service.

Positive Impact

It was acknowledged that it was difficult to quantify the impact on crime prevention within the whole Borough of the Burglar Alarm Scheme, as there were only 5,500 alarms that had been fitted. This equated to less than 5% of the households in the Borough. However, it would be realistic to expect that the homes which had taken part in the scheme, and the elderly residents who lived in these homes, felt safer and more secure, with the fear of crime reduced. This was reflected in the results of the burglar alarm satisfaction survey which are detailed below.

Burglar alarm satisfaction survey

Every alarm recipient is asked to complete a short paper survey once their alarm has been fitted and 1,408 responses have been received (August 2013)

Age of recipient:

Aged 65-70	= 31.5% (n = 443)
Aged 71 – 80	= 44% (n = 622)
Aged 81 – 90	= 20.5% (n = 289)
Aged 91+	= 2% (n = 27)
No age given	= 2% (n = 27)

Were you worried about being burgled before you had an alarm fitted?

Very	= 29%
Fairly	= 59%
Not very	= 9%
Not at all	= 3%

How much did this worry impact on your life?

Great extent	= 17%
Some extent	= 52%
Little extent	= 26%
Not at all	= 5%

To what extent are you worried about burglary now, after you had an alarm fitted?

Very worried	= 0.4%
Fairly worried	= 10%
Not very worried	= 58%
Not at all worried	= 28%

Do any of these statements apply to you after you had an alarm fitted?

I am less scared of being burgled	= 48%
I feel safer in my home	= 77%
I sleep better	= 33%
It's made no difference	= 2.6%

Are you happy with alarm?

Yes	= 98%
No	= 1%
No reply	= 1%

EASTCOTE HOUSE BUILDINGS AND GARDENS SCHEME (Part 1)

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Officer Contact	Charmian Baker, Residents Services
Papers with report	Appendix - Master Plan, Eastcote House Gardens

ACCESS TO INFORMATION

This report is public. However, the detailed financial breakdown of the project referenced within this report is shown in private part of this agenda to ensure taxpayers and the Council receive Value for Money in any forthcoming procurement exercises.

1. HEADLINE INFORMATION

Summary	The Heritage Lottery Fund have accepted the Council's Stage 2 bid for the project at Eastcote House Gardens and awarded the sum of £1,280,600 towards Stage 3 of the project: the delivery phase. This report seeks approval to accept this award on the basis of the proposed match funding package; to retain the previous consultants; to go out to tender for the contractors for the capital works and to appoint a Project Manager to oversee the site works.
Contribution to our plans and strategies	Contributes to the Sustainable Communities Strategy and Council Plan Corporate objectives including: <ul style="list-style-type: none">• maintaining local heritage;• ensuring heritage and natural environment are protected and enhanced• expanding cultural and sports activities• extending opportunities for older people to participate in leisure, recreational and cultural activities• working in partnership to maximise the effective use of resources• reducing anti-social behaviour.
Financial Cost	Under the Stage 3 delivery proposals for the development of Eastcote House Gardens the Council will incur expenditure of £1,500,106, of which £1,303,100 will be met from grants and external contributions, including the Heritage Lottery Fund Stage 3 grant now awarded, and £197,006 will be met from Council resources. Of this, £132,006 has already been identified in existing programmes, leaving £65,000 as an additional unfunded commitment until such time as income generating opportunities are operational on the developed site.

Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	Eastcote and East Ruislip

2. RECOMMENDATIONS

That the Cabinet:

- 1) Accepts the Heritage Lottery Fund (HLF) award of £1,280,600, on the basis of the proposed match funding package, and authorises the delivery stage of the project for the refurbishment of the listed buildings, provision of additional facilities and the upgrading and interpreting of the park at Eastcote House Gardens, for community and educational use;**
- 2) Approves the addition of £995,050 to the Council's capital programme for 2013/14 and 2014/15 for the new capital expenditure that will be incurred under the proposed funding package, financed from HLF and other grants and Section 106 contributions;**
- 3) Authorises the Deputy Chief Executive & Corporate Director of Residents Services to make any necessary decisions to retain the consultants for the delivery phase, specifically Land Use Consultants up to a cumulative value of £135,192 and AOC Archaeology up to a cumulative value of £67,425;**
- 4) Notes that there will be a number of forthcoming procurement decisions, including the works contractor, and agrees that the Deputy Chief Executive & Corporate Director of Residents Services appoint a suitable Project Manager to oversee the site works and;**
- 5) Delegates all necessary procurement decisions for this project that are ordinarily reserved to the Cabinet to the Leader of the Council and Cabinet Member for Finance, Property & Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, to ensure swift project delivery.**

Reasons for recommendation

The Council has been successful in its Stage 2 Bid to the Heritage Lottery Fund (HLF) for the project at Eastcote House Gardens. The award of £1,280,600 represents 78% of the total eligible project cost of £1,650,106 for works of repair and improvement and a programme of community and educational activities at Eastcote House Gardens. The proposals have been informed by specialist surveys and designed by consultants with considerable input by the Steering Group, comprising officers, ward councillors and members of the Friends Group. They have also been shaped by the results of a large public consultation.

With the grant from the HLF and the input from the Friends Group in both volunteer hours and fund raising, new capital costs to the Council for the development phase would be relatively low, with revenue costs covered by the income identified in the Business Plan.

It is desirable to retain the Design Team of consultants and specialists for the delivery phase and, once the proposals have been fully detailed, the relevant contractors will need to be appointed to carry out the capital works. Project management will continue to be undertaken by existing council officers until a Project Manager is appointed to oversee the works on site.

The project would enable the buildings and gardens to be turned into a very valuable community and educational resource for residents from the local area and from all parts of the Borough.

Alternative options considered / risk management

The Cabinet could decide not to proceed with the project, in which case the work and expenditure invested in the Conservation Management Plan and the Stage 1 and Stage 2 HLF Bids, by the Council and local residents over the last four years, would have been to no avail and local expectations would be dashed.

Policy Overview Committee comments

None at this stage.

3. INFORMATION

Background

1. Eastcote House Gardens was once the grounds of Eastcote House which was demolished in the 1960's. It now comprises the timber-framed 16th century Stables, the 18th century Dovecote, the 18th/19th century Walled Garden, an area of public parkland and a part of the River Pinn and Long Meadow. The three buildings and structures are all listed Grade II, whilst the park is included on the draft Parks and Gardens Local List. Within Hillingdon's adopted Local Plan, the site is designated as a Green Link and has been included within the Eastcote Village Conservation Area.

2. The site has been in the Council's ownership for over seventy years. Although the Council carried out emergency works in 2012, general repairs, the complete modernisation of services and a viable future are now urgently needed for these buildings, which have been included on the Heritage at Risk Register, published by English Heritage. The Friends of Eastcote House Gardens, established in 2008, have been very successful in replanting and maintaining the gardens, holding community events and encouraging educational trips from local schools and uniformed groups, despite there being, until very recently, no shelter, toilets, refreshment facilities or a secure store for tools and equipment on the site. It was concluded that the only way to render the buildings fully usable and fulfil the enormous potential of the Gardens, was to apply to the Heritage Lottery Fund.

3. In September 2009, Cabinet authorised officers to proceed with the drawing up of a Conservation Management Plan, which was the necessary precursor to an application for Heritage Lottery Funding. The work, led by consultants, was guided by a Steering Group

comprised of Ward Councillors, residents holding key positions in local organisations, Council officers and an officer from English Heritage.

4. In September 2010, Cabinet welcomed the published Management Plan, authorised officers to proceed to Stage 1 of a Bid to the Heritage Lottery Fund under their Parks for People Programme and asked officers to investigate the relocation of the Eastcote Billiards Club and detailed costings for Urgent Works to the listed buildings.

5. In August 2011, the Stage 1 Bid was submitted by officers, with the news in December 2011 that it had been successful. Cabinet on February 2012 authorised officers to proceed with a Stage 2 Bid and to go out to tender for the relevant consultants.

6. The Stage 2 Bid was put together by a design team which included consultants and officers from the Council's Conservation, Green Spaces and Community Engagement Teams, who guided the consultants and contributed to and collated the Bid. However, all detailed decisions were taken in partnership with the Steering Group, who played a very active role in drawing up the proposals and in helping to run the public consultation in September 2012 and January 2013.

7. In November 2012, the results of the public consultation and the amendments put forward in response to them, were reported to Cabinet, who authorised officers to proceed with the Stage 2 Bid on that basis.

8. In February 2013, the Stage 2 Bid was submitted and in June 2013 the HLF's National Board announced that Eastcote House Gardens had been awarded funding for the Delivery Stage.

Terms and Conditions of the Grant

9. The award comprises a grant of up to £1,280,600, which is 78% of the total eligible project cost of £1,650,106 towards improvement works and a programme of community activities and archaeological work at Eastcote House Gardens.

10. The award offer letter, with the terms and conditions set out at the beginning of the 'Managing your Grant' document, are attached (Appendix 1). Some of the salient points are set out below:

- The project delivery must accord with the proposals (known as the *approved purposes*), set out in the Stage 2 Application;
- An HLF Monitor will be appointed to monitor the project management of the delivery phase against the approved purposes and standard terms and conditions, carrying out review meetings, receiving the quarterly progress reports, invoices and final evaluation report and agreeing procurement;
- If there is an underspend on the delivery phase, the HLF will reduce the final grant payable *pro rata*;
- The delivery phase can only be started after Permission to Start is given but this must be before 26th June 2014. It must be completed by 3rd August 2015;
- The terms and conditions of the grant will last for 25 years from 26th June 2013;
- The property must be insured for its full reinstatement value, including inflation and fees
- The project must be publicised in accordance with the HLF media guidelines.

Approved Purposes

11. The Stage 2 Application, which forms the 'Approved Purposes', includes:

- details of the Capital works to the buildings and gardens, set out in the Master Plan,
- the projected running costs set out in the Management and Maintenance Plan,
- a detailed Activity Plan for Community Engagement and
- a Business Plan to demonstrate how the Gardens can become self-financing once the HLF support ends after the first five years.

12. The Master Plan, from the Stage D document, submitted as part of the Bid, is set out in Appendix 2. The proposals include:

- The repair of the Stables building to form a community space, with new kitchenette and disabled toilet, storage for tables and chairs and double doors to rear terrace. The upper elevations will also need protection in the form of weather boarding as the timber frame is deteriorating badly.
- A new building, linked by covered way to the Stables, to accommodate a small café with indoor and outdoor covered sitting areas, toilet facilities, with Site Manager's office and Gardeners' toilet and storage at first floor.
- The repair and improvement of the Dovecote, with re-instatement of the louvers in the cupola, the building of a set of nesting boxes, the erection of exhibition boards for interpretation purposes and the installation of electricity.
- The straightening and raising of the south and east walls of the Walled Garden, with a gardeners' compound to the rear, to include facilities for tools storage, a secure potting area and rest area/training venue for volunteers.
- The relocation and setting out of a proper car park in the treed area close to Eastcote High Road, to provide improved facilities and visitor safety and to enable the enhancement of the setting of the Stables.
- A community archaeological excavation to take place over four seasons, on the site of the old house, and on other sites within the grounds highlighted in the archaeological surveys. This is to inform the interpretation of the site and involve the whole community in archaeology.
- Improvements to aid the flow and biodiversity of the River Pinn, also a boardwalk, beach for 'pond dipping', ecology walk with interpretation and an outdoor classroom.
- Improvements to paths, enhanced accessibility and the creation of raised beds with a sensory garden for the benefit of wheelchair users and vision impaired visitors.
- Increased security to include lighting, CCTV, alarms and enhanced boundary planting.
- A Site Manager (salary for the first five years included in the project) to work in partnership with the Friends Group. This Council officer will take overall responsibility for organising school visits, take bookings for the Stables building, organise educational events and exhibitions; act as caretaker for the buildings, organising repairs and

maintenance, cleaning and provide a presence on the site for enhanced security. There will also be a duty to bring in visitors from less advantaged parts of the Borough, increase the number and diversity of the volunteer groups, and ensure their training.

- Activity plan which will include: volunteer training, taking part in the Council's horticultural apprenticeship scheme, leading guided walks, producing leaflets, leading educational visits and talks and putting on a full events programme for visitors. This to be carried out by the Friends Group with the support and backing of the Site Manager.

13. The Business Plan demonstrates how the Stables building and the new café facility can make the site self-sufficient, provided that the proposed numbers of activities take place. It will be very important for the Site Manager to develop a good working partnership with the Friends Group and also for the Council to agree to ring fence the money earned on the site, for its ongoing maintenance and management. This is important for the Friends Group, who will need the certainty of this income stream and an incentive to market the site for the benefit of local groups, while the HLF expect the ring-fencing of income on projects that they are funding.

14. To ensure the full potential of the site is reached, and the HLF objectives continue to be met in the years after it is opened, it is planned that the Site Manager will report regularly to the Steering Group, who will assume an important monitoring role.

Consultants

15. The Lead Consultants employed during the development stage of the Bid were Land Use Consultants (Landscape Architects). Their team included Rees Bolter (Architects); Huntley Cartwright (Quantity Surveyors); the Morton Partnership (Conservation Engineers); and Paul Bastick Associates (M & E Engineers). Other consultants employed were AOC Archaeology (Archaeological Surveys and Community Excavations), Hunters (Construction Design Management Co-ordinator), McCurdy & Co (Timber Framing specialists) and Ecological Consultancy Services (Bat specialists).

16. Land Use Consultants and AOC Archaeology won tenders which took into account both the development and delivery phases of the project, with a break clause in case the project was not successful at Stage 2. McCurdy and Co and Ecological Consultancy Services won the lowest quotes for their specialisms, for work at both stages. Hunters had the Council's CDM contract at that time and quoted for both the development and delivery stages and by far the largest element of this has already been completed.

17. The development stage was completed within the stated timeframe and 26% under the budget forecast. The HLF awarded the project the full amount sought.

18. Given the success of the project at Stage 2 and the importance of continuity, it is considered very advantageous to retain the services of the former consultants for the Delivery Stage.

Contractors

19. The Stage 2 Bid included, *inter alia*, a Master Plan, with detailed costings, a project timetable with cash flow projections and a procurement strategy; the latter drawn up in conjunction with the Council's procurement team.

20. After planning permission and listed building consent have been obtained for the delivery phase, the consultant architect will be instructed to develop the scheme to RIBA Stage K to provide the drawings for the tender documents. The Council will manage the tender process for the main contractors for the capital works, and also for the later, smaller contract for the catering licence to run the café. The Council's own contractors will manage the tree work and the IT provision, whilst the members of the Steering Group will lead on the interpretation, with the design and technical expertise of the Council's Corporate Communications Team. A project manager will be employed prior to, and for the duration of, the works on site

21. Due to the short time frames and the complexity of the whole project, it would be very advantageous if the Deputy Chief Executive and Corporate Director of Residents Services were to have delegated authority for the seeking and acceptance of tenders and the advertising of the Project Manager post.

Financial Implications

The detailed financial breakdown of the project is included within the private (Part 2) part of this agenda for Members' information only. This is to ensure taxpayers and the Council receive Value for Money in any forthcoming procurement exercises.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The HLF project will allow the future of the buildings at Eastcote House Gardens to be secured in perpetuity, whilst their repair and conversion to educational /community use and the enhanced proposals for the grounds, would provide an attractive facility for residents, community groups, schools, uniformed groups and visitors of all ages, background and disabilities, particularly those from other parts of the Borough. The site would provide a very attractive location for events and a training ground for volunteers in horticulture, archaeology and other disciplines. It is very unusual to be able to provide an opportunity for residents to take part in archaeological excavations and the trial excavations in July 2012 demonstrated that this is likely to be very popular indeed.

The interiors of the Stables and Dovecote are particularly fine but not generally open to the public at the present time. This project would enable them to be enjoyed and understood by visitors to the park, through enhanced interpretation and guided walks, leaflets and lectures. The Friends are already being approached by prospective hirers of the Stables, once they are repaired and upgraded.

The repair and re-use of the buildings, the enhanced community involvement described in the Activity Plan and the security measures to be undertaken, would also help deter the vandalism and address the safety issues which have beleaguered the site in recent years.

Such a project could significantly enhance the site and would provide through the support of external funding partners, significant value for money for the Council.

Consultation Carried Out or Required

The Steering Group of Eastcote House Buildings and Gardens, comprising the Ward Councillors, Chairman of the Friends Group, the Chairman of Eastcote Park Estate Residents Association, past Chairman of the Eastcote Village Residents Association, the Chair of the Eastcote Conservation Panel, the Secretary of the Northwood, Eastcote and Ruislip Local History Society, members of the Friends and officers from English Heritage and the Council's own Conservation, Green Spaces and Community Engagement teams, have played an active role in forming the proposals for the Stage 2 Bid and most of the Group have been involved in the project since January 2010.

Visitor surveys have been undertaken on the site and during events by the Council's Community Engagement Team. A large public consultation was carried out in September and October 2012, the results of which were reported to Cabinet in November 2012. Residents were given an update on how their voices had been heard and the plans changed accordingly, at a meeting in January 2013.

There is much local interest in the project now and expectations are high. Even greater numbers are volunteering on the Gardening and River Project days and many have discovered the Gardens through the many events put on by the Friends Group.

5. CORPORATE IMPLICATIONS

Corporate Finance

The Council has been successful in securing £1,286,600 Heritage Lottery funding to support the major heritage project at Eastcote House Gardens. Resources are already in place to meet the majority of the match funding requirement, with funding for the remaining £65,000 revenue costs over five years to be identified through the Council's MTFF process.

Legal

Responsibility for accepting external grant funding, where the Council is required to match, or contribute funds, rests with the Cabinet.

This report indicates that the consultants that are to be "retained" have existing contracts that contain a break clause. This report indicates that the break clauses will not be exercised which will enable the existing contracts to continue in accordance with their existing terms. However, should any new or substantially amended contracts be needed in order to "retain" any consultants, then new procurement exercises would need to be carried out in accordance with the Council's Contract and Procurement Standing Orders and, depending on the value of the contracts, the EU public procurement rules.

In order to deliver the next phase of this project, a number of new contracts will need to be entered into along with other service providers. These contracts must be procured in accordance with the Council's Contract and Procurement Standing Orders and, depending on the value of the contracts, the EU public procurement rules.

The Council's Contract and Procurement Standing Orders set out the levels of authority required to accept tenders and award contracts. The highest level of authority is for contracts which exceed a value of £250,000 and decisions on these contracts are to be made by the Cabinet. However, it is within the power of the Cabinet to delegate specific decisions to the Deputy Chief Executive and Corporate Director of Resident Services as proposed in this report.

With regards to the overall decision to proceed with this project, the Council as land owner has the power to carry out improvement works subject to complying with all applicable laws. In this regard, it is noted that Eastcote House Gardens is a listed building and as such planning consent and listed building consent will be required prior to works commencing. Carrying out works that affect the character of a listed building without prior consent is a criminal offence.

Corporate Property and Construction

Corporate Property and Construction have been working closely with the Planning Specialists and Green Spaces Teams to advance the Heritage Lottery Fund project and are fully in support of the proposals set out in the Stage 2 Application.

These listed buildings have been a Council liability for many years. It is considered that the proposals would enable them to be put into a good state repair, with future uses which would benefit the whole community and enable them to enjoy these historic structures. The proposals would make the best use of Council assets, add to their value and, in the short term, reduce future spend on maintenance.

Relevant Service Groups

Green Spaces officers have been represented on the Steering Group throughout the project and are fully in support the recommendations made in this report.

6. BACKGROUND PAPERS

NIL

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Appendix 2

The Project

The Council's Stage 1 Bid to the Heritage Lottery Fund 'Parks for People' programme, for a community based project at Eastcote House Buildings and Gardens was successful.

The Council, in conjunction with a Steering Group, made up of local residents and ward councillors, is now developing the proposals for submission to the Heritage Lottery Fund in February 2013. The proposals provide a new building, new car park and include improvements to the existing historic buildings and landscape.



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LOCAL IMPLEMENTATION PLAN (LIP) DELIVERY PLAN 2014/15 TO 2016/17 AND BOROUGH CYCLING PROGRAMME

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation & Recycling
Officer Contact	Alan Tilly, Residents Services
Papers with report	None

1. HEADLINE INFORMATION

Summary	To seek Cabinet approval of the 'LIP Delivery Plan 2014/15 to 2016/17' and to approve the submission of a 'Borough Cycling Programme bid 2014/15 to 2016/17'.
Contribution to our plans and strategies	London Borough of Hillingdon Local Implementation Plan (2011). The Hillingdon Local Plan: Part 1 – Strategic Policies (2012). Hillingdon's Sustainable Community Strategy (2011).
Financial Cost	This report seeks Cabinet approval to develop the LIP Delivery Plan 2014/15 to 2016/17 programme of investment and targets. At this stage only the indicative budget for 2014/15 is known, totalling £3,798k. In addition, a successful Borough Cycling Programme bid could result in the award of funding up to a total of £1,024k.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

2. RECOMMENDATION

That the Cabinet:

- 1) Instructs officers to submit to Transport for London (TfL) the LIP Delivery Plan 2014/15 to 2016/17 programme of investment and targets discussed in this report.**
- 2) Instructs officers to produce and submit to TfL a Borough Cycling Programme bid 2014/15 to 2016/17.**
- 3) Notes that prior to the progression of any scheme or programme which arises from these TfL budgets, a Capital Release report will be presented to the Leader of the Council and the Cabinet Member for Finance, Business and Property Services for decision.**

Reasons for recommendation

Local Implementation Plans set out how Boroughs will deliver better transport in their area, in the context of the Mayor's Transport Strategy. The London Borough of Hillingdon is now required to prepare and submit to TfL by 4 October 2013 a new LIP Delivery Plan for the period 2014/15 to 2016/17 setting out the annual programme of investment and interim targets to 2016/17.

The Council's Local Plan (2012) makes a commitment to '*reduce the reliance on the use of the car by promoting safe and sustainable forms of transport*'. A successful Borough Cycling Programme bid would provide an additional source of funding to implement this policy.

Alternative options considered / risk management

The Council could decide not to produce the LIP Delivery Plan 2014/15 to 2016/17; this would put at risk the receipt of funding from TfL for investment in transport projects and programmes.

The Council could decide not to submit a Borough Cycle Programme bid 2014/15 to 2016/17. However, the consequence of this would be that there would then be no chance of receiving this extra funding being offered making the Council reliant on existing funding streams for the implementation of cycling projects.

Policy Overview Committee comments

None at this stage.

INFORMATION

Supporting Information

1. Each year TfL provides the 33 London local authorities with funding for investment in transport, using their LIP's as the framework for this. The Council's last detailed LIP was submitted and approved in 2011 and covered the following three financial years, up to 2013/14. TfL have stated that they do not require Boroughs to rewrite or resubmit their LIP documents, but to provide a new 'LIP Delivery Plan'.

2. LIP Delivery Plans are the mechanism for distributing the money from TfL to the Boroughs and set out how a Council proposes to secure transport improvements in their Borough, reflecting both the Council's own transportation priorities and the Mayor's Transport Strategy. The current Hillingdon LIP Delivery Plan expires on 31 March 2014. In this financial year 2013/14, the following allocations have been made available to Hillingdon:

Corridors, Neighbourhoods & Supporting Measures	£3,027k
Principal Road Maintenance	£1,200k
Local Transport Funding	£100k
Total LIP Delivery Plan Funding	£4,327k
Other TfL Programme Funding:	
Major Scheme – Yiewsley/West Drayton Town Centre	£254k
Major Scheme – Hayes Town Centre	£200k
Bridge Assessment & Strengthening	£219k
Biking Borough	£103k
 Borough Cycling Programme	 £59k
Borough Support Staff Training	£5k
Total Transport for London Funding	£5,167k

3. The 2013/14 initial allocation for Corridors, Neighbourhoods & Supporting Measures was £2,774k which closely approximates with the indicative allocation of £2,776k for 2014/15.

4. During the year the Council obtained an additional £253k funding for Bus Stop Accessibility resulting in a total of £3,027k for Corridors, Neighbourhoods & Supporting Measures in 2013/14. There may be opportunities to seek additional funds for particular projects in 2013/14 and again in future years depending on the London wide availability of resources, but this is not certain.

5. Other TfL funding programmes (Major Schemes, Bridges Assessment & Strengthening) outside the LIP Delivery Plan are allocated through different mechanisms. Biking Borough comes to an end in 2013/14, however other funding streams e.g. Borough Cycling Programme will be available for the Council to bid against from 2014/15 onwards.

6. Transport for London now requires the Council to submit a new LIP Delivery Plan for the period 2014/15 to 2016/17 and expects to receive this by 4 October 2013. Transport for London did not issue the instruction and guidance for doing this until late May 2013, partly because TfL and the Mayor were updating some of their own core documentation including a new Road Safety Plan, the “Mayor’s Vision for Cycling (2013)” and its response to the Roads Task Force.

7. The ‘LIP 2014/15 to 2016/17 Delivery Plan Guidance’ (May 2013) announced that LB Hillingdon had been awarded the following indicative allocations for 2014/15.

Corridors, Neighbourhoods & Supporting Measures	£2,776k
Principal Road Maintenance	£922k
Local Transport Funding	£100k
Total	£3,798k

8. The settlements for the second and third years of the LIP Delivery Plan are not yet known. Announcements of the settlements for these years are not expected until December 2014 for 2015/16 and December 2015 for 2016/17. However, current indications are that the overall levels of these settlements are likely to be broadly in line with that for 2014/15.

9. In the meantime, however, TfL and the Mayor are making available other funding streams including major investment in infrastructure as well as so-called ‘softer’ measure (e.g.

training and awareness campaigns) all aimed at improving the take up of cycling as a mode of transport. Much of this funding will be made available as separate sums over and above the LIP programme.

10. In addition, TfL make available a further sum of money for 'Major Schemes' aimed at revitalising town centres. Members will be aware that the Council was successful in securing 'Step One' of a programme award totalling £4.5M for Hayes Town Centre. In 2013/14, this resulted in the award of an initial £200k from TfL to help the further development of the detailed proposals for this particular scheme.

11. The sums for this have been released and are being utilised to develop the scheme towards TfL's 'Step Two' stage, with the intention that work on site should commence in September 2014 and continue over an 18 month period. Further reporting on the progress of this project will be made separately over the coming year.

12. The remainder of this report sets out the proposed programme template for 2014/15 to 2016/17, with specific sums of necessity only identified for the first financial year.

13. Members should note that TfL does not expect the Borough to populate the forward programme with individual schemes for the three forthcoming financial years, but instead to agree a skeleton of budget headings under which individual projects will be determined in greater detail when required, in full consultation with Members and wherever necessary the appropriate Capital Releases. This report does not, therefore, seek Capital Release but only agreement of the principles of the overall programme.

Corridors, Neighbourhoods and Supporting Measures (total 2014/15 £2,776k)

Transport interchange and improving the public realm

14. The Hillingdon Local Plan: Part 1 – Strategic Policies document adopted by the Council on 8 November 2012 included Transport Policy T2: Public Transport Interchanges. This policy stated that *"The Council will facilitate improved public transport interchanges at Uxbridge, Hayes, West Drayton, Heathrow Airport, West Ruislip and other locations as appropriate in the future. These interchanges will accommodate measures to encourage subsequent shorter journeys to be completed on foot or by cycle"*. The Local Plan (2012) mentioned this *"will be delivered through the Local Implementation Plan (LIP) and partnership working with Transport for London, transport providers and other partners"*.

15. Hillingdon's Local Plan (2012) highlights that *"West Ruislip station offers good access to central London from the north of the borough. This station serves a substantial and expanding residential catchment and also acts as a railhead/park and ride facility to cyclists and car users. West Ruislip station needs to be enhanced to maximise its potential, particularly to facilitate more feeder trips by public transport, walking and cycling"*.

16. In accordance with the adopted Hillingdon Local Plan (2012), it is proposed to improve the Uxbridge and West Ruislip transport interchanges in the lifetime of the LIP Development Plan 2014/15 to 2016/17. The regionally important Underground/bus interchange in Uxbridge already cannot accommodate current or future demand without significant improvements. The bus station already has inadequate capacity for the number of vehicles using it. Access to the interchange by people with special travel needs also needs to be addressed and barriers to mobility should be removed.

North - South corridors and supporting growth

17. There are no direct bus services between the north and south of the Borough. Passengers must change buses in Uxbridge making the trip a slow journey to the extent that TfL's own journey planner indicates that it is often quicker to travel from Uxbridge to Central London than it is from the north to the south of Hillingdon. Cycling between the north and south of the Borough is similarly difficult as riders must cross the A40 at either Swakeley's, Hillingdon Circus or the Polish War Memorial roundabouts. All of these roundabouts are busy and intimidating for novice/ nervous cyclists to use.

18. The Local Plan (2012) Transport Policy T3 North - South Sustainable Transport Links pledges that the Council "*will improve north-south public transport links in the borough and link residential areas directly with employment areas and transport interchanges*". The Local Plan (2012) specifically mentions that Policy T3 will be "*delivered through the Local Implementation Plan and partnership working with Transport for London, transport providers and other partners, making effective use of the most up to date intelligent transport systems to promote increasingly sustainable travel*".

19. In pursuance of Hillingdon Local Plan's aims and objectives, the north south corridors budget will be used to help address these issues, better connecting the north and south of the Borough in turn increasing access for all residents to key facilities and services such as education, healthcare and job opportunities.

20. The Local Plan (2012) identifies one of the main challenges to accessible local destinations is congestion causing traffic delays, particularly in the Council's 30 identified congestion hotspots. The Local Plan (2012) specifically mentions that the growth areas of Uxbridge and the Heathrow Opportunity Area, including the Hayes/ West Drayton Corridor, are important destinations for employment and services but "*are located in proximity to existing congestion hotspots on Hillingdon's road network*". In response the Local Plan (2012) Policy T1: Accessible Local Destinations states that the Council will "*steer development to the most appropriate locations in order to reduce their impact on the transport network. All development should encourage access by sustainable modes and include good cycling and walking provision*". The Local Plan (2012) mentions that Policy T1 will be delivered through the LIP.

21. Given that transport is vital to the Hillingdon economy and in accordance with the Local Plan (2012), it is proposed to develop a programme of schemes to support the competitiveness of Hillingdon's businesses and job creation. Projects may include highway schemes to tackle delay and congestion or schemes to help bring forward investment in the employment sites identified in the development plan.

School travel plan and local road safety schemes

22. The objective of School Travel Plans is to increase the number of pupils that either walk or cycle to school, the Local Plan (2012) mentions that schools are "*encouraged to prepare and implement Travel Plans to reduce congestion and improve safety*". For this to be achieved, any risk of a child being involved in a road traffic accident must first be addressed. The School Travel Plan and local road safety scheme budget is available for the implementation of road safety schemes identified in School Travel Plans. Measures typically include speed tables to calm the speed of traffic, pedestrian crossing facilities and 20 mph zones.

23. This budget is also available for the implementation of local road safety schemes Borough-wide. These are usually preventative measures built in places where there is an identified risk of collision, but they may also be in response to a recorded road traffic accident itself. The Council also has its own Capital Programme for Road Safety Engineering measures and the availability of the TfL LIP money allows the potential to considerably increase the scope of this resident-led programme.

Accessibility and mobility

24. Hillingdon's Local Plan (2012) recognises "*that 15% of the population have an impairment, mobility or otherwise, and provision should be made to allow equal, easy and dignified access to buildings, places and spaces*". The accessibility and mobility budget is available for investment in measures to improve the safety and convenience with which all residents and visitors can move around the Borough including people with special travel needs.

25. On 1 July 2013 a workshop was held in the Civic Centre, Uxbridge to which disabled people and their representative organisations were invited. Council officers were on hand to listen and discuss with delegates their views on transport in the Borough particularly the problems they encounter and how in their opinion these could be solved. The outcome of this meeting will lead to the development of a series of schemes to be implemented, subject to the necessary approvals, which will improve disabled people's mobility and access to key services and facilities.

26. The Council holds information provided by TfL showing which bus stops in the Borough are inaccessible for people with special travel needs. The types of problems encountered include kerb heights that will not allow the bus ramp to conveniently rest on the footway, uneven footway surfaces and street furniture which obstructs people with visual impairments and/or wheelchair/mobility scooter users.

27. This budget would also be used to make these bus stops accessible for people with special travel needs. The type of works necessary often include raising kerb heights, relocating the bus flag and bus shelter, footway and carriageway resurfacing and repainting bus cages. All the works are carried out in accordance with the TfL 'Accessible Bus Stop Design Guidance'.

Parking management schemes

28. Over three quarters of all households in Hillingdon have access to a car (77.3%). This is higher than both the London (58.4%) and England (74.2%) average. Housing estates built before the growth in car ownership often do not have garages or driveways requiring residents to park on-street and often the amount of parking available is limited leading to competition for kerb space.

29. Residents' 'Parking Management Schemes' (PMS) are introduced in response to requests from local residents. Their purpose is to manage parking in residential streets where the demand for spaces exceeds supply. Under the scheme operated by the Council, each household is entitled to one free parking permit and ten vouchers per year for visitors. Further permits and vouchers are available, although a charge is made.

30. The Local Plan (2012) identifies a number of threats to the viability and vitality of town and neighbourhood centres which includes car parking. The 'Stop and Shop' parking management scheme has been developed in response to this issue. This helps support local

shops from the competition of online shopping and the popularity of one-stop supermarkets in out of centre locations by allowing Hillingdon residents to park for a limited free period and thereafter at a generously discounted rate in town centres and local shopping parades where parking charges apply.

31. Since the 1980s the Council has held a register of streets where parking on the footway is permitted, provided that vehicles park in accordance with the criteria set out in the Highway Code. This is referred to as the 'Footway Parking Exception List'.

32. The original intention was that parking enforcement would be exempted pending the design, consultation and implementation of a formal parking scheme, complete with line markings and traffic signs. However, there has never previously been a budget available to take this work forward. The 'Footway Parking Exception List' has grown over time as have parking pressures; some residents will have moved and others arrived so it possible that the views of the residents may have changed.

33. In 2012/13 a pilot study of rationalisation of parking in narrow residential streets was undertaken to learn more about the views of residents and to develop methods for addressing this issue. Also in 2012/13 consultants were commissioned to undertake a further review of the existing streets where footway parking is permitted and they produced recommendations to improve the operation of the scheme. The results of this work will be available later in 2013 from which a programme of schemes will be developed in consultation with the Cabinet Member for Planning, Transportation and Recycling prior to consultation with residents.

34. The Parking Management Scheme budget would be used to implement all three of these projects, 'Residents Parking Schemes', 'Stop and Shop' and rationalisation of parking in narrow residential streets.

Public footpath improvements

35. The Hillingdon Local Plan (2012) acknowledges that "*walking networks form part of a comprehensive transport network*". Public footpaths can connect key destinations and help to make walking a genuine travel choice. The Borough contains a Public Rights of Way Network that is approximately 112km long and encompasses both urban and rural routes. Urban paths are mainly used for convenient short cuts to schools, shops, public transport and other local amenities. Other public footpaths follow and cut through farmland, parks and open spaces, woodland, nature reserves, golf courses, river banks and canal towpaths.

36. A mode shift away from the car in favour of walking helps to protect the environment by reducing carbon dioxide emissions, a greenhouse gas. The Hillingdon Local Plan (2012) also states that the Council will "*reduce the reliance on the use of the car by promoting safe and sustainable forms of transport, such as improved walking routes*".

37. Hillingdon Local Plan (2012) 'Transport Policy T1: Accessible Local Destinations' undertakes that the Council will promote active travel through improvements to Hillingdon's public rights of way and that this will be delivered through the LIP. Walking also supports the Council's new responsibilities for public health as active travel helps tackle heart disease and other illnesses. Footpaths in non-built up areas are also a leisure resource enjoyed by many residents.

38. In 2012/13 money was invested in improving four footpaths. It is proposed to upgrade a similar number each year throughout the life of the 2014/15 to 2016/17 LIP Delivery Plan.

Transport impacts

39. The noise, emissions and vibration created by the transportation of people and goods by road, rail or air can have a negative impact on the environment and residential quality of life. The Local Plan (2012) makes specific reference to the contribution that transport makes to noise in the Borough *"In Hillingdon, environmental noise arises from a variety of different sources, in particular aircraft (Heathrow Airport & RAF Northolt), major roads (M4, A4 and A40) and railways (London Underground, the Paddington, Marylebone and Heathrow Express lines)"*.

40. Air quality issues in Hillingdon are clearly linked to transportation with emissions from transportation being much higher in Hillingdon than the London average. The southern two-thirds of the Borough is designated an Air Quality Management Area. This is due to high levels of nitrogen dioxide above recognised national and European Union levels associated with the major road network in the Borough and the operation of Heathrow Airport.

41. Wide busy roads can sever communities hindering convenient access to key local services and facilities.

42. It is proposed to allocate a budget in the LIP Delivery Plan to be spent on measures to mitigate the adverse impacts of the transportation of people and goods. Using a broadly similar approach to the one adopted in previous years, some of this money would be spent on monitoring to help understand the nature and occurrence of transport impacts. From this information interventions will be devised to help mitigate the impact of transport.

43. The data will also be presented in the Council's Annual Monitoring Report. Some of this budget will be dedicated to managing the movement of freight by heavy goods vehicles (HGV's) around the Borough. This will seek to balance residential amenity and support for the local economy. Local Plan (2012) Transport Policy T1: Accessible Local Destinations which will be delivered through the LIP encouraging freight road transport to use the highest order roads wherever possible.

Road safety, education, training and publicity, active travel and public health

44. Road safety education, training and publicity training is key to reducing the number and severity of road traffic accident casualties, particularly amongst school children. Hillingdon already has an excellent record of reducing the number of road traffic accidents resulting in killed and seriously injured casualties and this must be sustained. It is proposed to continue with the established and proven campaigns developed over the lifetime of the LIP which include Junior Road Safety Officer Events days, the Teddy Bears picnic which is a reward for 'Mini Road Safety Officers', the Child Car Seat Project, Drink Drive campaigns and Adult Cycle Training amongst others.

45. Traffic congestion in Hillingdon and the damaging effect this is having on the economy, public health and the environment occurs because the demand for road space exceeds supply. Travel Awareness Campaigns are one way of addressing this by encouraging and enabling people to car share, make multi purpose trips, walk or cycle as opposed to making a driver only car trip. Promoting active travel such as walking or cycling accords with Local Plan (2012) Strategic Objective 9: Promote healthier and more active lifestyles. This also complements the

Council's new responsibilities for public health helping to tackle health issues such as obesity and heart disease, with opportunities to link up different funding streams.

Principal Road Maintenance total 2014/15 £922k

46. The Principal Road Maintenance budget announced by TfL is awarded based on the results of the annual London Principal Road Network Condition Surveys carried out using SCANNER and DVI technologies. These surveys are undertaken by TfL on behalf of the Borough. Schemes are identified from the condition results presented in RAG Status:

Red: Plan Works Soon
Amber: Plan Investigation Soon
Green: Generally Good Condition

47. As the 2014/15 surveys have not yet been undertaken, it is not known at this stage which roads are in need of maintenance for 2014/15. As soon as these results are available, a programme of works will be prepared and a Capital Release Report listing the roads to be maintained and improved will be presented to the Leader of the Council and Cabinet Member for Finance, Business and Property Services for a decision.

Local Transport Fund total 2014/15 £100k

48. The Local Transport Fund budget is made available by TfL for Boroughs to spend at their own discretion. In previous years the Leader of the Council has determined how this money should be spent. Officers have then developed a programme of works for the Leader's consideration and authorisation. It is proposed that a similar arrangement continues in 2014/15 and beyond.

Transport for London Borough Cycling Programme 2013/14 to 2016/17

49. In March 2013 the Mayor of London's "Vision for Cycling" (2013) was launched. This strategy document outlined plans to transform London into a city where cycling becomes part of everyday life. The strategy recognised that the London Boroughs are responsible for managing 95 per cent of the road network in London and are therefore key partners in delivering the outcomes of the Vision and if they are able to do this funding must be made available.

50. Over a four year period, 2013/14 to 2016/17, the Mayor has indicated that approximately £27 million will be made available to the Boroughs for investment in:

- Cycle parking, including on-street, residential and at stations;
- Pilot cycle to school partnerships;
- Cycle training for children and adults;
- Work with the haulage industry to improve safety and driving standards; and
- Other 'soft measures' such as awareness programmes'.

51. These initiatives are grouped under the programme headings of:

- Safer streets for the bike
- More people travelling by bike; and
- Support for cycling.

52. To make an early start implementing the Mayor's "Vision for Cycling" (2013), TfL has recently awarded the Council an extra £59k as part of the Borough Cycling Programme 'quick win' funding 2013/14. This funding will be invested as shown in the table below:-

Project Area	Funding allocated 2013/14
Cycle Parking	£29,000
Cycle Training	£28,000
Safe Urban Driving	£2,140
Total	£59,140

53. The sums above will be subject to the normal release protocols as appropriate. Boroughs are now invited to submit bids for these programmes up to and including the amounts per Borough per financial year as indicated in the table below.

Programme	2014/15	2015/16	2016/17
Safer streets for the bike	£59,000	£59,000	£68,000
More people travelling by bike	£190,000	£225,000	£225,000
Support for cycling	£66,000	£66,000	£66,000
TOTAL	£315,000	£350,000	£359,000

54. To apply for this funding the Council is required to follow the information provided in the Guidance document and complete and submit an application form to TfL by 4 October 2013. Indicative funding allocations will be announced in November 2013. Officers will discuss this further with the Cabinet Member for Planning, Transportation and Recycling.

Financial Implications

The LIP Delivery Plan 2014/15 – 2016/17 forms the basis of the Council's funding submission for capital and revenue resources for transportation related projects covering three main headings of Corridors & Neighbourhoods, Principal Roads and Local Transport.

The indicative allocation for 2014/15 for which officers will submit scheme spending proposals is £3,798k consisting of capital and revenue. The final split of capital and revenue will depend on the nature of scheme proposals, although it will be largely capital expenditure.

In the Council's MTFF capital programme submitted to Cabinet in February a TfL grant funded budget of £2,998k was included for 2014/15 for capital expenditure relating to the LIP.

Appendix 2 to the LIP Guidance Notes shows that Hillingdon's share of Corridors & Neighbourhoods funding has increased slightly by 0.07% to 3.61% of the overall London allocation. The Council's level of Principal Roads funding has reduced by £278k compared to 2013/14 initial allocation, based on results of detailed visual inspection surveys carried out during the year which indicate that 4.2% of Hillingdon's roads are in poor condition compared to a London average of 9.9%. LIP funding for Principal Road renewal has varied over previous years between £620k to £1.2m. The indicative allocation of £922k for Principal Roads in 2014/15, although lower than the 2013/14 allocation (£1.2m), is still above average for Hillingdon.

There is an opportunity for the Council to benefit from increased Borough Cycling funding of £1,024k over the next three years that has been made available to each Borough to submit bids against. From this funding a total of £315k is available for Hillingdon in 2014/15. No capital budget had been included in the MTFF capital programme for Borough Cycling.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

Approval of the LIP Plan Delivery Plan 2014/15 to 2016/17 will help secure funding from TfL for investment in a range of transport projects and programmes that will benefit local residents. The outcome of this investment will be safer roads, better air quality, wider travel choice, improved accessibility and mobility for all residents, managed parking, more seamless journeys and the more efficient movement of freight supporting local businesses.

Consultation Carried Out or Required

Consultation is to be carried out as part of the implementation of each scheme as appropriate.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and the financial implications set out above, noting that levels of funding offered by TfL on core LIP projects have decrease by approximately 10%. In addition to the main LIP programme, this report recommends acceptance of funding available to support cycling in the Borough over the period 2013/14 to 2016/17. Projects to be funded from both grants will be subject to the capital release process on a case by case basis.

Legal

As the matters covered in this report potentially affect more than one ward, it is appropriate that the matter is determined by the Cabinet in accordance with the Council's constitution.

There is no statutory requirement on the part of the Council to prepare the LIP Delivery Plan and the document will not form part of the Council's Local Plan (2012). However, there is a need to prepare the plan as a result of the Mayor's Transport Strategy which sets out the Mayor of London's strategic approach to the delivery of transport infrastructure across London. The Mayor's Transport Strategy assists and encourages London Boroughs to work with the Mayor and other public bodies in coordinating and delivering local infrastructure. The LIP Delivery Plan has therefore been prepared so that coordination and good infrastructure planning can occur. In addition, it is clear that failing to provide a LIP is likely to result in funding being withheld by the Mayor.

Similarly, there is no statutory requirement to produce the Borough Cycling Programme and the document will not form part of the Council's Local Plan (2012). However, both the Mayor's Transport Strategy and the Council's Local Plan (2012) make a commitment to promoting sustainable forms of transport. The Borough Cycling Programme is a document that will assist the Council in delivering upon that commitment. If the Council did not produce the Borough Cycling Programme and submit it to TfL, the Council would be at risk of failing to secure funding for the schemes identified.

Corporate Property and Construction

There are no property implications resulting from the recommendations set out in this report.

BACKGROUND PAPERS

NIL

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PURCHASE OF CARBON ALLOWANCES 2012/13 AND CRC PHASE II

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Officer Contact	Richard Coomber, Residents' Services
Papers with report	Annual Report Summary

1. HEADLINE INFORMATION

Summary	To advise the Cabinet on the final cost of allowances purchased from the Department of Energy and Climate Change (DECC) to cover energy emissions (tonnes of carbon dioxide) regulated by the CRC (Carbon Reduction Commitment) Energy Efficiency Scheme Legislation and advise the Cabinet on the Council's qualification status for Phase II of the CRC Scheme.
Contribution to our plans and strategies	Fulfil the Council's statutory obligations under the CRC Energy Efficiency Scheme.
Financial Cost	£356,952 CRC Allowances for 2012-13
Relevant Policy Overview Committee	Corporate Services & Partnerships
Ward(s) affected	All

2. RECOMMENDATION

That Cabinet:

- (1) **Notes the cost of £356,952 for the purchase of CRC allowances following submission of the 2012-13 CRC Annual Report to the Environment Agency.**
- (2) **Authorises Officers to register for Phase II of the CRC Energy Efficiency Scheme (CRC EES).**

Reasons for recommendation

The purchase of Carbon Reduction Commitment (CRC) allowances and registration for Phase II of the CRC Energy Efficiency Scheme (CRC EES) ensures that the Council complies with the following UK Legislation:

- The CRC Energy Efficiency Scheme Order 2010
- The CRC Energy Efficiency Scheme (Amendment) Order 2011

- The CRC Energy Efficiency Scheme (Allocation of Allowances for Payment) Regulations 2012
- The CRC Energy Efficiency Scheme (Allocation of Allowances for Payment) (Amendment) Regulations 2013
- The CRC Energy Efficiency Scheme Order 2013

Alternative options considered / risk management

The Council could decide not to purchase and surrender allowances for its energy emissions (tonnes of carbon dioxide) regulated by CRC EES but would then be in breach of the CRC Order and could face fines from the Environment Agency of £40 per tonne of carbon dioxide – a potential fine of £1.1m. (CRC Order 2013 Article 77 ‘Failure to surrender allowances.’)

The Council could decide not to register for Phase II of the CRC EES but would then be in breach of the CRC Order and could face fines from the Environment (CRC Order 2013 Article 73 “Failures in respect of registration.”)

Policy Overview Committee comments

None at this stage.

3. INFORMATION

Supporting Information

In June 2013 Cabinet authorised Officers to purchase CRC allowances following submission of the 2012-13 CRC Annual Report. Officers were required to report back to Cabinet on the final cost of allowances and the Council’s qualification status for Phase II of the CRC EES.

London Borough of Hillingdon submitted its CRC Annual Report to the Environment Agency on 30th July 2013.

The table below summarises the data submitted into the CRC Registry (The Environment Agency’s online portal to manage the CRC).

Table 1.0 CRC Annual Report Data 2012-13 in kWhs (kilowatt hours) and tCO2 (tonnes of carbon dioxide)

Fuel	KWh Actual	KWh Estimated	KWh Total
Electricity	26,869,631	6,977,856	33,847,487
Gas	33,636,524	25,392,698	59,029,222
Total	60,506,155	32,370,554	92,876,709

Fuel	tCO2 Actual	tCO2 Estimated	tCO2 Total
Electricity	14,536	3,775	18,311
Gas	6,176	4,662	10,838
Total	20,712	8,437	29,149

Electricity accounts for 63% of total emissions (tonnes of carbon dioxide) and gas 37%. Electricity generates more CO₂ than gas due to losses in distribution across the network.

The table below sets out the emissions in tonnes of carbon dioxide across the energy portfolio.

Table 1.1 CRC Emissions 2012-13 (tCO₂) by Energy Portfolio Group

Fuel	tCO ₂ Academies	tCO ₂ General Fund (GF)	tCO ₂ Housing Revenue Account (HRA)	tCO ₂ Maintained Schools	tCO ₂ Total
All	10,941	9,023	237	8,949	29,149

The CRC Registry applies an uplift of 10% to consumption that is defined as “estimated.” In the 2012-13 reporting year 8,437 tCO₂ were classed as estimated (29% of reported emissions).

The CRC Registry makes a deduction to reported emissions for certain forms of renewable energy generation termed EGCs (Electricity Generation Credits). The solar panels at the Civic Centre generated 10,692 kWh of electricity in 2012-13 resulting in an EGC of 5 tCO₂. The table below sets out the emissions as calculated in the CRC Registry.

Table 1.2 CRC Emissions 2012-13 Calculated in CRC Registry

Emission Type	Emissions Tonnes CO ₂ (tCO ₂)
Electricity	18,688
Gas	11,303
Electricity Generation Credits (EGCs)	-5
Total	29,986

London Borough of Hillingdon's emissions for 2012-13 as calculated in the CRC Registry are therefore 29,986 tonnes of carbon dioxide (tCO₂).

CRC Allowances

Table 1.3 summarises the CRC Allowances ordered from the Department of Energy and Climate Change (DECC) on 31st July 2013. For the remainder of Phase 1 of the CRC EES allowances will cost £12 per tonne of CO₂.

Table 1.3 CRC Allowances 2012-13

Allowance Type	Number Allowances	£ CRC Allowances
CRC Emissions 2012-13	29,986	£359,832
Minus 50% of Contingency	-240	-£2,880
Total	29,746	£356,952

As detailed in the September 2012 Cabinet Report an additional 480 CRC Allowances with a value of £5,760 were purchased as a contingency and held in the CRC Registry. To reduce the cost of 2012-13 emissions 50% of this contingency (240 allowances) has been utilised.

For 2012-13 therefore, 29,746 allowances with a value of £356,952 were ordered from DECC to cover London Borough of Hillingdon's emissions.

The payment window for CRC allowances is between 2nd September 2013 and 20th September 2013. Payment for allowances will be made on 2nd September 2013. CRC allowances will need to be surrendered on the CRC registry by 31st October 2013.

CRC Phase II Registration

Phase II of the CRC Energy Efficiency Scheme commences on 1st April 2014 and ends on 31st March 2019. Qualification for Phase II of the scheme is based on electricity consumption from specific half hourly meters during the CRC reporting year 1st April 2012 to 31st March 2013. Organisations will qualify for the next phase of CRC if they have at least one settled half hourly electricity meter and total consumption from these half hourly meters is above the 6,000 MWhs (Mega Watt hours) threshold. London Borough of Hillingdon's consumption from relevant half hourly meters in 2012/13 was 8,419 MWhs.

London Borough of Hillingdon will qualify for Phase II of the CRC Energy Efficiency Scheme and will need to register as a participant on the Environment Agency's website (The CRC Registry) between 4th November 2013 and 31st January 2014.

Financial Implications

For 2012-13 29,746 allowances with a value of £356,952 were ordered from DECC to cover London Borough of Hillingdon's emissions in the 2012-13 Annual report. It should be noted that the provision in the accounts estimated as part of the closing process was £328,200. This was calculated at an earlier point in time and was at the lower end of the range recommended for approval at the June Cabinet. The increase over the 2012/13 provision is £28,752, less the 50% surrender of the contingency of 240 allowances with a value of £2880 gives a net increase £25,872 greater than the provision. This will be a cost chargeable to the 2013/14 budget. The current year forecast for CRC is £37,000 favourable against a contingency budget of £402,000, so the current year's budget should contain this cost.

Phase II of the CRC EES commences on 1st April 2014 and ends on 31st March 2019. As in previous years participants will be required to purchase CRC Allowances on an annual basis for each of the reporting years within the Phase.

The Government's response to the CRC simplification published in December 2012 announced further changes to the scheme that would come into effect from the commencement of Phase II on 1st April 2014.

The most significant change will be the removal of Schools and Academies from the scheme. The School/Academy sector currently accounts for 68% of Hillingdon's emissions (or £238,680 in CRC Allowances). This has been charged to the Dedicated Schools Grant and has not been a burden on Council resources. However the un-metered supplies (UMS) for street lighting

previously excluded from the scheme will now be included from Phase II (5,387 tCO₂ in 2012-13). This is chargeable against the General Fund.

The pricing for Phase II of the scheme has been revised and the calculation will be made more complicated by the introduction of two options to purchase allowances. The first option "Lower Priced Advance" allows the ordering and purchase in advance of the compliance year at the recently announced £16 per tonne of CO₂ i.e. 33% increase. Alternatively the allowances can be purchased at an even higher price which has yet to be announced retrospectively after the compliance year. This option is described as a "buy to comply" option and operates similar to Phase 1 of the scheme.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The primary aim of the CRC EES is to promote energy efficiency and reduce CO₂ emissions resulting in reduced fuel bills for the Council and reduced CRC allowances cost.

Consultation Carried Out or Required

None.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and the financial implications set out above, noting that the cost of CRC allowances for 2012/13 is broadly consistent with earlier estimates. Future reports to Cabinet will address the retrospective purchase of allowances to cover 2013/14 emissions and any purchase in advance of allowances for 2014/15.

Legal

The Climate Change Act 2008 provides for the introduction of domestic emissions trading schemes through secondary legislation. The CRC Scheme was brought in by the CRC Energy Efficiency Scheme Order 2010 and Phase II (and all subsequent phases) is governed by the CRC Energy Efficiency Scheme Order 2013. Participation in the CRC is mandatory for all public sector bodies and large businesses who meet the qualifying energy usage criteria, which as stated in this report includes the Council for the purposes of Phase II. The Council is required to measure and report its electricity and gas related carbon emissions annually, following a specific set of measurement rules. Following that measurement and reporting the Council is required to buy allowances for every tonne of carbon they emit (relating to electricity and gas), the purchase of those allowances for the year 2012-13 being the subject of recommendation 1 of this report. A reduction in the Council's consumption of electricity and gas could decrease the level of spending on the CRC in Phase II and later phases.

Corporate Property and Construction

There are no property implications resulting from the recommendations set out in this report.

6. BACKGROUND PAPERS

NIL

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Annual report summary

Date Created 30 July 2013

Your details

Phase: 1

Reporting Year: 2012/2013

CRC reference number: CRC7758787

Addressee: Mr Steve Palmer London Borough of Hillingdon

Total Participant Electricity and Gas Supplies* (this excludes supplies of gas to an EU ETS installation or CCA facility, and supplies of electricity to a CCA facility)

Fuel source	Actual supply	Estimated supply	Measurement unit	Calculated emissions (tonnes of CO2)
Electricity	26,869,631	6,977,856	kWh	18,688
Gas	33,636,524	25,392,698	kWh	11,303

*if you are re-submitting your 2010/11 or 2011/12 report the figures in this box should be your 'Core Electricity and Core Gas Supplies (excluding supplies of gas to an EU ETS installation or CCA facility, and supplies of electricity to a CCA facility)' as defined by the CRC Energy Efficiency Scheme Order 2010.

Electricity Generating Credits

	Kilowatt Hours	Tonnes of CO2
Electricity Generating Credits	10,692	5

Emissions for annual reporting year 2012/2013

Total CRC Emissions (tonnes of CO2): 29,986

SGU emissions

SGU name	SGU emissions (tonnes of CO2)
London Borough of Hillingdon	29,986

Early action metrics

Emissions covered by carbon trust standard or equivalent

Emissions (tonnes of CO2)	Scheme
0	None
Emissions covered by voluntary AMR - percentage: 15	

Turnover/ expenditure for report year:

Renewable energy data		
Type	Kilowatt Hours	Tonnes of CO2
Total ROCs:	0	0
Total FITs:	51,612	27
Self supply covered by ROCs or FITs:	51,612	27
EGCs relating to renewables:	10,692	5

Corporate responsibility responses	
Type	Answer
Discloses long term reduction targets	Undisclosed
Discloses performance against long term reduction targets	Undisclosed
Names director responsible for energy use	Yes
Engages employees in reduction of energy use	Yes
Report comments:	

Re-submitted 2010/11 or 2011/12 reports

Residual measurement list fuels (This box will only be populated if you are re-submitting a report for 2010/11 or 2011/12 that includes residual fuels.)				
Fuel source	Actual supply	Estimated supply	Measurement unit	Calculated emissions (tonnes of CO2)



PLANNING OBLIGATIONS - QUARTERLY MONITORING REPORT

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation & Recycling
Officer Contact	Nicola Wyatt, Residents Services
Papers with report	Appendix 1

HEADLINE INFORMATION

Summary	This report provides a financial summary of the s106 and s278 balances held by the authority as at the end of quarter one 2013-14. Detailed analysis of monies held by the respective service areas is also contained within the body of this report.
Contribution to our plans and strategies	Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.
Financial Cost	As at the end of quarter 1 the council has a balance of £17.1m in s106 and s278 agreements. Of this £4.3m has been earmarked for specific projects and £3.7 represents funds held by the council but conditions stipulate the money is not available for local authority use. The residual balance of £9.1m is funding that is available but yet to be allocated to a specific project. In quarter 1 the Council has received additional income of £242k whilst incurring expenditure of £307k.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

RECOMMENDATION

That Cabinet notes the updated financial position of s106 and s278 agreements as attached by way of Appendix 1.

Reasons for recommendation

Circular 05/05 and the accompanying best practice guidance required local planning authorities to consider how they could inform members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. Although Circular 05/05 has now been replaced by the National Planning Policy Framework (March 2012), this is still considered to be good practice.

This report details the financial planning obligations held by the Council and the progress being made in allocating and spending these funds.

Alternative options considered

The alternative is to not report to Cabinet. However, it is good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the conditions of those agreements.

Comments of Policy Overview Committee(s)

None at this stage.

INFORMATION

Supporting Information

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 31 March 2013 (which was subject of the report in June 2013) as well as up to 30 June 2013. Text that is highlighted in bold indicates key changes since the Cabinet report of 20 June 2013. Figures indicated in bold under the column headed 'Total income as at 30/06/13' indicate new income received. (Shaded cells indicate where funds are held in an interest bearing account). The table shows expenditure incurred between 1 April and 30 June 2013 totalled £306,670 (compared to £2,579,675 during the previous quarter) and income received of £241,836 (compared to £661,348 during the previous quarter) within the same period.

2. The balance of s278/106 funds that the Council held at 30 June 2013 is £17,179,316. It should be noted that the 'balance of funds' figure, i.e. the difference between income and expenditure, is not a surplus. Included in the balance at 30 June 2013 are those s278/106 funds that the Council holds but is unable to utilise for a number of reasons, such as instances where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that have been allocated to projects. The 'balance of funds' at 30 June 2013 also includes funds that relate to projects that are already underway or in the council's capital investment programme, but where costs are yet to be drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 30 June 2013 (£17,179,316) £3,687,654 relates to funds that the Council is unable to spend and £4,380,436 is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of £9,111,226 that is available for use but yet to be earmarked/allocated towards specific projects.

Financial Implications

4. As at 30th June 2013 the s106/278 balance is £17,179k. This is inclusive of £3,688k which the Council holds on behalf of its partners who are responsible for project delivery i.e. NHS Property Services (formerly PCT) and TFL. A further £4,380k has been earmarked to specific projects. The residual balance of £9,111k represents amounts yet to be allocated for any specific use although projects are being put in place to utilise this balance. Table 1 provides additional detail of the s106/278 contributions in accordance to service area.

NHS related planning obligations are now being regularly monitored via the Health & Wellbeing Board, chaired by the Leader of the Council.

In quarter 1 additional income received in s106/278 monies was £242k whilst expenditure totalling £307k (Including £118k capital) was financed by the contributions.

Table 1 – 2012 -13 s106/278 contributions by service area

Service Area	Balance b/f (01/04/13)	Income Received	Total	Spend	Balance c/f (30/06/13)	Earmarked Allocated Balances	Unallocated Balances
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,441	6	1,447	(19)	1,428	1,428	0
S106							
Planning & Transportation	2,780	35	2,815	(137)	2,678	2,201	477
Community, Commerce & Regeneration (CSL)	605	12	617	(4)	613	356	257
Community, Commerce & Regeneration (PPR)	1,827	79	1,906	(38)	1,868	1,383	485
Sub-Total - CCR	2,432	91	2,523	(42)	2,481	1,739	742
Education & Children Services	8,227	78	8,305	0	8,305	854	7,451
Environment	1,112	22	1,134	(109)	1,025	593	432
Housing, Social Services & Health	1,252	10	1,262	(0)	1,262	1,253	9
Sub-Total (S278/106)	17,244	242	17,486	(307)	17,179	8,068	9,111
Less: Sums held on behalf of partners	3,819	16	3,835	(147)	3,688	3,688	0
Total LBH Balances	13,425	226	13,651	(160)	13,491	4,380	9,111

It is expected that the majority of the remaining unallocated Education & Children's Services balances of £7,451k will be utilised to support Phases 2 and 3 of the Primary School Expansions programme, thereby reducing the unallocated balance to £1,660k. Officers will continue to review the applicability of unallocated balances within existing and proposed capital and revenue budgets in order to minimise the impact on the council's internal resources.

Contributions which are not spent within the designated time frame may need to be returned to the developer. As at quarter one it has been identified that £216k needs to be spent within the

financial year to prevent the risk of repayment, although £115k of this has been identified for use and is in the process of being formally allocated. Failure to utilise funds accordingly may lead to an additional burden on Council resources.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

5. The recommendation ensures transparency and assures probity in the area of planning obligations, thereby promoting public confidence.

Consultation Carried Out or Required

6. There are no external consultations required on the contents of this report.

CORPORATE IMPLICATIONS

Corporate Finance

7. Corporate Finance has reviewed this report and notes that projects are in place to utilise the majority of the £9,111k unallocated contributions highlighted above – with a significant sum from education contributions to be applied to the on-going Primary School Capital Programme. The allocation of further substantial Section 106 contributions to this programme would be expected to reduce the requirement for Prudential Borrowing.

As noted above there remains approximately £101k of Section 106 contributions which may become repayable to developers during 2013/14 if eligible projects cannot be confirmed.

Legal

8. There are no specific legal implications arising from the recommendation which asks the Cabinet to note the current status on the receipt and expenditure of S106 monies. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis

Corporate Property and Construction

9. Corporate Property and Construction is in support of the recommendation in this report.

BACKGROUND PAPERS

NIL

Appendix 1_project finance update for 30th Jun 2013 VHM Ver1 (2)

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
PT278/48	Various	No Legal Agreement Various	AS AT 30/06/13 87,420.60	AS AT 31/03/13 87,420.60	AS AT 30/06/13 57,431.60	AS AT 31/03/13 57,431.60	To 30/06/13 0.00	AS AT 30/06/13 29,989.00	AS AT 30/06/13 0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR (08/09) for construction training secured from the s106 agreement for Budgens Site, South Ruislip ECU fees claimed in relation to Bishop Ramsay school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital - Security deposit returned following completion of highway works at Mount Vernon Hospital. £7,100 received as security deposit for footpath works at Honey Hill. £2,000 inspection fees claimed for works at Honey Hill. Security deposit returned for completed works at Honey Hill.
PT278/49/117 *23	Yeadon	Grand Union Village Southall 327/AP/2000/2106	77,331.55	77,331.55	55,222.89	55,222.89	0.00	22,108.66	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Glencoe Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £52,363.10 for TfL costs for Broadmead Road Toucan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TfL for implementation. Following consultation Cabinet Member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees. £43,775.89 paid towards TfL signal costs.
PT278/55/10A *14 (Formerly PT731)	Uxbridge North	Land at Sanderson Site and Braybourn /35347/AP/2000/1294 & 1296	166,491.05	166,491.05	463.10	463.10	0.00	166,027.95	0.00	Funds held (£140,070 plus interest) as a deposit sum - fully refundable subject to the due and proper execution of the Highways Works by developer (road widening, the provision of a mini-roundabout, two new bus stops, extension of a right hand turn lane on Oxford Rd into Sanderson Road, and removal of existing parking bays). Engineering fees were paid direct to HEC and did not pass through s106/278 accounts. Works complete. Some outstanding remedial items, which are subject of on-going discussions with the developer. Funds to be returned following issue of final certificate. £463.10 additional engineering fees received - claimed by HEC. Interest accrued.
PT278/57/140 A	Pinkwell	MOD Records Office Stockley Road Hayes 18398/AP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed. TTS invoice for signals at Lavender Rise paid. Funding for additional items of works (removal of right turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
PT278/60/147A *42	West Drayon	Former DERA site, Kingston Lane West Drayon 45658/AP/2002/3012	1,568.98	1,568.98	1,568.98	1,568.98	0.00	0.00	0.00	£1,500 The Council's costs for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £15,000 held as security for the due and proper execution of the works. Await progress on site before commencement of these off-site highways works. Highway works started on site and were due to be substantially complete in September 2007. Maintenance period complete. Bond plus interest returned. Outstanding fees claimed by ECU.
PT278/60/147B	West Drayon	DERA Site, Kingston Lane, West Drayton - Highways 45658/AP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/ Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by 19 February 2014 are to be refunded together with interest accrued. £125.85 interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
			AS AT 30/06/13	AS AT 31/03/13	AS AT 30/06/13	AS AT 31/03/13	To 30/06/13	AS AT 30/06/13	AS AT 30/06/13	
PT1278/62/149A *51	Botwell	Hayes Goods Yard 10057/APP/2004/2996&2999	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
PT1278/63/175A *49	South Ruislip	BFPO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5k received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
PT1278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Waiting restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary footpath works. Further £5,000 security deposit for proper execution of highway works.
PT1278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.
PT1278/72/231A *66	West Ruislip	R.A.F West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	45,486.57	27,486.57	18,000.00	8,500.00	0.00	Fees received for design checks. Pelican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Aylesham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection. Works completed, deposit returned.
PT1278/73	South Ruislip	R.A.F Northolt - South Ruislip Main Gate 189/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
PT1278/74/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	0.00	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
PT1278/76/198A *60	Uxbridge	Former Gas Works site (Klar Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements S278 agreement.
PT1278/77/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 11924/APP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried out to a satisfactory standard. £1,000 engineering fees claimed.
PT1278/78/238G *76	West Ruislip	Fmr Mill Works, Bury Street, Ruislip 6157/APP/2009/2069	19,782.00	19,782.00	14,782.00	14,782.00	0.00	5,000.00	0.00	Fees received for design checks and monitoring & supervision. £5,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring (£14,752).
PT1278/79/285A *79	Heathrow Villages	Former Longford House, 420 Bath Road (Premier Inn), Longford 2985/APP/2010/2986	13,400.00	13,400.00	2,000.00	2,000.00	0.00	11,400.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements S278 agreement (£11,400). Further £2,000 fees received & claimed for design checks & inspections.
PT1278/80/242E	West Drayton	Drayton Green Village (former NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	8,009.60	8,009.60	8,009.60	8,009.60	0.00	0.00	0.00	Fees received for design checks and monitoring & supervision of S278 highway works. Fees claimed for design checks & monitoring (£8,009.60). Further fees received & claimed for design checks (Mulberry parade).
PT1278/81/249E *84	Townfield	Fmr Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	Fees received for design checks and monitoring and supervision. £4,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring.
PT1278/82/273A *87	Uxbridge South	Autogild House (Ltd), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	99,115.00	99,115.00	7,920.00	7,920.00	0.00	91,195.00	0.00	Fees received and claimed for design checks & monitoring of S278 works. £19,195 received towards upgrading of traffic lights at junction of Cowley Mill Road. £72,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. £5,920 received & claimed for design checks.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
PT/278/83/283A *90	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/APP/2009/2752	AS AT 30/06/13 72,500.00	AS AT 31/03/13 72,500.00	AS AT 31/03/13 41,000.00	AS AT 30/06/13 41,000.00	To 30/06/13 0.00	AS AT 30/06/13 31,500.00	0.00	Fees received and claimed for design checks & monitoring of 278 highway works. £31,500 received as a security deposit to ensure highway works are carried out to a satisfactory standard.
PT/278/84/292	Pinkwell	Asda, Unit 3, Millington Road, Hayes 32/157/APP/2011/872	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	Fees received and claimed for design checks & monitoring of 278 highway works.
PT/278/85 *93	Yiewsley	GSK Stockley Park, 5 Iron Bridge Road. 3057/APP/2012/2573	6,210.00	0.00	1,210.00	1,210.00	1,210.00	5,000.00	0.00	Fees received and claimed for design checks. £5,000 received as a security deposit to ensure highway works are carried out to an acceptable standard.
		SECTION 278 SUB - TOTAL	2,447,088.61	2,440,878.61	1,019,761.80	1,019,761.80	19,210.00	1,427,326.81	0.00	
		SECTION 106								
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	339,111.08	339,111.08	210,252.00	210,252.00	0.00	128,859.08	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA lead proposal for upgrade of bus services serving the south side of Heathrow. S106 funding from this case and PT/05/04b would be used to 'pump prime' these services. £210,000 allocated to enhancements to 350 and 423 bus services (Cabinet Member decision 21/10/09). Enhanced services commenced December 08. £70,084 payment to London Buses (bus service agreement 09/10). Year 2 payment to London Buses (£70,084). £23.5k allocated towards a pedestrian crossing facility on the A4 Colnbrook By-Pass (Cabinet Member Decision (29/03/2012). Year 3 final payment to London Buses (£70,084).
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.
PT/24/55 (see E/08) *28	Pinkwell	Former Arlington Hotel, Shepiston Lane, Harlington - Highway Works 382/BH/97/0714	23,639.34	23,639.34	6,052.54	6,052.54	0.00	17,586.80	0.00	Highway Improvement Works according to the 3rd Schedule of the agreement (13.141K). Excess funds are to be refunded to the developer following the date of the Final Account. Conflict between works specified in agreement and works required in association with application for Harlington Community School Sports Centre (see PT/278/51). Works (to right hand turn lane) have been carried out as part of the Harlington Community School development. Reasonable time for spend has elapsed. Owners permission obtained to complete any outstanding works as required under the agreement. Funds allocated (Cabinet Member decision 5/01/2011). External highway works completed 31/3/11. Awaiting invoices.
PT/25/66 *24	South Ruislip	J Sainsbury, 11 Long Drive, Ruislip 33667/19/0664	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	0.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sainsbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sainsbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Officers investigating whether improvements could be tied into 114 bus route project. Excess funds are to be refunded to the developer following the date of the Final Account.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
PT/37/40B-C *53 (see: PPR/29)	Botwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418	AS AT 30/06/13 559,443.43	AS AT 31/03/13 559,443.43	AS AT 30/06/13 372,015.36	AS AT 31/03/13 372,015.36	To 30/06/13 0.00	AS AT 30/06/13 187,428.07	0.00	Project 40B- Environmental improvements in Blyth Road. Funds committed to highways works on Blyth Road and subway CCTV. Unspent funds at 6 months of occupation to be refunded. New agreement signed 19/04/13. Funds to be used towards public realm improvements in the vicinity of the site and Hayes Town Centre (see agreement for further details). No time limit for spend.
PT/37/40E *47	Botwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. New agreement signed 19/04/13. Funds held to be used towards controlled parking zones in the vicinity of the development or if not required, towards the same purpose as PT/37/40B above. No time limit for spend.
PT/37/40F	Botwell	Land at Thorn EMI Complex. 51588/APP/2000/366&1418	100,000.00	100,000.00	99,161.52	99,161.52	0.00	838.48	0.00	Funds received towards the funding of environmental improvements in Dawley Road (to include pedestrian safety). Unspent funds to be returned within 5 years of implementation (Jan 2013). Funds allocated towards scheme of improvements (Cabinet Member decision 19/2/10). Scheme completed Sept 2010. Final invoice received. Remaining balance to be transferred to PT/37/40B above.
PT/42/41	Heathrow Villages	Temp Stockpiling at Bedford Court. 47853/SFP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2008 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.
PT/44/03	Various	S278 Surplus	165,366.27	165,366.27	95,545.86	95,545.86	0.00	69,820.41	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irrevocable deficits from overspent projects. A further £1,391.64 transferred to reconcile overspend on PT278/28/127. £1,945.35 used towards zebra crossing scheme at PT/105/175B. Balance transferred from PT/21/39A (£2,165.41). Spend towards consultants for cycle scheme at PT/103/174A and footpath scheme at PT/88/140B. £500 spent towards Kingsend study at PT/120/241A.
PT/54/21C	Botwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
PT/61/89B (see: E/35)	West Drayton	LHR Training Centre, Stockley Close / 51458/97/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TfL funding. Further improvements to area have been implemented as part of the MOD development. Funds to be held as contingency for any works required to the junction arising out of the MOD development. No time constraints.
PT/65/74A (see EYL40, E/20 & E/21)	Uxbridge North	Land at Johnson's Yard (former garage site), Redford Way, Uxbridge - Street Lighting 53936/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in footpath leading to the high Street. Last column installed. Connection by Southern Electric were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
PT/71/99	Uxbridge South	UB1 Vine Street Uxbridge 11005/AG/97/360	250,000.00	250,000.00	250,000.00	249,521.47	1,478.53	0.00	0.00	To facilitate enhancements of the Old Uxbridge Conservation Area and the Town Centre - committed to Windsor Street scheme. Consultations undertaken. High St works programmed to be implemented late 2006 - complete. Further consultations for Windsor Street, Oranges Yard and Market Square completed and Cabinet Member approval received for scheme to include resurfacing, plaques, signage and parking. Works programmed for summer 09/10 financial year to spend this balance and the balance at PT/96/164. No time constraints. Scheme in progress: phase 1 completed November 09. Phase 2 completed March 2010. Works completed June 2013.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/13	TOTAL INCOME AS AT 31/03/13	TOTAL EXPENDITURE AS AT 30/06/13	TOTAL EXPENDITURE AS AT 31/03/13	2013 / 2014 EXPENDITURE To 30/06/13	BALANCE OF FUNDS AS AT 30/06/13	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/13	COMMENTS (as at mid August 2013)
PT/76/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	28,119.15	28,119.15	0.00	7,134.41	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TfL. Deed of variation not required site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of 'Driver Feedback Sign'. Implementation due Spring 2007, subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov 08. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work. VAS signs installed, scheme complete, awaiting invoices.
PT/80/112 (formerly PT/278/05)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref. 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
PT/82/114 (formerly PT/278/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge completed.
PT/84/87B-D (Formerly part of PT/278/44)	Brunel	Brunel st/06 16 April 04 532/SHP/2002/2237	27,614.47	27,614.47	15,164.48	15,164.48	0.00	12,449.99	0.00	£3,000 + interest for monitoring of landscape management plan (87B), £10,000 + interest for monitoring of green travel and public transport obligations (87D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2006. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillington Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road. Footpath works complete, security deposit plus interest returned.
PT/88/140C *38	Pinkwell	MOD Records Office, Stockley Road, Hayes - Prologis Park 18339/APP/2004/2284	754,743.82	754,743.82	155,987.57	27,805.77	128,181.80	598,756.25	0.00	Funds received as first, second and third instalments of the public transport contribution to enhance the level of public transport to and from the area of the development site. TfL has been approached with regard to extending the U4 bus route. TfL has advised that if feasible a scheme could be implemented once development of the housing units are complete and estate roads are adopted Double yellow lines required for bus route through site. TMO approved. TfL bus shelter installed on site. Spend towards implementation of yellow lines to allow bus to run. DOV now completed to extend time limit to spend funds to March 2017. Bus extension operational from end of Sept 2012. £24,756 paid towards the provision of bus stop on the Prologis site. Payment to TfL for first year of operation 12/13.
PT/88/140F *46	Pinkwell	MOD Records Office, Stockley Road, Hayes - Parking 18339/APP/2004/2284	73,774.40	73,774.40	0.00	0.00	0.00	73,774.40	73,774.40	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads utilised within the residential part of the development. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any resident objections to increases in commuter parking on residential roads generated by the MOD development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. Dec 2013.
PT/82/154	Pinkwell	5, 7, 7a & 10 Westlands Industrial Estate /902/APP/2005/2370	41,527.00	41,527.00	0.00	0.00	0.00	41,527.00	0.00	Funds received for cycle network improvements. Cycleway and local safety scheme identified for the junction of Station Road and North Hyde Road Scheme to be funded by TfL. of fees- looking into alternative options. Funds allocated towards improved provision for cyclists using Dawley Road roundabout (Cabinet Member Decision 18/7/2013).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
PT/93/147D	West Drayton	DERA Site, Kingsdon Lane, West Drayton - Cycle Network 45658/APP/2002/3012	AS AT 30/06/13 33,056.72	AS AT 31/03/13 33,056.72	AS AT 30/06/13 20,195.87	AS AT 31/03/13 20,195.87	To 30/06/13 0.00	AS AT 30/06/13 12,860.85	AS AT 30/06/13 0.00	To be applied towards the cycle improvements for the London Cycle Network including such works for the Heathrow to Hillingdon Hill cycle way adjacent to the Land. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at PT/93/147C. Funds not spent by 19 February 2014 are to be refunded. Funds allocated towards improvements for cyclists in Kingston Lane as part of traffic calming scheme and upgrade of cycle path adjacent to the site (Cabinet Member decision 29/5/12). Scheme implemented July 2012. Awaiting invoices.
PT/95/161A	West Drayton	Former Honeywell Site, Trout Road, West Drayton - Footpath 335/APP/2002/2754	18,155.95	18,155.95	1,239.60	0.00	1,239.60	16,916.35	0.00	To be applied towards the provision of a footpath from the site crossing over the Grand Union Canal along Trout Road to the High Street. Unexpended funds after 7 years of receipt (31 January 2014) are to be refunded. Funds allocated towards footpath improvements on Trout Road (Cabinet Member Decision 18/2/13). Scheme completed May 2013. Awaiting invoices.
PT/96/164	Uxbridge South	36-38 Windsor Street (Westcombe House), Uxbridge 13544/APP/2005/31	10,516.65	10,516.65	10,516.65	4,422.38	6,094.27	0.00	0.00	For environmental enhancement on Windsor Street and the surrounding area. Funds not spent by 1 April 2014 are to be refunded. See updates on PT/77/99. Spend towards purchase of benches and information boards. Further spend towards installation of historic plaques. Scheme completed June 2013.
PT/101/170A	Botwell	11 - 21 Clayton Road, Hayes 56840/APP/2004/630	30,527.21	30,527.21	12,974.24	12,974.24	0.00	17,552.97	17,552.97	Funds received for parking management in the area. Funds held to be used in combination with those at Case ref. PT/37/40E should any scheme be required. Funds not spent by 31 August 2014 are to be refunded. £13,000 from this contribution allocated towards the implementation of a parking management scheme in Blyth Road, Clarendon Road & Clayton Road (Cabinet Member Decision 16/03/2012). Scheme complete April 2012.
PT/102/161D	Yiewsley	Honeywell Site, Trout Road Yiewsley 335/APP/2002/2754	77,151.50	77,151.50	0.00	0.00	0.00	77,151.50	77,151.50	Funds received towards public transport and community facilities initiatives in the West Drayton area. Funds not spent by 20 September 2014 are to be repaid.
PT/103/174A	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00	Contribution received for the West Drayton to Heathrow Cycle Scheme. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards the implementation of a traffic calming scheme on Hatch Lane (which forms part of the route). Cabinet Member Decision 11/7/2013. Scheme completed July 2013, awaiting invoices.
PT/104/147H	West Drayton	DERA Site, Kingsdon Lane, West Drayton 45658/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.
PT/106/149E	Botwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	119,402.15	119,402.15	25,000.00	25,000.00	0.00	94,402.15	94,402.15	Funds received towards enhancements to the London Cycle Network, route 88A or any other cycle route that is likely to be used by the occupiers of the development. Funds to be spent by Oct 2015. £25k allocated for cycle access improvements at Hayes Town Centre as part of canal side improvement scheme (Cabinet Member decision 22/7/2011). Scheme on site and substantially complete. See PPR/52/149G.
PT/108/155E	West Drayton	Former RAF Porters, West Drayton. 5107/APP/2005/2082	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Funds received to provide a local walking bus scheme. Funds to be spent within 3 years of receipt (Jan 2012). Funds allocated towards the development of a walking bus scheme in association with West Drayton Primary school (Cabinet Member decision 5/01/2011)
PT/109/194A	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	10,000.00	10,000.00	2,627.18	2,627.18	0.00	7,372.82	0.00	Funds received towards street lighting in the vicinity of the site. No time limits. Funds earmarked towards a lighting scheme for the public footpath which runs adjacent to the site. £5,300 allocated towards footpath scheme (Cabinet Member decision 5/01/2011). Scheme implemented 31/3/2011. Remaining balance allocated to upgrade lighting in Lancaster Road, Uxbridge. (Cabinet Member decision 31/7/2012).
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge - Bond 3114/APP/2008/2497	14,240.00	14,240.00	0.00	0.00	0.00	14,240.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
PT/11/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 28198/APP/2008/2338	AS AT 30/06/13 20,000.00	AS AT 31/03/13 20,000.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 0.00	20,000.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable.
PT/12/205A	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	7,502.15	7,502.15	550.00	550.00	0.00	6,952.15	0.00	Contribution towards improvements to the London cycle network within a radius of 1500m of the site. Funds to be spent by September 2013. -Funds allocated towards cycle improvements as part of Ruislip Manor Town Centre scheme (Cabinet Member decision 31/7/12).
PT/11/13/198C	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge Public Transport 3114/APP/2008/2497	24,410.43	24,410.43	0.00	0.00	0.00	24,410.43	24,410.43	Contribution towards the provision of public transport improvements in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PT/11/14/209A *67	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the Travel Plan. To be refunded five years following first occupation.
PT/11/15/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	4,850.00	Contribution received for the purpose of the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2015).
PT/11/16/210A	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 48996/APP/2008/3561	30,140.58	30,140.58	0.00	0.00	0.00	30,140.58	0.00	Contribution received towards the cost of upgrading two bus shelters in the vicinity of the development. Funds to be spent within 5 years of receipt (March 2015). Further £104.58 received as indexation payment.
PT/11/17/231B	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received towards improvements to cycle route 88/network 93 as part of the London Cycle Network. Funds to be spent within 5 years of receipt (Nov 2015).
PT/11/19/209D	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	31,874.14	31,874.14	0.00	0.00	0.00	31,874.14	0.00	Funds received for the purpose of the provision of 3 upgraded or replacement bus shelters within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £874.14 received as indexation payment.
PT/12/02/241A	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	2,500.00	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	Funds received towards the undertaking of a Transport Assessment (TA) to assess the cumulative traffic impact of flatland developments in Kingsend. Funds to be spent within 5 years of receipt (April 2016). Allocated towards TA (Cabinet member decision 31/7/12). TA received from consultants March 2013.
PT/12/12/242A	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.00	Funds received towards the cost of providing new and improved bus stops/shelters in the vicinity of the development. No time limit on spend.
PT/12/22/248A	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge. 38074/APP/2008/1418	54,486.29	54,486.29	0.00	0.00	0.00	54,486.29	0.00	Contribution received towards street scene improvements within the vicinity of the land. Funds to be spent within 5 years of receipt (July 2016).
PT/12/32/19B	Yeading	Land rear of 1-6 Sydney Court, Perth Avenue, Hayes. 6593/APP/2010/883	41,020.00	41,020.00	0.00	0.00	0.00	41,020.00	0.00	Funds transferred from EYU/131. Contribution received towards the cost of providing traffic calming measures for the direct benefit of Brookside primary School. No time limits.
PT/12/24/261	West Drayton	Land at Stockley Close Estate, West Drayton. 56244/APP/2003/1437	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00	Funds received towards providing accessibility improvements including public transport in the vicinity of the land. Funds to be spent within 3 years of receipt (Dec 2014).
PT/12/25/242C	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	70,000.00	Contribution received as first instalment towards improvements and additions to TIL bus services within vicinity of the development (see legal agreement for further details). No time limits for spend.
PT/12/26/242D	*82 West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel plan bond received to ensure compliance by the owner of its monitoring and reporting obligations. To be refunded after 10 years.
PT/12/12/238H	West Ruislip	Fmr Mill Works, Bury St, Ruislip. 6157/APP/2009/2069	34,603.50	34,603.50	0.00	0.00	0.00	34,603.50	0.00	Contribution received towards carbon reduction projects in the Ruislip area. earmarked towards projects to reduce CO2 emissions at Ruislip Early Years Centre. Funds to be spent within 7 years of receipt (Apr 2019).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
			AS AT 30/06/13	AS AT 31/03/13	AS AT 30/06/13	AS AT 31/03/13	To 30/06/13	AS AT 30/06/13	AS AT 30/06/13	
PT/128/276A	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	22,155.20	22,155.20	0.00	0.00	0.00	22,155.20	22,155.20	Contribution received towards the provision of public transport infrastructure in the vicinity of the site. Measures considered include upgrade to bus stops, improvements to bus services and cycle ways (see agreement for further details). Funds to be spent within 7 years of receipt (9/7/2019).
PT/129/277A	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	0.00	Funds received towards co-ordinating and monitoring the green travel plan associated with the site. No time limits for spend.
PT/130/277B	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	40,965.69	40,965.69	0.00	0.00	0.00	40,965.69	0.00	Contribution received towards off site highway works to the Clock House Roundabout, Heathrow. No time limits for spend.
PT/131/273B	Uxbridge South	Autogild House (Lidl), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as the Travel Plan bond to be used by the Council to cover the Council's expenses in monitoring compliance by the owner with the travel Plan for a ten year period. Balance to be refunded after 10 years (2022).
PT/132/149J	*88 Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	Travel Plan bond received to ensure the completion by the owner of 3 travel surveys. £5,000 to be returned on completion of each survey.
PT/133/149K	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	62,500.00	62,500.00	0.00	0.00	0.00	62,500.00	62,500.00	Contribution received towards the establishment of parking management areas within the area no further than 800m from the boundary of the site. Funds to be spent within 7 years of receipt (Nov 2019).
PT/134/149L	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Contribution received towards the maintenance of the towpath directly opposite the site (as defined in the agreement). Funds to be spent within 7 years of receipt (Nov 2019).
PT/135/198E	Uxbridge South	Fmr Gas works, Cowley Mill Road, Uxbridge (Kier Park). 3114/APP/2012/2881	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Contribution received towards the implementation of directional signage on Cowley Mill Road and junction with St John's Road (see agreement for details). Funds to be spent within 7 years of receipt (March 2020).
PT/136/297A	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson, West Drayton. 35293/APP/2009/1938	34,541.66	0.00	0.00	0.00	0.00	34,541.66	0.00	Contribution received towards the cost of upgrading the bus stops and the installation of drop kerbing/ tactile paving to enable pedestrian access over Bath Road in the vicinity of the site. Funds to be spent within 7 years of receipt (May 2020).
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	4,191,552.85	4,157,011.19	1,513,224.31	1,376,230.11	136,994.20	2,678,328.54	476,796.65	
		PLANNING TRANSPORTATION & RECYCLING TOTAL	6,638,641.46	6,597,889.80	2,532,986.11	2,376,781.91	156,204.20	4,105,655.35	476,796.65	
PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES										
EYL/71/155B	West Drayton	Former RAF West Drayton, Porters Way, West Drayton. 5107/APP/2005/2082	467,808.00	467,808.00	160,583.57	160,583.57	0.00	307,224.43	0.00	Funds to be used for the purpose of funding additional places at Primary and Secondary schools within a 3 mile radius of the site. Unexpended funds after 3 years of receipt are to be refunded (December 2014). Funds allocated towards expansion at West Drayton Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/76/163	West Drayton	18a Colham Ave, West Drayton 29679/APP/2006/1048	18,939.00	18,939.00	8,826.00	8,826.00	0.00	10,113.00	10,113.00	To be applied towards primary and secondary school places within 3 miles of the development. £10,113.43 is earmarked for West Drayton area primary expansion. No time limits. Remainder to be used at Uxbridge High School modernisation. £8,826 spent towards Uxbridge High School construction project. Balance earmarked towards Colham Manor school expansion, subject to formal approval (part of Phase 1 of the school expansion programme).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/13	TOTAL INCOME AS AT 31/03/13	TOTAL EXPENDITURE AS AT 30/06/13	TOTAL EXPENDITURE AS AT 31/03/13	2013 / 2014 EXPENDITURE To 30/06/13	BALANCE OF FUNDS AS AT 30/06/13	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/13	COMMENTS (as at mid August 2013)
EYL/104/194C	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	146,131.00	146,131.00	111,971.00	111,971.00	0.00	34,160.00	34,160.00	Funds received towards the cost of providing nursery school places (£34,160). Primary school places (£59,781). Secondary school places (£52,190) in the Borough of Hillingdon. No time limits. Secondary school contribution (£52,190) spent towards Abbotsfield School. (Cabinet Member decision 14/10/2010). Primary component allocated and spent towards phase 1 of the primary expansion at Whitehall school (Cabinet Member decision 6/12/2011).
EYL/107/201A	Barnhill	360, Uxbridge Road, Hayes. 7517/APP/2007/188	77,414.00	77,414.00	42,399.00	42,399.00	0.00	35,015.00	35,015.00	Funds received towards nursery places (£2,281) primary school places (£40,108), and secondary school places (£35,015) within a 3 mile radius of the development. Funds not spent by June 2016 must be returned. Primary and nursery contributions allocated and spent towards Grange Park primary expansion as part of Phase 1 of the primary expansion programme (Cabinet Member decision 6/12/2011).
EYL/110/205C	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	3,755,319.11	3,734,767.17	1,449,290.58	1,449,290.58	0.00	2,306,028.53	1,809,530.57	First two instalments towards educational places or improvements to schools in the North Secondary Planning Area. Nursery (£421,026.76), primary (£750,525.95) and secondary (£568,998.39). Funds to be spent by September 2016. Secondary contribution (£568,998) allocated and spent towards an additional form of entry and sixth form at Ruislip High school (Cabinet Member decision 21/10/2010). £342,000 from the Nursery contribution allocated and spent towards Deansfield Early Years Centre. (Cabinet Member decision 28/10/2010). Final instalment received towards the same purpose. Nursery (£437,000). Primary (£779,000) and secondary (£684,000). £779,000 Primary contribution allocated towards expansion of Harlyn and £165,939 to Field End Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/13). Further £20,551 received towards the same purpose.
EYL/116/210B	Bolwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	627,804.00	627,804.00	540,000.00	540,000.00	0.00	87,804.00	87,804.00	£135,000 received as first instalment towards the provision of education facilities and places within a 2 mile radius of the development (details of parameters for spend are set out in the legal agreement). Funds to be spent within 5 years of receipt (March 2015). Second contribution of £135,000 received towards the same purpose. Funds to be spent by March 2015. Third and final contribution received towards the same purpose. Funds to be spent by Sept 2016. £270K allocated and spent towards primary expansion programme at Rosedale College as part of phase 1A of the school expansion programme (Cabinet Member decision 6/12/2011). Further £41,320 received as index linking payment. £270,000 allocated and spent towards expansion at Rosedale Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/118/214B	Uxbridge	Hillingdon House Farm. 2543/APP/2005/870	1,090,166.31	1,090,166.31	110,251.72	110,251.72	0.00	979,914.59	979,914.59	£256,399.34 received as first instalment towards the cost of providing nursery (£64,099), primary (£110,251.72) and secondary (£82,047) school places within the London Borough of Hillingdon. First contribution to be spent before April 2017. Primary contribution (£110,251.72) allocated and spent towards expansion at Whitehall School, (part of phase 1 of the school expansion programme). Cabinet Member decision 6/12/2011. Second instalment (£268,681.94) received. Second contribution to be spent before Oct 2018. Final instalment (£565,085) received this quarter. Final contribution to be spent before Jan 2019.
EYL/119/216	Charville	119 to 137 Charville Lane, Hayes. 38290/APP/2006/2501	56,316.00	56,316.00	27,139.00	27,139.00	0.00	29,177.00	29,177.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits. Primary and nursery components allocated and spent towards primary school expansion at Grange Park School as part of phase 1 of the school expansion programme (Cabinet Member decision 6/12/2011).
EYL/121/221	Ruislip Manor	2, Windmill Hill, Ruislip. 35595/APP/2008/2951	6,438.00	6,438.00	0.00	0.00	0.00	6,438.00	6,438.00	Funds received towards the provision of additional nursery and primary school places in the vicinity of the site. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
EYL/132/232	Hillingdon	23, Sweetcroft Lane, Hillington. 8816/AP/2004/3045	AS AT 30/06/13 42,280.88	AS AT 31/03/13 42,280.88	AS AT 31/03/13 22,573.00	AS AT 30/06/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 19,707.88	AS AT 30/06/13 19,707.88	Funds to be used towards the costs of providing additional primary school facilities (£22,573) & secondary school facilities (£19,707) relating to the development. Funds to be spent within 7 years of receipt (October 2017). £22,573 allocated and spent towards expansion at The Hermitage Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/137/237B	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/AP/2006/1442	426,346.97	426,346.97	0.00	0.00	0.00	426,346.97	426,346.97	Funds received towards the costs of providing primary education places to primary schools in Primary Area 3. Funds to be spent by February 2016.
EYL/138/238C	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/AP/2009/2069	512,742.69	512,742.69	62,801.47	0.00	0.00	449,941.22	400,000.69	Funds received as 50% of the education contribution towards the cost of providing nursery, primary and secondary facilities in the Borough. (See legal agreement for details of funding split). Funds to be spent by February 2018. Further £261,446.35 received as remaining 50% education contribution. £112,742 allocated towards expansion at Ruislip Gardens Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/139/239B	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/AP/2006/2294 & 10622/AP/2009/2504	64,920.00	64,920.00	0.00	0.00	0.00	64,920.00	64,920.00	Funds received towards the costs of providing educational improvements or facilities in the Borough. No time limits.
EYL/140/209G	Yiewsley	Tesco, Trout Road, Yiewsley 60929/AP/2007/3744	231,454.55	231,454.55	20,251.99	0.00	0.00	211,202.56	211,202.56	£107,202 received as 50% of the education contribution towards the cost of providing secondary school places and improvement of existing facilities within a 3 mile radius of the site and primary school places and improvement of existing facilities within 2 miles of the site (see legal agreement for details of funding split). Primary school component of contribution allocated and spent towards Colham Manor primary expansion as part of phase 1 of the school expansion programme. (Cabinet Member decision 6/12/2011). Remaining 50% of contribution received (£124,086 including index linking). All contributions to be spent before March 2017.
EYL/148/249C	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/AP/148249C	469,246.00	469,246.00	269,246.00	0.00	0.00	200,000.00	200,000.00	Funds received towards the costs of providing education or educational improvements or facilities in the authorities area (see legal agreement for details). No time limits for spend. £269,246 allocated and spent towards expansion at Highfield Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/149/252	South Uxbridge	Old Mill House Estate, Old Mill Lane, Cowley. 2819/AP/2004/2873	37,217.03	37,217.03	0.00	0.00	0.00	37,217.03	37,217.03	Contribution received towards the cost of providing additional nursery, primary and secondary school places in the Borough. Funds to be spent within 7 years of receipt (July 2016).
EYL/157/260	Bunel	Garage site adjacent to 1 St Helen Close, Cowley. 56865/AP/2011/31	22,138.00	22,138.00	0.00	0.00	0.00	22,138.00	22,138.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/158/242B	West Drayton	West Drayton Village (north site) off Porter's Way, West Drayton. 5107/AP/2009/2346	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	Funds received as first and second instalments towards the costs of providing educational improvements in the Authority's area (see legal agreement for details). No time limit for spend.
EYL/159/262B	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/AP/2010/2231	27,853.30	27,853.30	0.00	0.00	0.00	27,853.30	27,853.30	Funds received towards the costs of additional and or improved educational facilities within the London Borough of Hillingdon. No time limits.
EYL/160/263B	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/AP/2010/1419	12,704.43	12,704.43	0.00	0.00	0.00	12,704.43	12,704.43	Funds received towards the costs of additional and or improved educational facilities within the London Borough of Hillingdon. No time limits.
EYL/162/268	Yeading	Fmr Texaco Service Station, Yeading Lane, Hayes. 4647/AP/2004/3286	14,543.00	14,543.00	0.00	0.00	0.00	14,543.00	14,543.00	Contribution received towards the cost of providing educational places within the London Borough of Hillingdon. No time limits for spend.
EYL/163/269	Botwell	41 & Land at rear of 29-39 Corwell Lane, Hillingdon 59697/AP/2004/2216	65,896.37	65,896.37	0.00	0.00	0.00	65,896.37	65,896.37	Contribution received towards the cost of providing educational places within 7 years of receipt (Jan 2019).
EYL/164/270	Eastcote & East Ruislip	103 Park Ave, Ruislip 49273/AP/2011/833	10,885.00	10,885.00	0.00	0.00	0.00	10,885.00	10,885.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
EYL165/267B	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	AS AT 30/06/13 60,915.00	AS AT 31/03/13 60,915.00	AS AT 30/06/13 20,156.00	AS AT 31/03/13 20,156.00	To 30/06/13 0.00	AS AT 30/06/13 40,759.00	AS AT 30/06/13 40,759.00	Contribution received towards the provision of education facilities and places as detailed in the agreement. Funds to be split as follows: nursery £7,185.; primary £20,156; secondary £33,574. No time limits for spend. £20,156 allocated and spent towards expansion at Wood End Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL166/274	Uxbridge North	231 Harefield Rd, Uxbridge 59140/APP/2011/1113	16,416.76	16,416.76	0.00	0.00	0.00	16,416.76	16,416.76	Contribution received towards the provision of education facilities and places as detailed in the agreement. No time limits for spend.
EYL167/275	Eastcote & East Ruislip	Fmr Highgrove Day Nursery, Campbell Close, Ruislip 48552/APP/2009/234	7,102.00	7,102.00	0.00	0.00	0.00	7,102.00	7,102.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL168/279	Northwood	Claremont, Kewferry Drive, Northwood. 62950/APP/2011/2961	2,545.00	2,545.00	0.00	0.00	0.00	2,545.00	2,545.00	Contribution received towards the provision of additional or improved educational facilities within a 3 mile radius of the site, to accommodate the child yield arising from the development. No time limits for spend.
EYL169/276C	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	375,570.86	375,570.86	0.00	0.00	0.00	375,570.86	375,570.86	Contribution received as the first instalment of the education contribution towards the cost of providing education improvements or facilities to accommodate extra children in the Authority's area (see agreement for details). Funds to be spent within 7 years of receipt (July 2019).
EYL170/280	South Ruislip	12 Walnut Way, Ruislip 69425/APP/2012/659	16,138.00	16,138.00	0.00	0.00	0.00	16,138.00	16,138.00	Contribution received towards the provision of additional or improved educational facilities within a 3 mile radius of the site, to accommodate the child yield arising from the development. No time limits for spend.
EYL171/281	Harefield	Fmr White Horse, Church Hill, Harefield. 38029/APP/2010/2743	13,510.00	13,510.00	0.00	0.00	0.00	13,510.00	13,510.00	Contribution received towards the provision of additional or improved educational facilities within a 3 mile radius of the site, to accommodate the child yield arising from the development. No time limits for spend.
EYL172/278B	Botwell	6-12 Clayton Road, Hayes. 62528/APP/2009/2502	28,491.18	28,491.18	0.00	0.00	0.00	28,491.18	28,491.18	Contribution received towards the provision of educational improvements or facilities in the Authority's area (see agreement for details). No time limits for spend.
EYL173/285	Botwell	Fmr Hayes Library, Golden Crescent, Hayes 6652/APP/2011/1989	20,474.13	20,474.13	0.00	0.00	0.00	20,474.13	20,474.13	Contribution received towards the provision of education or educational improvements or facilities to accommodate extra children in the Authority's area (see agreement for details). No time limit for spend.
EYL174/286	Pinkwell	Land adjacent to 33-34 Fairey Ave, Hayes 66668/APP/2011/1892	14,455.41	14,455.41	0.00	0.00	0.00	14,455.41	14,455.41	Contribution received towards the provision of education or educational improvements or facilities to accommodate extra children in the Authority's area (see agreement for details). No time limit for spend.
EYL175/287	Yiewsley	The Moorcroft Complex, Harlington Rd, Hillingdon 3043/APP/2006/61	157,625.00	157,625.00	0.00	0.00	0.00	157,625.00	157,625.00	Contribution received towards the provision of educational facilities within the London Borough of Hillingdon. Funds to be spent within 7 years of receipt (Nov 2019).
EYL176/284A	Yiewsley	Fmr Honeywell site (live/work units), Trout Road, West Drayton 335/APP/2010/1615	23,299.17	23,299.17	0.00	0.00	0.00	23,299.17	23,299.17	Contribution received towards education or educational improvements or facilities in the Authority's area including but not limited to new school facilities, improvements to existing facilities to accommodate extra children, expansion of playground facilities. See agreement for details. No time limits for spend.
EYL177/288A	Yiewsley	Versaille House, Bentinck Rd, Yiewsley 59436/APP/2010/721	27,450.00	27,450.00	0.00	0.00	0.00	27,450.00	27,450.00	Contribution received towards the provision of additional or improved education facilities within a 3 mile radius of the site to accommodate the child yield from the development. No time limits for spend.
EYL178/289	South Ruislip	30 Hardy Ave, Ruislip 49772/APP/2009/107	8,953.00	8,953.00	0.00	0.00	0.00	8,953.00	8,953.00	Contribution received towards additional or improved education facilities within a 3 mile radius of the site to accommodate the child yield from the development. No time limits for spend.
EYL179/290	Charville	7 Park Lane, Hayes 47571/APP/2010/2850	20,856.00	20,856.00	0.00	0.00	0.00	20,856.00	20,856.00	Contribution received towards additional or improved education facilities within a 3 mile radius of the site to accommodate the child yield from the development. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
EYL180/293B	Barnhill	Barnhill Methodist Church, Welbeck Avenue, Hayes 9024/APP/206/280	AS AT 30/06/13 31,049.10	AS AT 31/03/13 31,049.10	AS AT 30/06/13 0.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 31,049.10	AS AT 30/06/13 31,049.10	Contribution towards the cost of providing education places in the Borough. No time limits.
EYL181/282B	West Ruislip	Lyon Court, Pembroke Rd, Ruislip. 66895/APP/2011/3049	14,412.79	14,412.79	0.00	0.00	0.00	14,412.79	14,412.79	Contribution received towards education improvements or facilities including new school facilities, improvements to existing school facilities to accommodate extra children or improvements to playgrounds (see agreement for details). Funds to be spent within 5 years of completion of the development (estimated to be 2019).
EYL182/294	Northwood	Orenda, 68 Thimere Gardens, Northwood. 59962/APP/2011/2101	48,710.00	48,710.00	0.00	0.00	0.00	48,710.00	48,710.00	Contribution received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield from the development. No time limits.
EYL183/295	South Ruislip	9 & 9a Great Central Avenue, Ruislip. 47955/APP/2012/1777	12,911.00	12,911.00	0.00	0.00	0.00	12,911.00	12,911.00	Contribution received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield from the development. No time limits.
EYL184/296	Harefield	Fmr Swan PH, Swan Rd, Breakspear Road North, Harefield. 18239/APP/2012/296	7,718.00	7,718.00	0.00	0.00	0.00	7,718.00	7,718.00	Contribution received towards education improvements or facilities including new school facilities, improvements to existing school facilities to accommodate extra children or improvements to playgrounds (see agreement for details). Funds to be spent within 5 years of completion of the development (estimated to be 2019).
EYL185/298	Brunel	17 Peachey Lane, Cowley. 66644/APP/2009/2784	5,758.00	0.00	0.00	0.00	0.00	5,758.00	5,758.00	Contribution received towards additional or improved education facilities in vicinity of the site arising from the needs of the development. No time limits for spend.
EYL186/299A	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1080	51,098.24	0.00	0.00	0.00	0.00	51,098.24	51,098.24	Contributions received towards providing educational improvements or facilities in the authority's area to include new school facilities: improvements to school facilities to accommodate extra children (see agreement for further details). No time limits for spend.
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	11,150,022.28	11,072,614.10	2,845,489.33	2,845,489.33	0.00	8,304,532.95	7,450,870.03	
PORTFOLIO: CENTRAL SERVICES										
		CENTRAL SERVICES SUB - TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION										
PPR09/42	Townfield	Abbess Warehouse, Hayes / 49614B/96/110	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Employment training support associated with the Hayes Opportunity Centre. No time limit. Balance allocated for Hayes Partnership but not committed to a specific project. Officers looking into potential schemes. The Hayes Opportunity Centre did not materialise. A deed of variation required following agreement from owner before funds can be committed. A deed of variation is being sought with the view to allocating the funds to construction training. Awaiting confirmation from developer. No time constraints.
PPR36/153A	Heathrow Villages	Polar Park, Bath Road, Hamondsworth 2964/APP/2002/1436 & 1437	26,750.00	26,750.00	17,913.14	17,913.14	0.00	8,836.86	0.00	For local employment training initiatives in the vicinity of the property. No time constraints. £3,250 spent towards a Brunel run training course at Hayes titled 'Business skills for self employed Women'. Second and final instalment (£13,500) received 21/10/08. Balance of £23,500 allocated towards the Council's Construction and Apprenticeship Training Programme. (Cabinet Member decision 27/10/2010). £14,863 spent towards Uxbridge College Construction Training Programme 12/13.
PPR47/26A (formerly PT 56/26A)	Bowwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Botwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Harrington Station Improvements and associated interchange initiatives. Project on hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/13	TOTAL INCOME AS AT 31/03/13	TOTAL EXPENDITURE AS AT 30/06/13	TOTAL EXPENDITURE AS AT 31/03/13	2013 / 2014 EXPENDITURE To 30/06/13	BALANCE OF FUNDS AS AT 30/06/13	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/13	COMMENTS (as at mid August 2013)
PPR49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	350,000.00	350,000.00	210,900.00	210,900.00	0.00	139,100.00	12,000.00	Contribution towards the Local Labour Strategy, as defined in the agreement. No time limits. Second instalment £100,000 received 1/12/09. £200,000 allocated to the delivery of the Strategy as outlined in Allocation report. (Cabinet Member decision 27/10/10). Third instalment of £100,000 relieved towards same purpose 31/3/11. £14,000 spent towards accelerate 50% match funding to support long term unemployed into work. £88,000 allocated and £42,900 spent towards support for Economic Development post within LBH 12/13. (Cabinet Member Decision 19/3/13). Final instalment (£50,000) received towards the Labour Strategy.
PPR49/174D	Heathrow Villages	Terminal 2, Heathrow Airport. 62360/APP/2006/2942	531,426.00	531,426.00	292,500.00	261,000.00	31,500.00	238,926.00	0.00	Funds received towards the Local Labour Strategy, as defined in the agreement. No time limits. A total of £450,000 due to be received under this agreement has been allocated towards the Heathrow Academy Programme (Cabinet Member decision 19/11/12). Total of £261,000 paid towards Academy Programme 2012/13. Further £270,246 received towards the Programme. Further payment made towards the programme.
PPR52/149G	Botwell	Former Hayes Goodyard site. 10057/APP/2005/2996&299	75,360.00	75,360.00	71,352.94	64,877.77	6,475.17	4,007.06	0.00	Funds received towards improvements to open space to the canal towpath opposite the site. Any remainder to be expended towards purchasing new equipment for the YMCA Youth Centre as necessitated as a result of the development. Funds not spent within 7 years (May 2016) to be returned. Funds allocated towards Western View canal side improvement scheme (Cabinet Member decision 22/7/2011). Scheme began on site Oct 2011 and now substantially complete. Remaining landscaping works completed March 2013. Awaiting invoices.
PPR53/149H	Botwell	Former Hayes Goodyard site. 10057/APP/2005/2996&299	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	£2,000 received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10. Further £4,000 received as 2nd & 3rd annual instalments.
PPR54/204B	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2339	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds received towards street scene improvements within the vicinity of the site. Funds to be spent by July 2014.
PPR56/198D	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	12,205.22	12,205.22	0.00	0.00	0.00	12,205.22	12,205.22	Contribution towards the employment training initiatives promoted by the Council to encourage employment in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PPR57/238D	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	20,679.21	20,679.21	0.00	0.00	0.00	20,679.21	0.00	Contribution towards construction training initiatives within the Borough. Funds to be spent within 7 years of receipt (February 2018). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR58/239C	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	9,667.50	9,667.50	0.00	0.00	0.00	9,667.50	0.00	Contribution received towards construction training and the provision of a work place co-ordinator within the Borough. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR60/209E	Yiewsley	Tesco, Trout Road Yiewsley. 60929/APP/2007/3744	37,186.49	37,186.49	0.00	0.00	0.00	37,186.49	0.00	Contribution received for the purposes of providing additional CCTV facilities and/or additional safety measures within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £2,186.49 received as indexation payment.
PPR61/247	Townfield	Former Hayes Sports and Social Club, 143 Church Road, Hayes. 65797/APP/2010/1176	7,663.99	7,663.99	0.00	0.00	0.00	7,663.99	0.00	Contribution received towards the cost of providing construction training courses delivered by the provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 10 years of receipt (June 2021).
PPR62/231C	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road - Ickenham. 38402/APP/2007/1072	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
										Funds received towards the installation of 3 CCTV cameras and associated infrastructure within the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2015). Funds transferred from PT/119231C.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/13 21,794.51	TOTAL INCOME AS AT 31/03/13 21,794.51	TOTAL EXPENDITURE AS AT 30/06/13 0.00	TOTAL EXPENDITURE AS AT 31/03/13 0.00	2013 / 2014 EXPENDITURE To 30/06/13 0.00	BALANCE OF FUNDS AS AT 30/06/13 21,794.51	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/13 0.00	COMMENTS (as at mid August 2013)
PPR63/248B	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge 3807/APP/2008/1418			0.00	0.00				Contribution received towards the purpose of providing construction training schemes for Hillingdon. Funds to be spent within 5 years of receipt (July 2016). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR64/262C	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	9,360.44	9,360.44	0.00	0.00	0.00	9,360.44	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR65/263C	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (old A). 67080/APP/2010/1419	9,782.64	9,782.64	0.00	0.00	0.00	9,782.64	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR66/265B	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	39,826.13	39,826.13	0.00	0.00	0.00	39,826.13	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. Funds to be spent within 5 years of receipt (Nov 2016). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR67/265C	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	9,236.85	9,236.85	0.00	0.00	0.00	9,236.85	9,236.85	Contribution received to be used for the provision of approved training schemes in the hospitality & leisure industry (see legal agreement for details). Funds to be spent within 5 years of receipt (Nov 2016).
PPR68/265D	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	53,289.47	53,289.47	0.00	0.00	0.00	53,289.47	53,289.47	Contribution to be used for public realm improvements within the vicinity of the site, in accordance with the Council's SPD. Funds to be spent within 5 years of receipt (Nov 2016).
PPR69/276D	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	21,111.11	21,111.11	0.00	0.00	0.00	21,111.11	0.00	Contribution received as the first instalment towards improvements to local community facilities within the Authority's area. Funds to be spent within 7 years of receipt (July 2019). Earmarked towards phase 2 of Town field community centre.
PPR70/267C	Bowell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Funds to be used for the purpose of improving community facilities in the vicinity of the development. No time limits for spend.
PPR71/277C	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	20,579.41	Contribution received towards public realm improvements in the vicinity of the development including CCTV, footpath safety, safer town centres, public transport interchange facilities (see agreement for details). Further contribution received towards the same purpose. No time limits for spend.
PPR72/277D	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	51,609.49	51,609.49	0.00	0.00	0.00	51,609.49	51,609.49	Contribution received towards training persons within the locality of the development for jobs of a nature to be carried out within the development. Further contribution received towards the same purpose. No time limits for spend.
PPR73/278C	Bowell	6-12 Clayton Road, Hayes 50270/APP/2011/1422	8,489.92	8,489.92	0.00	0.00	0.00	8,489.92	8,489.92	Contribution received towards construction courses delivered by recognised providers and the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend.
PPR74/283A	Barnhill	Barnhill Methodist Church, Welbeck Avenue, Hayes. 9024/APP/2006/280	6,938.47	6,938.47	0.00	0.00	0.00	6,938.47	6,938.47	Contribution received towards the cost of providing community facilities within the Borough. No time limits.
PPR75/291A	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	13,699.22	13,699.22	0.00	0.00	0.00	13,699.22	13,699.22	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
PPR76/282C	West Ruislip	Lyon Court 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	AS AT 30/06/13 47,950.86	AS AT 31/03/13 47,950.86	AS AT 30/06/13 0.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 47,950.86	AS AT 30/06/13 47,950.86	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
PPR77/282D	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	25,330.03	25,330.03	0.00	0.00	0.00	25,330.03	25,330.03	Contribution received towards the provision of CCTV, lighting, safety improvements to public transport facilities and car parks or safer town centres (see agreement for details). Funds to be spent within 5 years of completion of the development (estimated to be 2019).
PPR78/198F	Uxbridge	Fmr Gasworks Site, Cowley Mill Road (Kier Park), Uxbridge. 3114/A/P/2012/2881	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Contribution received towards employment and training initiatives promoted by the Council in association with Uxbridge College or any other approved provider. Funds to be spent within 7 years of receipt (March 2020).
PPR79/299E	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	16,353.04	0.00	0.00	0.00	0.00	16,353.04	16,353.04	Contribution received towards construction training courses delivered by recognised providers and the provision of a construction work place co-ordinator for Hillingdon Residents. No time limits for spend.
PPR80/297B	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson. 35293/APP/2009/1938	46,055.55	0.00	0.00	0.00	0.00	46,055.55	46,055.55	Funds received towards public realm improvement works to be delivered within the vicinity of the land. Funds to be spent within 7 years of receipt (May 2020).
PPR81/81/297C	Heathrow Villages	Fmr Technicolor Site, 271 Bath Rd, Sipson. 35293/APP/1938	16,695.14	0.00	0.00	0.00	0.00	16,695.14	16,695.14	Contribution received towards the provision of training in the hospitality and leisure industry (see agreement for further details). Funds to be spent within 7 years of receipt (May 2020).
		COMMUNITY, COMMERCE & REGENERATION SUB - TOTAL	4,271,640.69	4,192,536.96	2,402,737.50	2,364,762.33	37,975.17	1,868,903.19	485,432.67	
PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION										
CSL/21/47E	West Drayton	DERA Site, Kingston Lane, West Drayton - Community Facility 45658/APP/2002/3012	94,015.15	94,015.15	90,027.37	86,316.57	3,710.80	3,987.78	0.00	To be applied towards communal facility improvements in the West Drayton area and which will benefit the occupiers of the Development. £151,786.77 transferred to EY/177/147F as they were received for school places and were originally allocated to this case reference erroneously. Funds not spent by 19 February 2014 are to be refunded. Funds allocated to the "Skidz" project at West Drayton Young People's Centre (Cabinet Member decision 21/10/09). Phase 1 complete. Phases 2 & 3 deferred to 2011/12. Spend towards Phase 2 of "Skidz" project, to be completed in 2013/14.
CSL/6/189A	Ruislip	30 Kings End, Ruislip. 46239/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	0.00	0.00	0.00	9,338.43	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/11/205B	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	277,131.54	277,131.54	264,134.80	264,134.80	0.00	12,996.74	0.00	Contribution towards the provision or improvement of leisure youth and/or cultural services within Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014. £265k from this contribution has been allocated towards Highgrove pool improvement programme (Cabinet Member approval received 1/09/2011). Works began on site March 2012, scheme to be completed in 2012/13.
CSL/12/15A	Ruislip	5 - 11, Reservoir Road, Ruislip 61134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend. Earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
CSL/13/219A	Yeading	Rear of Syney Court, Perth Avenue, Hayes. 65936/APP/2010/883	414.00	AS AT 31/03/13 414.00	0.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 414.00	414.00	Funds received towards the provision of improvement to library facilities and or library books within the Borough. No time limits.
CSL/14/220	Townfield	Trescott House, Hayes . 36261/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.
CSL/15/231D	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham 38402/APP/2007/1072	269,750.00	269,750.00	0.00	0.00	0.00	269,750.00	0.00	Funds received towards the construction of a new facility or the extension of an existing facility to provide for improvement of leisure, elderly, youth and/or cultural services within the locality of the land. Funds to be spent by November 2015. Funds earmarked towards improvements to the Compass Theatre, subject to an eligible scheme and formal allocation.
CSL/16/161F	Yiewsley	Honeywell Site, Trout Road, Yiewsley. 335/APP/2002/2754	77,151.49	77,151.49	0.00	0.00	0.00	77,151.49	77,151.49	Funds received towards the provision of community facilities in the West Drayton area. Funds not spent by 20 September 2014 are to be repaid.
CSL/17/238A	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,645.25	31,645.25	0.00	0.00	0.00	31,645.25	31,645.25	Funds received as 50% of the community facilities contribution towards community facilities, schemes or measures within the Borough. Funds to be spent by February 2018. Further £16,135.84 received as remaining 50% of community facilities contribution. Funds earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/18/238B	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	3,268.46	3,268.46	0.00	0.00	0.00	3,268.46	3,268.46	Funds received towards the provision of library facilities and/or library books within the Borough. Funds to be spent by February 2018.
CSL/19/237A	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	24,130.14	24,130.14	0.00	0.00	0.00	24,130.14	24,130.14	Funds received towards environmental improvements and community facilities within a 3 mile radius of the site. Funds to be spent by February 2016. Funds earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/21/209F	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	66,988.81	66,988.81	0.00	0.00	0.00	66,988.81	66,988.81	Contribution received for the purpose of improving existing community facilities within the Yiewsley area. Funds to be spent by March 2016. Further £3,938.81 received as index linking payment.
CSL/22/241B	Ruislip	28 & 28a Kingsend, Ruislip. 5740/APP/2008/1214	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	3,250.00	Funds received towards the expansion of local community facilities in the area of the development. Funds to be spent within 5 years of receipt (April 2016).
CSL/23/243A	South Ruislip	Former Tally Ho P.H., West End Road, Ruislip. 8418/APP/2006/913&914	14,300.00	14,300.00	0.00	0.00	0.00	14,300.00	0.00	Funds received towards the cost of providing community facilities in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018). Earmarked towards provision of cycling facilities at Field End School. Subject to formal approval.
CSL/24/244A	Townfield	505 to 509 Uxbridge Road, Hayes. 9912/APP/2009/1907	2,150.96	2,150.96	0.00	0.00	0.00	2,150.96	2,150.96	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. Funds to be spent by June 2018.
CSL/25/249A	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	4,167.60	4,167.60	0.00	0.00	0.00	4,167.60	4,167.60	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. No time limits.
CSL/26/249B	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the provision of necessary capacity enhancements at the Townfield Community Centre. No time limit for spend.
CSL/27/210D	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	13,813.07	13,813.07	0.00	0.00	0.00	13,813.07	1,149.07	Contribution received towards the provision of library facilities in the borough of Hillingdon. Funds to be spent within 5 years of receipt (Sept 2016). Further £1,328.07 received as index linking payment. £12,664 from this contribution allocated to scheme to provide air conditioning to meeting rooms at Botwell Library. / Cabinet Member Decision 16/04/13.
CSL/28/262A	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	555.53	555.53	0.00	0.00	0.00	555.53	555.53	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits.
CSL/29/263A	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (old A). 67050/APP/2010/1419	356.03	356.03	0.00	0.00	0.00	356.03	356.03	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits.
CSL/30/267A	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	644.23	644.23	0.00	0.00	0.00	644.23	644.23	Contribution received towards the provision of library facilities in the borough of Hillingdon. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
CSL/31/276B	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	AS AT 30/06/13 10,771.94	AS AT 31/03/13 10,771.94	AS AT 30/06/13 0.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 10,771.94	AS AT 30/06/13 10,771.94	Contribution received towards the provision of library books and/or library books within the Authority's area. Funds to be spent by July 2019
CSL/32/278A	Botwell	6-12 Clayton Road, Hayes 62528/APP/2009/2502	528.08	528.08	0.00	0.00	0.00	528.08	528.08	Contribution received towards the provision or improvement of library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/33/284B	Yiewsley	Former Honeywell site, Trout Road, West Drayton (live/work units). 335/APP/2010/1615	529.85	529.85	0.00	0.00	0.00	529.85	529.85	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/34/291B	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	575.00	575.00	0.00	0.00	0.00	575.00	575.00	Contribution received towards the provision of library facilities and/or library books within the authority's area. No time limits for spend.
CSL/35/282E	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	2,263.48	2,263.48	0.00	0.00	0.00	2,263.48	2,263.48	Contribution received towards the provision of library facilities and/or library books within the authority's area. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
CSL/36/299B	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	955.56	0.00	0.00	0.00	0.00	955.56	955.56	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/37/299C	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	11,028.95	0.00	0.00	0.00	0.00	11,028.95	11,028.95	Contribution received towards the provision or improvement of community facilities within the Authority's area. No time limit for spend.
		COMMUNITY, COMMERCE AND REGENERATION SUB - TOTAL	967,535.03	955,550.52	354,162.17	350,451.37	3,710.80	613,372.86	257,461.43	
		COMMUNITY, COMMERCE AND REGENERATION -TOTAL	5,239,175.72	5,148,087.48	2,756,899.67	2,715,213.70	41,685.97	2,482,276.05	742,894.10	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E/02/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41708C/91/1904	59,556.42	59,556.42	52,577.45	52,577.45	0.00	6,978.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to phasing of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.
E/10/85 (see: PT/36)	Heathrow Villages	A4 Heathrow Corridor scheme - Match Funding for Heathrow Villages Chrysalis Projects	25,000.00	25,000.00	3,017.00	3,017.00	0.00	21,983.00	0.00	For Environmental Improvements on A4/M4 corridor. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/26/93. Trees are being scheduled for planting during the upcoming planting season. Officers chasing prices for other works. Spend reduced due to rectification of miscoding. No time constraints. A programme of works has been drawn up for this site. Formal allocation of funds to be sought.
E/17/26D (see: PT/56 & PPR/18)	Botwell	Trident Site, Phase 3 Stockley Park - Lake Farm & Botwell Green Play Area 3797/P/94/335	1,323,400.00	1,323,400.00	1,323,400.00	1,236,132.83	87,267.17	0.00	0.00	Balance for Lake Farm. Friends of Lake Farm now agreed scope of works. Engineering Consultancy have been commissioned to commence works to enhancing slope of BMX track. Botwell Green Play area complete. See Cabinet report 18 December 2003. Planning permission for skate park granted. No time limits for spend. Skate Park project completed July 2013.
E/24/62 (See also PT/60 & PPR/23)	Brunel	Land at Lyon Industrial Estate, High Rd, Cowley - Uxbridge Cowley Initiative (Employment Training, Air Quality & Highway Works) 51095/APP/2000/1004	14,368.39	14,368.39	12,937.46	12,937.46	0.00	1,430.93	0.00	Towards Uxbridge/Cowley Initiative. Allocated to Air Quality Action Plan projects. This is a portion of a £30k contribution to be applied towards all or some of 4 different project areas. £1K income transferred to PPR/23. Interest accrued. No time constraints. Spend towards operation of air quality monitoring stations in the borough.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/06/13	TOTAL INCOME AS AT 31/03/13	TOTAL EXPENDITURE AS AT 30/06/13	TOTAL EXPENDITURE AS AT 31/03/13	2013 / 2014 EXPENDITURE To 30/06/13	BALANCE OF FUNDS AS AT 30/06/13	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/06/13	COMMENTS (as at mid August 2013)
E/26/93 (Formerly PT/33)	Heathrow Villages	H.S.A Land, Bath Road 41687/S/98/16	12,396.46	12,396.46	8,441.07	8,441.07	0.00	3,955.39	0.00	Available for Environmental Improvements in Bath Rd area. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/10/85. See update at E/10/85. Interest accrued. No time constraints. Spend towards tree planting.
E/28/71 (Formerly PT/40)	Botwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes 43554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints.
E/32/01 (Formerly PT/43/01)	Townfield	Sainsbury Minet Site - Grapes Junction / 40601/H/91/1970	1,008,500.00	1,008,500.00	1,005,951.10	1,005,951.10	0.00	2,548.90	0.00	The balance has been included in s106 dated 10 May 2004 for Lombardy Retail Park, Coldharbour Lane for the Council to use the funds for the following specified improvements: (i) provision of CCTV coverage on the land (ii) provision of safety enhancements (iii) provision of environmental improvements to Uxbridge Rd (iv) provision of either CCTV within the wider area of the land, junction improvements at Springfield Road/Uxbridge Road, or installation of bollards and lighting along Springfield Road, or other similar schemes in the vicinity of the site to be agreed in writing by the developer. Sainsbury has given approval for a scheme in Lombardy Park. Playground works are complete. Spend towards design works to install lighting along main footpath. Unspent funds to be repaid by 12 January 2011. Scheme complete.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Hemondsworth 2964/APP/2002/1436 & 1437	10,000.00	10,000.00	7,764.09	7,764.09	0.00	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/42/140J	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	104,308.09	104,308.09	53,121.11	53,121.11	0.00	51,186.98	0.00	To be applied towards the provision and maintenance of open space and recreational facilities within the area of the site. £25,000 allocated to Bourne Park Playing Fields. Balance allocated to Pinkwell Park (Cabinet Member Decision 6/8/09). Drainage works to the Bourne Park Playing Fields are now complete. Funds not spent including interest within 7 years of receipt (i.e. 3 January 2014) are to be repaid. A programme of works is being drawn up by the area officer, including path works and play equipment. Scheme on site Jan 2013
E/44/174B	Heathrow Villages	Terminal 2, Heathrow 62350/APP/2006/2942	25,000.00	25,000.00	24,158.13	24,158.13	0.00	841.87	0.00	Funds received towards the implementation and monitoring of the Council's Air Quality Action Plan. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards two monitoring stations in the vicinity of the site. (Cabinet Member Decision 22/6/2010). Spend towards operation of air quality monitoring stations in the Borough.
E/46/176B	Northwood	Former True Lovers' Knot Public House, Rickmansworth Road, Northwood 27117/APP/2007/1440	21,195.00	21,195.00	3,048.04	3,048.04	0.00	18,146.96	0.00	Funds received towards the costs of providing environmental improvements at "The Gravel Pits" within the vicinity of the Development or other green space within the Borough. No time constraints. Area officer is drawing up a programme of works to be implemented at this site. Funds allocated towards scheme of improvements at The Gravel Pits. (Cabinet Member Decision 3/9/2010). £3,048 spent towards an interpretation board, further works programmed for 2013/14.
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref. 48283/APP/2006/2353	38,258.39	38,258.39	35,112.37	35,112.37	0.00	3,146.02	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warrender Park. Funds allocated towards a scheme of improvements at Warrender Park (Cabinet Member Decision 3/9/2010). Works complete Dec 12, awaiting invoices.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
E/49/179B	Botwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	AS AT 30/06/13 33,912.00	AS AT 31/03/13 33,912.00	AS AT 30/06/13 17,755.00	AS AT 31/03/13 17,755.00	To 30/06/13 0.00	AS AT 30/06/13 16,157.00	0.00	Funds received towards improvement to the open space facilities at Rosedale Park adjoining the land. No time limits. Spend towards improvements to Park Pavilion.
E/51/186C	Yiewsley	92-104, High St., Yiewsley 59189/APP/2005/3476	60,616.20	60,616.20	38,061.21	38,061.21	0.00	22,554.99	0.00	Funds received towards open space improvements at Yiewsley Recreation Ground. Funds unspent at 20/04/2015 to be returned. Spend towards footpath works completed Dec.09. Remaining funds to be spent towards play builder scheme. Completed June 2010.
E/52/190B	Uxbridge	Armstrong House & The Pavilions 43742/APP/2006/252	104,000.00	104,000.00	99,979.55	81,026.55	18,953.00	4,020.45	0.00	Funds received towards improvements to open space /recreation facilities at Fasnidge Park and/or cycle links to the park. Funds unspent as at 29/7/2015 must be returned. Funds allocated towards a scheme of improvements at Fasnidge Park (Cabinet Member decision 21/10/09). Spend towards improvements to bowling green. £14,989 spent towards provision of the Adizone (opened March 2011). Spend towards path works, planting & skate park.
E/53/192B	Uxbridge	126/127, Waterloo Road Uxbridge 2325/APP/2006/3452	20,913.64	20,913.64	11,271.70	11,271.70	0.00	9,641.94	0.00	Funds received towards provision of public open space in the locality of the site. Officers looking at a programme of improvements to Rookingham Recreation Ground. No time limits. Funds to be spent towards playbuilder scheme, due to commence spring 2010. Playbuilder scheme completed August 2010. Awaiting invoices.
E/54/194D	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge 18732/APP/2006/1217	44,509.05	44,509.05	41,536.22	41,536.22	0.00	2,972.83	0.00	Funds received towards the provision of open space facilities within the Borough of Hillingdon. No time limits. Funds allocated to Hillingdon Court Park (reconstruction of the bowling green). Cabinet Member decision 20/7/09. Scheme completed October 09, awaiting financial completion.
E/57/205D	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	118,803.95	118,803.95	0.00	0.00	0.00	118,803.95	118,803.95	Contribution received towards the provision or improvement of outdoor sports and /or pitch facilities within a 3000m radius of the land. Funds to be spent by September 2014.
E/59/155F	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	20,000.00	20,000.00	9,291.00	9,291.00	0.00	10,709.00	0.00	Funds received towards the maintenance of play facilities at Stockley Recreation Ground (Mulberry Parade). Funds to be spent by Dec 2012. £10,415 allocated towards costs incurred in maintaining the playground (Cabinet Member Decision 7/11/2012).
E/60/215C	Ruislip	5 - 11 Reservoir Road, Ruislip. 61134/APP/2006/260	28,994.76	28,994.76	0.00	0.00	0.00	28,994.76	28,994.76	Contribution received towards open space/recreation improvements or other green spaces in the locality. No time limits on spend.
E/61/217B	Herefield	34 High Street, Herefield. 259/APP/2009/2391	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	7,000.00	Funds received towards additional or improved recreation/open space facilities within a 3 mile radius of the site. No time limit.
E/62/231E	Ruislip	Former RAF Ruislip (Ickenham park), High Road, Ickenham. 38402/APP/2007/1072	146,879.75	146,879.75	0.00	0.00	0.00	146,879.75	0.00	Funds received as a commuted sum towards the maintenance of the playing fields as part of the scheme for a period of 10 years. Spend subject to conditions as stipulated in the legal agreement. £44,063 allocated towards the annual cost of maintaining the playing fields provided at Ickenham Park development (Cabinet Member Decision 7/11/2012).
E/63/231F	Ruislip	Former RAF Ruislip (Ickenham park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	2,559.76	0.00	2,559.76	27,440.24	0.00	Funds to be used for works to improve that part of the Hillingdon Trail which lies outside the boundaries of the development. Funds are to be spent within 5 years of receipt (November 2015). Funds allocated towards improvements to the Hillingdon Trail (Cabinet Member Decision 28/2/2013). Spend towards design of signage.
E/64/238E	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	60,125.97	60,125.97	0.00	0.00	0.00	60,125.97	60,125.97	£29,467 received as 50% of the open space contribution towards the provision of open space or open space facilities in the vicinity of the land. First contribution to be spent by February 2018. Further £30,658.10 received as remaining 50% of open space contribution.
E/65/237C	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	80,431.31	80,431.31	0.00	0.00	0.00	80,431.31	0.00	Funds received towards the off site provision of formal recreational open space in the vicinity of the site. Funds to be spent by February 2016.
E/66/239D	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	10,000.00	10,000.00	4,878.88	4,878.88	0.00	5,121.12	0.00	Contribution received towards the cost of enhancement and/or nature conservation works at Highgrove Woods. No time limits. Funds allocated towards conservation works at Highgrove Woods Nature Reserve (Cabinet Member Decision 16/3/12). Works on going.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
E/67/209H	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	AS AT 30/06/13 35,742.27	AS AT 31/03/13 35,742.27	AS AT 30/06/13 0.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 35,742.27	AS AT 30/06/13 0.00	Contribution received for the purposes of expanding the existing facilities at Yiewsley Recreation Ground. Funds to be spent by March 2016. Further £2,101.57 received as indexation payment.
E/68/241D	Ruislip	28 & 28a Kingsend, Ruislip. 5740/A/PP/2008/1214	8,478.00	8,478.00	0.00	0.00	0.00	8,478.00	8,478.00	Contribution received towards open space provision within the vicinity of the development. Funds to be spent within 5 years of receipt (April 2016)
E/69/246B	Botwell	561 & 563 Uxbridge Road, Hayes. 63060/APP/2007/1385	20,175.83	20,175.83	0.00	0.00	0.00	20,175.83	0.00	Contribution received towards the cost of improving Rosedale Park which adjoins the land. No time limit on spend.
E/70/243C	South Ruislip	Fmr Tally Ho PH, West End Road, Ruislip. 8418/APP/2006/913&914	28,967.00	28,967.00	0.00	0.00	0.00	28,967.00	28,967.00	Funds received towards open space and recreational open space in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018).
E/71/250	South Ruislip	Land adjacent to Downe Barns Farm, West End Road, West End Road, Northolt. 2292/APP/2006/2475	25,000.00	20,000.00	0.00	0.00	0.00	25,000.00	10,000.00	Funds received as maintenance instalments to assist with the management of Ten Acres Wood Nature Reserve including, staffing, tree & river maintenance and volunteers' tools & equipment. Funds to be spent within 11 years of receipt (August 2021). £15,000 allocated towards ongoing management works at the reserve (Cabinet Member Decision 7/11/2012). Further annual instalment received.
E/72/266	Heathrow Villages	BA East & West Maintenance Bases, Heathrow. 50462/APP/2011/342 & 62906/APP/2011/344	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Contribution received towards initiatives to improve air quality in the Authority's area (see legal agreement for details). No time limits
E/73/265E	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	26,644.74	26,644.74	0.00	0.00	0.00	26,644.74	0.00	Funds received for the monitoring and implementation of air quality management measures on the land on or in the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2016).
E/74/271	Townfield	Fmr Airlink House, Land to the north of Pump Lane, Hayes. 5505/APP/2010/2455	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend.
E/75/272	Heathrow Villages	White Hart PH, Bath Rd, Harlington. 4129/APP/2011/453	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend.
E/76/276E	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	64,740.39	64,740.39	0.00	0.00	0.00	64,740.39	64,740.39	Contribution received as the first instalment towards improvements to local recreation and sports facilities within the vicinity of the land. Funds to be spent within 7 years of receipt (July 2019).
E/77/276F	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	8,761.11	8,761.11	0.00	0.00	0.00	8,761.11	8,761.11	Contribution received as the first instalment towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (July 2019).
E/78/282A	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Contribution received as the first instalment towards the cost of providing a scheme to protect and enhance the off site nature conservation interest in the locality of the site. Estimated time limit for spend 2019 (see agreement for details).
E/79/277E	Heathrow Villages	The Portal Scylla Rd, Heathrow Airport	25,804.75	25,804.75	0.00	0.00	0.00	25,804.75	25,804.75	Contribution received towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Further contribution towards the same purpose. No time limit for spend.
E/80/249F	Townfield	Genister Hall, 119 Minet Drive, Hayes 40169/APP/2011/243	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Contribution received towards the provision and maintenance of junior football pitches/ refurbishment of cricket wicket at Grassy meadows (see agreement for details). No time limits.
E/82/288B	Yiewsley	Vansallie House, Bentinck Road, Yiewsley 59436/APP/2010/721	12,717.00	12,717.00	0.00	0.00	0.00	12,717.00	12,717.00	Contribution received towards improvements to open space facilities in the vicinity of the site. No time limits for spend.
E/83/198G	Uxbridge	Fmr Gasworks Site, Cowley Mill Road, Uxbridge (Kier Park). 3114/APP/2012/2881	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	Contribution received towards undertaking an assessment of air quality within the vicinity of the site. Funds to be spent within 7 years of receipt (March 2020).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
E/84/297D	Heathrow Villages	Fmr Technicolor Site, 271 Bath Rd, Sipson. 35293/APP/1938	AS AT 30/06/13 17,270.83	AS AT 31/03/13 0.00	AS AT 30/06/13 0.00	AS AT 31/03/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 17,270.83	AS AT 30/06/13 17,270.83	Funds received to be used by Hillingdon Council towards initiatives to improve air quality within LBH. Funds to be spent within 7 years of receipt (May 2020).
		FINANCE PROPERTY & BUSINESS SERVICES SUB -	3,780,163.30	3,757,892.47	2,755,128.95	2,646,349.02	108,779.93	1,025,034.35	431,663.76	
PORTFOLIO: SOCIAL SERVICES, HEALTH AND HOUSING										
H/1/152C *40	Brunel	Middlesex Lodge, 189 Harlington Road, Hillingdon 12484/APP/2005/1791	8,903.60	8,903.60	0.00	0.00	0.00	8,903.60	0.00	Funds received to provide for healthcare facilities and places. The PCT has started work on moving a GP to a new site that will allow them to increase the provision of services. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. Funds to be spent by July 2014.
H/4/140H *43	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	53,495.95	53,495.95	0.00	0.00	0.00	53,495.95	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent including interest within 7 years of receipt (3 January 2014) are to be repaid. Funds allocated towards the expansion of HESA health Centre (Cabinet Member Decision 6/4/2011).
H/5/161C *44	Yiewsley	Former Honeywell Site, Trout Road, West Drayton 335/APP/2002/2754	51,117.73	51,117.73	0.00	0.00	0.00	51,117.73	0.00	Funds to be used towards the provision of new healthcare facilities within a radius of 2.5km of the development (DOV signed 30/11/2011). The PCT is working on a project to re-house 3 GP practices in the Yiewsley High Street area to allow for additional GP services to be provided and capacity expanded. New community nursing services will also be available. PCT to send details. Unexpended funds after 7 years of receipt (7 March 2014) are to be refunded including interest.
H/6/170C *48	Botwell	11-21, Clayton Rd., Hayes 56840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent by 31 August 2014 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 6/4/2011).
H/7/149D *50	Botwell	Hayes Goods Yard 10057/APP/2004/2996 & 2999	180,795.00	180,795.00	0.00	0.00	0.00	180,795.00	0.00	£2,953.08 received for primary health care facilities in the Borough as necessitated by the development. Unspent funds at 29 November 2014 are to be repaid. Further £156,801.92 received (Oct 08) towards same purpose. Unspent funds as at Oct 2015 are to be repaid. Further additional funds received (Jun 09) towards the same purpose (£21,040). Unspent funds as at Jun 2016 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 4/6/2011).
H/8/186D *54	Yiewsley	92-105, High St., Yiewsley 59189/APP/2005/3476	15,549.05	15,549.05	0.00	0.00	0.00	15,549.05	0.00	Funds received towards the cost of providing additional primary health facilities in the Borough. Funds not spent by 20/04/2015 must be returned.
H/9/184C *55	West Ruislip	31-46, Pembroke Rd, Ruislip 59816/APP/2006/2896	21,675.10	21,675.10	0.00	0.00	0.00	21,675.10	0.00	Funds received towards primary health care facilities within a 3 mile radius of the development. Funds not spent by 01/07/2015 must be returned to the developer.
H/10/190D *56	Uxbridge	Armstrong House & The Pavilions, 43742/APP/2006/252	43,395.00	43,395.00	0.00	0.00	0.00	43,395.00	0.00	Funds received towards primary health care facilities in the borough. Funds not spent by 29/7/2015 are to be returned to the developer.
H/11/195B *57	Ruislip	Highgrove House, Easote Road, Ruislip. 10622/APP/2006/2494	3,156.00	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H/12/197B *58	Ruislip	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2006/2632	11,440.00	11,440.00	0.00	0.00	0.00	11,440.00	0.00	Funds received for the provision of primary health care facilities in the Uxbridge area. Funds to be spent within 5 years of receipt (Feb 2014).
H/13/194E *59	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	12,426.75	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.
H/14/206C *64	Yiewsley	111 to 117 High St, Yiewsley. 6948/APP/2007/1326.	10,651.50	10,651.50	0.00	0.00	0.00	10,651.50	0.00	Funds received towards the provision of health care facilities in the borough. Funds to be spent by 2014.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
H/15/205F *65	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	AS AT 30/06/13 185,968.23	AS AT 31/03/13 184,653.23	AS AT 31/03/13 0.00	AS AT 30/06/13 0.00	To 30/06/13 0.00	AS AT 30/06/13 185,968.23	AS AT 30/06/13 0.00	Funds received towards the cost of providing primary healthcare facilities within the Eastcote and East Ruislip ward boundary or any adjoining ward where it would be reasonable for residents of the development to attend primary healthcare facilities. Funds to be spent by September 2014. Additional contribution received towards the same purpose.
H/16/210C *68	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49986/APP/2008/3561	105,044.18	105,044.18	0.00	0.00	0.00	105,044.18	0.00	£49,759 received as the first instalment of the healthcare contribution towards the cost of providing additional facilities to meet increased patient numbers in the local area (see legal agreement for full details). Funds to be spent by March 2015. Second & final instalment (£49,728) received towards the same purpose. Further £5,528.18 received as indexation payment for the contribution.
H/18/219C *70	Yeadling	Land rear of Sydney Court, Perth Avenue, Hayes. 69336/APP/2009/2629	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits.
H/19/231G *71	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	193,305.00	193,305.00	0.00	0.00	0.00	193,305.00	0.00	Funds received towards the costs of providing primary health care facilities within a 3 mile radius of the development. Funds to be spent within 7 years of receipt. (November 2017).
H/20/238F *72	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,441.99	31,441.99	0.00	0.00	0.00	31,441.99	0.00	£15,409 received as 50% of the health contribution towards providing health facilities in the Borough (see legal agreement for further details). First instalment to be spent by February 2018. £16,032 received as remaining 50% health contribution. Funds to be spent by June 2018.
H/21/237D *73	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	22,455.88	22,455.88	0.00	0.00	0.00	22,455.88	0.00	Funds received towards the provision of primary health care facilities in the Uxbridge area. Funds to be spent by February 2016.
H/22/238E *74	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2009/2504	7,363.00	7,363.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/23/209K *75	Yiewsley	Tesco, Trout Road Yiewsley. 60929/APP/2007/3744	37,723.04	37,723.04	0.00	0.00	0.00	37,723.04	0.00	Contribution received towards the provision of local health service infrastructure in the Yiewsley, West Drayton, Cowley area. Funds to be spent by March 2016. Further £2,218.04 received as indexation payment for the contribution.
H/24/184A	West Ruislip	31-46 Pembroke Road, Ruislip 59816/APP/2006/2896	49,601.53	49,601.53	0.00	0.00	0.00	49,601.53	0.00	Funds have been earmarked towards the dining centre for Northwood and Ruislip elderly persons association. Funds not spent by 1/07/2015 to be returned. Funds transferred to Social Services, Health & Housing Portfolio from CSL/5/184A.
H/25/244C *77	Townfield	505-509 Uxbridge Road, Hayes. 9912/APP/2009/1907	20,269.97	20,269.97	0.00	0.00	0.00	20,269.97	0.00	Funds received towards the cost of providing health facilities in the Authority's area (see legal agreement for details). Funds to be spent within 7 years of receipt (June 2018).
H/26/249D *78	Townfield	Former Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	33,219.40	33,219.40	0.00	0.00	0.00	33,219.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/27/262D *80	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	5,233.36	5,233.36	0.00	0.00	0.00	5,233.36	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/28/263D *81	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (old A). 67080/APP/2010/1419	3,353.86	3,353.86	0.00	0.00	0.00	3,353.86	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/29/267D *83	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	6,068.93	6,068.93	0.00	0.00	0.00	6,068.93	0.00	Funds received towards the cost of providing expansion of health premises to provide additional facilities and services to meet increased patient numbers or new health premises or services in the local area. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2013 / 2014 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid August 2013)
H/30/276G *85	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	AS AT 30/06/13 33,826.33	AS AT 30/06/13 0.00	AS AT 31/03/13 33,826.33	To 30/06/13 0.00	AS AT 30/06/13 33,826.33	AS AT 30/06/13 0.00	Funds received as the first instalment towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). Funds to be spent within 7 years of receipt (July 2019).
H/31/31278D *86	Bowwell	6-12 Clayton Road, Hayes. 62528/APP/2009/2502	4,649.84	0.00	4,649.84	0.00	4,649.84	0.00	Funds received towards the cost of providing expansion of health premises to provide additional facilities and services to meet increased patient numbers or new health premises or services in the local area. No time limits for spend.
H/32/284C *89	Viewsley	Former Honeywell site, Trout Road, West Drayton (live/work units). 335/APP/2010/1615	5,280.23	0.00	5,280.23	0.00	5,280.23	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/33/291C *91	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	5,416.75	0.00	5,416.75	0.00	5,416.75	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/34/282F *92	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669595/APP/2011/3049	15,031.25	0.00	15,031.25	0.00	15,031.25	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
H/35/282G	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669595/APP/2011/3049	40,528.05	0.00	40,528.05	0.00	40,528.05	0.00	Funds received as the affordable housing contribution to be used by the Council to provide subsidized housing through a registered social landlord to persons who can't afford to rent or buy houses generally available on the open market. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
H/36/299D *94	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 68033/APP/2009/1060	9,001.79	0.00	9,001.79	0.00	9,001.79	9,001.79	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	1,261,817.50	0.00	1,251,500.71	0.00	1,261,817.50	9,001.79	
		SECTION 106 SUB - TOTAL	25,622,731.65	25,387,105.95	9,870,742.26	287,460.10	15,751,989.39	9,111,226.33	
		GRAND TOTAL ALL SCHEMES	28,069,820.26	27,827,984.56	10,890,504.06	306,670.10	17,179,316.20	9,111,226.33	
NOTES									
The balance of funds remaining must be spent on works as set out in each individual agreement.									
Bold and strike-through text indicates key changes since the Cabinet report for the previous quarter's figures.									
Income figures for schemes within shaded cells indicate where funds are held in interest bearing accounts.									
* Denotes funds the Council is unable to spend currently (totals £3,687,654.22)									
*2: PT105 £291,713.30 is restricted to public transport serving London Heathrow and subject to approval from BAA and bus operators.									
*14: PT27855 £166,027.95 is to be held as a returnable security deposit for the highway works (to be later refunded)									
*16: PT27827 £597,666.67 is to be held as a returnable security deposit for the highway works (to be later refunded)									
*18: PT27834 £194,910.65 includes a returnable security deposit for the highway works (to be later refunded) plus interest.									
*20: PT27844 £20,938.04 includes a returnable security deposit for the highway works (to be later refunded) plus interest.									

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HOUSING WORKS TO STOCK PROGRAMME 2013/14

Cabinet Member(s)	Councillor Ray Puddifoot Councillor Jonathan Bianco
Cabinet Portfolio(s)	Leader of the Council Finance, Property & Business Services
Officer Contact(s)	Anthony Payne, Residents Services
Papers with report	None

1. HEADLINE INFORMATION

Summary	This report seeks Cabinet delegated approval of the 2013/14 HRA Works to Stock Programme and to delegate appropriate authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services and the Deputy Chief Executive and Corporate Director of Resident Services, to accept tenders in between £50,000 and £500,000 and tenders in excess of £500,000.
Contribution to our plans and strategies	This will support the strategy of maintaining the condition of the housing stock through the acceleration of project approvals for this financial year prior to the establishment of long term procurement strategies.
Financial Cost	The revised allocation for the HRA Works to Stock programme for 2013/14 is £18,361k. There are no financial costs arising directly from the recommendations. However, costs for individual projects will be presented when further delegated approval is sought.
Relevant Policy Overview Committee	Corporate Services and Partnerships Policy Overview Committee
Ward(s) affected	All

2. RECOMMENDATIONS

That the Cabinet:

- 1) Delegate authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services, to agree the revised 2013/14 HRA Works to Stock Programme and budget and amend the programme as it progresses.**
- 2) Delegate authority to the Leader of the Council and Cabinet Member for Finance, Property & Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, the procurement of individual projects valued over £500k.**
- 3) Delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property & Business Services the procurement of individual projects valued between £50k and £500k.**
- 4) Note that the Leader of the Council and Cabinet Member for Finance, Property and Business Services will determine whether capital release approval for individual projects can be sought by officers at the same time as any procurement approval.**

Reasons for recommendation

Recommendation 1 seeks approval of a revised 2013/14 HRA Works to Stock programme and revised budget for Works to Stock, from that which presented to Cabinet on 14th February 2013.

In order to ensure works are expedited and completed before the end of this financial year, but that approval is still sought within the constitutional and legal framework of the Council, it is proposed that Cabinet consider delegating individual works depending upon the value to the appropriate body. Such delegation would also reduce the need for any use of urgency or special urgency procedures.

The tender returns on many of the individual projects outlined are expected to be above the value of £250k, where a decision would ordinarily be reserved to the Cabinet.

Recommendation 2, where individual projects are valued at £500k or over, it is recommended formal Cabinet Member approval is sought via the usual democratic process.

Recommendation 3 seeks delegated authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with Cabinet Members, the procurement of individual projects valued between £50k and £500k. As an officer decision, this would be outside the usual democratic process; however a full audit trail these will be kept available for inspection if requested.

Such Cabinet delegated authority would supersede the usual Procurement Standing Order approvals required for these works only.

Recommendation 4 provides for both capital release and procurement approvals, which are currently two separate processes, to be combined to assist project delivery. Any decision to do this would be agreed by Cabinet Members in the first instance.

Alternative options considered / risk management

Cabinet could request further amendments to the Works to Stock programme or decide that delegated authority should not be granted and such decisions ordinarily reserved to the Cabinet should be taken by the Cabinet. Alternatively, Cabinet could vary the financial thresholds recommended for delegated authority.

Comments of Policy Overview Committee(s)

None at this stage.

3. INFORMATION

Supporting Information

The Works to Stock programme is gathering momentum and there will be a considerable number of these seeking approvals in the next few weeks and months.

There are five projects expected to value in excess of £500,000, six projects in excess of £250,000 with approximately 20 more in excess of £50,000.

Many of these projects are works of an external nature which will benefit from delivery as early as possible to avoid potential inclement weather.

Financial Implications

The MTFF programme for 2013/14 approved by full Council on 28th February 2013 included an allocation to the HRA funded “works to stock” 2013/14 programme.

In addition to this allocation, there are also earmarked reserves from 2012/13 HRA funding of £115k for the Better Neighbourhood Team and £300k for the 2012/13 Senate budget also £300k for the 2013/14 Senate budget allocation.

This gives a revised HRA 2013/14 “Works to Stock” provision of £18,391k.

Recommendation 1 of this report seeks to delegate authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services, to agree the revised 2013/14 HRA Works to Stock Programme and budget and amend the programme as it progresses.

Recommendations 2 & 3 request approval to delegate the procurement of individual projects within the HRA Works to Stock programme. This will enable and ensure greater delivery of the works to stock programme within the financial year, in line with current forecasts.

The release of funding for the individual work streams in this programme will follow the standard constitutional and financial procedures

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The effect of the recommendation will be to speed up the decision making process allowing officers to deliver the works to stock earlier than currently planned which will benefit residents.

This will enable many of the projects to make better use of clement weather conditions, leading to higher levels of resident satisfaction.

Consultation Carried Out or Required

No consultation was considered necessary.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above, noting that the £17,676k budget for Works to Stock was approved as part of the wider Housing Revenue Account budget by Cabinet and Council in February 2013.

Funding from this programme is sourced from a combination of capital and revenue resources, as such the balance of expenditure between capital and revenue will be monitored to ensure that the Council's Medium Term Financial Forecast accurately reflects the future financing requirement.

While the delegation of significant authority with regard to awarding contracts within this programme will enable the Council to more efficiently and effectively meet the requirements of tenants, there will be no reduction in the level of financial scrutiny around proposals prior to recommendations being made

Legal

The Borough Solicitor confirms that there are no legal impediments to Cabinet delegating the award of these contracts as set out in the report.

Further legal advice will be provided when the Council is ready to accept any tenders.

6. BACKGROUND PAPERS

NIL

COUNCIL BUDGET - MONTH 4 2013/14 REVENUE AND CAPITAL MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Corporate Director of Finance
Papers with report	None

HEADLINE INFORMATION

Purpose of report	<p>This report provides an update on the Council's latest financial position and performance against the 2013/14 revenue budget and current capital programme, as forecast at the end of July 2013 (Month 4).</p> <p>A net in-year underspend of £198k is forecast against 2013/14 General Fund revenue budgets, an improvement of £174k on the position reported at Month 2. There is a further improvement of £1,350k relating to a prior year adjustment resulting from a significantly improved outlook in relation to the release Icelandic impairments.</p> <p>The latest positions on other funds and the capital programme are detailed within the body of this report.</p>
Contribution to our plans and strategies	Achieving value for money is an important element of the Council's medium term financial plan.
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That the Cabinet:

1. Note the forecast budget position for revenue and capital as at Month 4.
2. Note the treasury management update for Month 4 at Appendix E.
3. Approves the amendments to the Council's Local Welfare Reform Scheme as detailed in Appendix F and delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in consultation with the Corporate Director of Finance, to make further amendments to the scheme to reduce the impact of welfare reforms on Council services.

4. Continue the delegated authority up until the 24 October 2013 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 25 July and 26 September 2013 Cabinet meetings, detailed at Appendix G.
5. Approve the release of £70k from Priority Growth to Administration operating budgets to fund the refurbishment of the Registrars' suite.
6. Approve the allocation of £26k of Environment Agency Contaminated Land Grant to Residents Services revenue budget in 2013/14 to undertake additional water monitoring work at New Years Green Landfill.
7. Approves an increase of £33,321k in grant funding in respect of Targeted Basic Needs Programme (TBNP) towards Primary Schools Expansions & New Builds.
8. Approves the addition of a primary school in Yiewsley/West Drayton to the Primary School New Builds capital programme at an estimated cost of £10,000k over three years, inclusive of £6,440k from the above TBNP funding.
9. Approves funding of £39k from the corporate capital contingency budget (£1,027k remaining for 2013/14) to meet a cost pressure on Uxbridge Central Library refurbishment.
10. Approves acceptance of £59k grant funding in respect of Borough Cycling Programme for 2013/14.
11. Approves the acceptance of £100k Department of Health Dementia Friendly Environment grant funding to support improvements at the Harefield Nursing Home.
12. Approves release of £500k from the earmarked reserve for capital investment to support further enhancement of Environmental Assets within the Borough
13. Ratify a Cabinet Member Decision taken by the Leader of the Council and the Cabinet Member for Planning, Transportation & Recycling on 5 August 2013 under interim powers delegated by, but usual reserved to the Cabinet in relation to a contract for highways micro-surfacing, incorporating slurry surfacing works;
14. Ratify a Cabinet Member Decision taken by the Leader of the Council and the Cabinet Member for Finance, Property and Business Services on 21 August 2013 under interim powers delegated by, but usual reserved to the Cabinet in relation to the award of building contracts and capital release for the new Lake Farm & St. Andrew's Park (formally RAF Uxbridge) primary schools;
15. Ratify a Cabinet Member Decision taken by the Leader of the Council and the Cabinet Member for Finance, Property and Business Services on 22 August 2013 under interim powers delegated by, but usual reserved to the Cabinet in relation to the development of a Direct Labour Organisation;
16. Agree the Leader of the Council's proposal to establish a new capital programme to support Adopters and Foster Carers with building works and extensions and the virement of £200k from the Council funded element of the 2013/14 Disabled Facilities Grant (DFG) Capital budget to fund this programme during 2013/14 financial year, with a view to continuing this programme in future years as part of the MTFF process.
17. Ratify an Emergency Contract Decision taken by the Chief Executive and Leader of the Council on 20 August 2013 to appoint Coral Products Ltd for the purchase of food waste bins and caddies using the ESPO framework at a cost of £126k; and the extension of the contract to JPK for the supply of recycling bags to include compostable recycling sacks at a cost of £58k.

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives, providing Cabinet with an update on performance to date against budgets approved by Council on 28 February 2013 and management actions to deliver outturn within that approved budget.
2. Appendix E provides an update to Cabinet on Treasury Management performance during the previous month.
3. Recommendation 3 – Hillingdon's Local Welfare Scheme has now been in operation five months and only 1.5% of the grant funding has been paid out in awards. As a result several amendments to the scheme are proposed to extend the eligibility criteria and the circumstances under which awards may be granted and to make more effective use of the funding to reduce the impact of Welfare Reform on other Council Services.
4. Recommendation 5 – It is proposed that £70k be allocated from Priority Growth to fund the refurbishment of the Registrars suite, located in Phase 2 of the Civic Centre. The service undertakes almost 9,000 appointments each year and these works will improve and modernise the reception area, the Four Seasons Wedding Room and the offices where Registrars conduct the registration of births, deaths, marriages, civil partnerships and nationality checking services, bringing them all up to the standard expected from public facing services across the Council.
5. Recommendation 6 – On 31 July 2013 the Environment Agency confirmed that the Council had been awarded funding to continue water monitoring work at the New Years Green Landfill site, acceptance of this funding will enable to Council to continue to meet regulatory requirements in managing this contaminated site.
6. Recommendation 7 – The Council has been successful in obtaining £39,321k Targeted Basic Needs funding for various schools within the Primary Schools Expansion Programme. Previously £6,000k had been assumed in the MTFF capital programme budget so this represents an increase of £33,321k. The increased grant funding will reduce the Council's requirement to use borrowing.
7. Recommendation 8 – The Council has obtained £6,440k Targeted Basic Needs funding for a new primary school at Yiewsley/West Drayton. This is part of the £34,121k funding noted above. The estimated total cost of the scheme is £10,000k and the remaining funding consists of £2,560k borrowing and £1,000k Section 106 monies.
8. Recommendation 9 – The Council's Access Officer has recommended that Uxbridge Central Library requires refuge areas for disabled people in the event of a fire and the provision of an additional toilet on the ground floor. The cost of these items is £39k and this was not included in the contractor's original price.
9. Recommendation 10 – Transport for London have awarded a total of £59k to the Council resulting from a successful bid for Borough Cycling Programme "quick win" funding for 2013/14.

10. Recommendation 11 – On 27 August, the Council was notified that it had been successful in attracting £100k of Department of Health funding to support BUPA in delivering a dementia friendly environment at the Harefield Care Home.
11. Recommendation 12 – The 2013/14 capital budget, approved in February, included the £1,976k Environmental Initiatives Fund to support improvements to environmental assets the borough, particularly at Ruislip Lido. £500k is being transferred from the £1,000k held in earmarked reserves as at 31 March 2013 for capital investment to expand the scope of improvement works.
12. Recommendations 13 – 15 – Cabinet on 25th July 2013 delegated interim authority to the Leader of the Council (between the July & September Cabinet meetings) to agree, in conjunction with the relevant Cabinet Member, contractual, financial and policy decisions that would otherwise be reserved to the Cabinet. It was agreed that such decisions will be reported to the subsequent Cabinet meeting for ratification
13. Recommendation 16 – This establishes a new capital programme to support Adopters and Foster Carers and makes the necessary budget virement to achieve this. The support of adopters and long term foster carers by adapting their property allows the placement and exit from care of sibling groups of looked after children. The effect is permanence for children in stable loving homes and a reduction of the cost to the Council of having them in care.
14. Recommendation 17 – This ratifies an Emergency Contract Decision recently made, as per the requirement in the Council's Constitution.

Alternative options considered

15. There are no other options proposed for consideration.

SUMMARY

REVENUE

16. As at Month 4, the budget monitoring position on in year activities shows a net underspend of £198k, representing an improvement of £174k on the position reported at Month 2. This position includes a net pressure of £2,359k on directorate budgets, offset by an underspend of £2,500k on financing costs and £57k favourable movement on the contingency position.
17. While there remains a significant overspend on directorate operating budgets, all groups are working up plans to ensure delivery of outturn within budget which will enable the variance on capital financing costs to be treated as a windfall. Reported pressures within this position primarily relate to Homelessness, Looked After Children and SEN Transport.
18. Within the forecast position, there remains provision of £875k within Development & Risk Contingency and £1,502k uncommitted growth and HIP budgets, providing scope to deal with any issues arising or support new initiatives.
19. An exceptional prior year item is reported at Month 4 as a result of an improved outlook on the Council's impaired Icelandic Investments, which sees £1,350k released to the

General Fund from the £2,500k originally set aside to manage risk around recovery of these investments. Further details are contained in the Treasury management Report in Appendix E.

20. As at Month 4, unallocated General Fund balances are forecast to reach £31,798k by 31 March 2013.
21. Within other funds, the only material movement from Month 2 relates to significant rephasing on Housing Revenue Account Major Works, the impact of which is set out in Appendix C.

CAPITAL

22. The forecast outturn on the 2013/14 General Fund Capital Programme is £114,280k, an under spend of £3,798k on a revised budget of £118,077k. The increase in the revised budget is mainly due to £800k relating to this year's phasing of the new build school at Yiewsley (Primary School Expansions Phase 3).
23. Over the three-year period 2013 to 2016, an under spend of £18,372k is now reported on the General Fund Capital Programme made up of £3,988k relating to the corporate contingency and £14,384k on project under spends. Table 2 provides further detail of this projected under spend.
24. General Fund capital receipts to be generated for 2013/14 are projected to be £12,532k. As at Month 4 a total of £16k has been realised year to date, however significant receipts are anticipated in Month 5. An overall adverse variance of £12,284k for capital receipts is forecast over the next four years of the capital programme, 2013/14 to 2016/17.
25. A net pressure of £1,042k is reported on the HRA capital programme over the period of 2013 to 2016, which relates to variances on new build projects. The HRA Works to Stock programme (capital and revenue) is forecasting an under spend of £8,701k.

FURTHER INFORMATION

General Fund Revenue Budget

26. As at Month 4 a net underspend of £198k is reported on normal activities, consisting of £2,359k pressures on Directorate Operating Budgets being off-set by a significant underspend on Corporate Operating Budgets due to deferral of borrowing costs and a minor improvement on Development & Risk Contingency. Within Directorate Operating Budgets the most significant pressures are reported on Homelessness, Looked after Children and on SEN Transport contingency.
27. The current monitoring position assumes that £875k of uncommitted General Contingency, £1,000k unallocated Priority Growth and £502k unallocated HIP funds will be committed in full by 31 March 2013. This provides significant scope to manage any unforeseen issues or support new initiatives within normal operating budgets.
28. During 2010/11 the Council set aside £2,500k to manage the potential loss of capital invested in 2008 with Icelandic banks. At the end of August a Heritable dividend of £2,525k was received, which was unexpected and took the expected rate of recovery well over what had been impaired in the accounts. As a result a change was made to the final accounts to reduce the impairment and this then added £1,350k to the brought forward balances. An exceptional item is being reported in Month 4 to add the £1,350k to balances. Further details are set out in Appendix E.
29. Taking into account this exceptional prior year item relating to improved prospects for the Council's remaining Icelandic investments, unallocated General Fund balances are forecast to reach £31,798k by 31 March 2013.

Table 1: General Fund Overview

Original Budget	Budget Changes		Month 4		% Var	Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
			£'000	£'000		£'000	£'000	£'000
165,738	(154)	Directorate Operating Budgets	165,584	167,943	1%	2,359	2,476	(117)
20,738	154	Corporate Operating Budgets	20,892	18,392	-12%	(2,500)	(2,500)	0
22,883	489	Development & Risk Contingency	23,372	23,315	0%	(57)	0	(57)
1,800	0	Priority Growth	1,800	1,800	0%	0	0	0
211,159	489	Sub-total Normal Activities	211,648	211,450	0%	(198)	(24)	(174)
		Exceptional items: Prior Year Reduction in Icelandic Impairment		(1,350)		(1,350)	0	(1,350)
211,159	489	Total Net Expenditure	211,648	210,100	-1%	(1,548)	(24)	(1,524)
(211,159)	(489)	Budget Requirement	(211,648)	(211,648)		0	0	0
0	0	Net Total	0	(1,548)		(1,548)	(24)	(1,524)
(30,250)	0	Balances b/fwd 01/04/13	(30,250)	(30,250)		0	0	0
(30,250)	0	Balances c/fwd 01/14/13	(30,250)	(31,798)		(1,548)	(24)	(1,524)

30. At this early stage in the year there are significant pressures emerging within Directorate Operating Budgets, which are expanded upon throughout this report. Close scrutiny of the position in these areas is underway, with corrective action being identified in order to bring about an improved position by outturn, enabling the underspend on capital financing to be treated as a windfall.
31. Alongside these emergent pressures, tracking the potentially wide ranging implications of impending welfare changes on demand for services is underway and the financial implications of these changes will be factored into the monitoring position as appropriate.

Directorate Operating Budgets (£2,359k pressure / £117k improvement)

32. Table 2 below provides an overview of forecast outturn on directorate operating budgets, excluding those items managed through contingency. Further detail on group positions is set out in Appendix A to this report.

Table 2: Directorate Operating Budgets

Original Budget £'000	Budget Changes £'000	Directorate		Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget £'000	Forecast Outturn £'000		Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
197,598 (174,923)	784 (462)	Admin. & Finance	Expenditure	198,382	198,195	0%	(187)	(241)	54
			Income	(175,385)	(175,442)	0%	(57)	12	(69)
22,675	322		Sub-Total	22,997	22,753	-1%	(244)	(229)	(15)
136,323 (71,997)	(3,218) 2,795	Residents Services	Expenditure	132,585	136,455	3%	3,324	3,218	106
			Income	(68,682)	(71,414)	3%	(2,186)	(2,186)	0
64,326	(423)		Sub-Total	63,903	65,041	2%	1,138	1,032	106
30,977 (7,733)	1,111 (1,110)	Children's and Families	Expenditure	32,088	32,937	3%	849	1,577	(728)
			Income	(8,843)	(8,852)	0%	(9)	(579)	570
23,244	1		Sub-Total	23,245	24,085	4%	840	998	(158)
72,393 (16,900)	(206) 152	Adult Social Care	Expenditure	72,187	73,744	2%	1,557	1,593	(36)
			Income	(16,748)	(17,680)	6%	(932)	(918)	(14)
55,493	(54)		Sub-Total	55,439	56,064	1%	625	675	(50)
165,738	(154)	Total Directorate Operating Budgets		165,584	167,943	1%	2,359	2,476	(117)

33. An underspend of £244k is reported on Administration and Finance operating budgets at Month 4, primarily related to a number of posts being held vacant across the two directorates. There has been no material movement in this position from Month 2.

34. Within Residents Services an adverse movement of £106k from the Month 2 position is reported, with a net pressure of £1,138k being forecast at Month 4. This sum includes a gross pressure of £2,122k on Housing Needs, due to a forecast decline in the number of available PSL properties leading to increased demand for B&B accommodation, partially off-set by significant underspends within Education & Youth operating budgets.

35. There remains a pressure of £840k on Children's and Families Services operating budgets, representing an improvement of £158k on the position reported at Month 2. This pressure relates to increases in the numbers of clients being supported by the service, and delays in implementation of a number of initiatives to move children into more effective fostering placements.

36. A pressure of £625k is reported for Adult Social Care, representing an improvement of £50k from Month 2. This position includes a pressure of £350k relating to slippage in

the delivery of savings put on hold during the Judicial Review into the reconfiguration of day centres and a cost pressure on care placement costs.

Progress on Savings

37. An update on the 2013/14 savings programme is set out in table 3 below. In cases where slippage is reported in delivery of savings, the impact upon directorate budgets has been included in the forecast outturn position in table 2.

Table 3: Month 4 RAG Status for 2013/14 Savings

	Admin. & Finance £'000	Residents Services £'000	Children & Families £'000	Social Care £'000	Cross Cutting £'000	Total 2013/14 Savings	
						£'000	%
Banked	(1,029)	(4,642)	(293)	(2,499)	0	(8,463)	49%
On track for delivery	(22)	(1,161)	(865)	(2,165)	(372)	(4,585)	27%
Potential significant savings shortfall or a significant or risky project which is at an early stage;	0	(299)	(786)	(350)	(2,628)	(4,063)	24%
Serious problems in the delivery of the saving	0	0	0	0	0	0	0%
Total 2013/14 Savings	(1,051)	(6,102)	(1,944)	(5,014)	(3,000)	(17,111)	100%

38. As at Month 4, 49% of savings have now been banked, representing an improvement of 14% on Month 2. In total 76% of savings are now classed as banked or on track. Over the last month significant progress has been made on assessing progress on the delivery of savings which has resulted in amber savings reducing from 47% to 24%. This movement includes identification of £372k of savings arising from BID work, including the impact of recently approved Children's Pathway structure. Further improvement is expected over the coming months as reviews are completed and savings established.

39. In relation to the reported position on the £1,979k savings brought forward from 2012/13, there has been a slight movement in Administration & Finance savings moving to green. 57% are now reported as either banked or on track, with work continuing to secure all savings on an on-going basis.

Table 4: Month 4 RAG Status for b/fwd 2012/13 Savings

	Admin. & Finance £'000	Residents Services £'000	Children & Families £'000	Social Care £'000	Total B/fwd Savings	
					£'000	%
Banked	(145)	(77)	0	0	(222)	11%
On track for delivery	(155)	(50)	0	(706)	(911)	46%
Potential significant savings shortfall or a significant or risky project which is at an early stage;	0	(30)	(255)	(311)	(596)	30%
Serious problems in the delivery of the saving	0	(250)	0	0	(250)	13%
Total B/fwd Savings	(300)	(407)	(255)	(1,017)	(1,979)	100%

Corporate Operating Budgets (£2,500k underspend / no movement)

40. Table 5 below provides an overview of forecast outturn on corporately managed budgets as at Month 4. These budgets fund the costs of financing the Council's capital programme and the externally set levies, over which the Council has limited control.

Table 5: Corporate Operating Budgets

Table 6: Corporate Operating Budgets								
Original Budget	Budget Changes		Month 4		% Var	Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000		£'000	£'000		£'000	£'000	£'000
11,456	0	Interest & Investment Income	11,456	8,956	-22%	(2,500)	(2,500)	0
9,282	154	Levies & Other Corporate Budgets	9,436	9,436	0%	0	0	0
20,738	154	Total Corporate Operating Budgets	20,892	18,392	-12%	(2,500)	(2,500)	0

41. There remains a forecast underspend of £2,500k on capital financing costs due to the continuing deferral of borrowing in support of the Primary School Capital Programme, however as previously noted this amount will be required in full as the existing tranche of projects is completed over the next eighteen months. This position excludes the impact of the refreshed position with regard to Icelandic investments, which is being reported as a one-off exceptional item.

42. There are no material variances reported on Levies & Other Corporate Budgets.

Development & Risk Contingency (£57k underspend / £57k improvement)

43. The Council has set aside £23,372k to manage volatile and uncertain budgets within the Development & Risk Contingency, which includes £21,883k for specific risks and £1,489k as General Contingency. Table 6 below sets out the latest forecast call on these contingency budgets, with further detail provided at a directorate level in Appendix A to this report. At this stage it is expected that all increases to specific contingency provisions will be contained with the unallocated contingency provision, leaving £875k of this unallocated sum to mitigate any further pressures arising during 2013/14.

Table 6: Development and Risk Contingency

Original Budget	Budget Changes	Current Commitments		Revised Budget	Forecast as Needed	Variance (+ adv / - fav)		
						Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000			£'000	£'000	£'000	£'000	£'000
1,000	489	Corporate	General Contingency	1,489	875	(614)	(614)	0
500	0		BID Pump Priming Fund	500	500	0	0	0
660	0		Pensions Auto-enrolment	660	660	0	0	0
400	0	A&F	Uninsured Claims	400	400	0	0	0
402	0	Residents Services	Carbon Reduction Commitment	402	365	(37)	(37)	0
217	0		Outsourced Leisure Income Streams	217	364	147	169	(22)
200	0		HS2 Challenge	200	200	0	0	0
200	0		Heathrow Expansion Challenge	200	200	0	0	0
737	0		Impact of Welfare Reform on Homelessness	737	737	0	0	0
30	0		Hillingdon Local Plan	30	30	0	0	0
760	0		SEN Transport	760	1,351	591	578	13
2,010	0		Waste Disposal Levy	2,010	2,361	351	399	(48)
1,995	0	C&F	Reduction in UKBA Asylum Funding	1,995	1,500	(495)	(495)	0
781	0		Looked After Children (Demographic)	781	781	0	0	0
3,814	0	Adult Social Care	Transitional Children (Demographic)	3,814	3,814	0	0	0
1,500	0		BID Staffing Structure Review	1,500	1,500	0	0	0
3,997	0		Older People's Services (Demographic)	3,997	4,492	495	495	0
1,226	0		Physical Disability (Demographic)	1,226	1,059	(167)	(167)	0
896	0		Learning Disability Service (Demographic)	896	692	(204)	(204)	0
1,558	0		Mental Health Service (Demographic)	1,558	1,434	(124)	(124)	0
22,883	489	Total Development & Risk Contingency		23,372	23,315	(57)	0	(57)

44. There has been limited movement on specific contingency items from Month 2, with improvements on the West Waste Levy forecast on the basis of latest tonnage data and the in-sourced golf operations due to improved income forecast.

45. The pressure reported on SEN Transport remains a volatile area, particularly around the commencement of the new academic year in September. Forecasts will be refreshed accordingly in the coming months and any movement reported to Cabinet at the earliest opportunity.
46. There remains uncertainty around funding levels for Asylum with the current Gateway agreement due to expire on 31 March 2014. While the expected drop in funding of £500k has yet not occurred, negotiations are on-going with the Home Office on grant levels in the medium-term. Further detail on the Asylum position is detailed alongside the detailed Children's and Families position in Appendix A.

Priority Growth

47. The 2013/14 General Fund Revenue Budget approved by Council on 28 February 2013 set aside £1,000k within the unallocated Priority Growth budget, in addition to £800k in the HIP Initiatives budget. Table 6 summarises the position with regard to each of these elements.

Table 6: Priority Growth

	Budget	Approved Allocations	Unallocated Growth
	£'000	£'000	£'000
<u>HIP Initiatives Budget:</u>			
Original Budget	800		
Environmental & Heritage Projects		313	
Unallocated Balance			487
Sub-Total HIP Initiatives Budget	800	313	487
<u>Non-Specific Priority Growth</u>			
Original Budget	1,000		
Registrars' Suite Refurbishment		70	
Unallocated Balance			930
Sub-Total Non-Specific Priority Growth Budget	1,000	70	930
Total Priority Growth	1,800	383	1,417

48. HIP Steering Group has approved release of £313k from the HIP Initiatives Budget to fund a range of projects during 2013/14, leaving £487k unallocated. The reported position assumes that this sum will be utilised in full by 31 March 2013.
49. This report recommends release of £70k to refurbish the Registrars' suite at the Civic Centre, if approved there will remain £930k unallocated Priority Growth. The current forecast position assumes that Priority Growth will be committed in full.

Schools Budget, Parking Revenue Account and Collection Fund

50. Latest forecasts on other funds indicate a broadly break-even position, with the exception of the reported surplus on the Collection Fund, which will not impact upon the General Fund position in-year. Commentary on each of these funds can be found in Appendix B.
51. As at Month 4 the Schools Budget is reporting a broadly breakeven position, however the net pressure of £5k consists of a £852k pressure on SEN placements being off-set

through underspends elsewhere within Council-managed retained budgets. The pressure on SEN costs is due to the high number of out-of-borough placements where local provision is insufficient to meet demand. As the cost of providing transport to and from such placements is chargeable to the General Fund, the corresponding pressure of £1,351k is being managed through Development and Risk Contingency.

52. There remains an in-year pressure of £130k on the PRA, with a shortfall in Penalty Charge Notice income against budget being partially off-set through reduced expenditure.
53. Continued strong growth in the Council Tax base as new developments come on stream within the borough has led to an increased in-year surplus being forecast on Collection Fund at Month 4. Combined with the carried forward surplus from 2012/13, it is expected that £3,410k will be released to the General Fund in 2014/15.

Housing Revenue Account Budget

54. As at Month 4, an in-year underspend of £9,691k is forecast on Housing Revenue Account (HRA) operations, primarily due to delays in implementation of the £17,676k programme of major works to housing stock. In addition, further underspends are reported on Housing Management budgets.
55. A pressure of £270k is reported on rental income, an adverse movement of £73k from Month 2, as a result of increased Right to Buy sales and the current level of void properties. Further detail on the implications of recent changes to Right to Buy arrangements are contained in the Capital section (Appendix D) of this report.
56. Further commentary on the HRA is set out in Appendix C.

Capital Programme

57. The latest reported position on the Council's 2013/14-15/16 Capital Programme is detailed in Appendix D. A net underspend of £14,384k pressure is reported on the General Fund Programme assuming full drawdown on contingency and £787k pressure on HRA Projects.
58. Significant movement has been reported on the General Fund position from Month 2 as a result of forecasts relating to Phase 2 of the schools expansion programme being revised downwards by £9,799k to reflect savings being delivered on letting on contracts against earlier estimates. In addition expenditure forecasts have been reduced by £3,706k to reflect the second phase of the South Ruislip Development potentially being on hold.

Appendix A – Detailed Group Forecasts (General Fund)

ADMINISTRATION & FINANCE (£244k underspend, £15k improvement)

1. The combined position for the Administration and Finance Groups at month 4 is an underspend of £244k. Underspends as a result of vacant posts in both Groups and increases in expected income forecasts in Democratic Services, have been netted down by the costs of agency staff employed to ensure the smooth implementation of restructures currently underway.

Table 1: Administration & Finance Summary

Original Budget £'000	Budget Changes £'000			Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
				£'000	£'000		£'000	£'000	£'000
8,749	233	Admin. Directorate	Salaries	8,990	8,839	-2%	(117)	(88)	(29)
5,052	(1)		Non-Sal Exp	5,051	5,105	1%	20	(62)	82
(2,744)	(187)		Income	(2,931)	(2,998)	2%	(67)	10	(77)
11,057	45		Sub-Total	11,110	10,946	-1%	(164)	(140)	(24)
11,558	243	Finance Directorate	Salaries	11,801	11,647	-1%	(154)	(86)	(68)
172,239	311		Non-Sal Exp	172,550	172,614	0%	64	(5)	69
(172,179)	(275)		Income	(172,454)	(172,444)	0%	10	2	8
11,618	279		Sub-Total	11,897	11,817	-1%	(80)	(89)	9
20,307	484		Salaries	20,791	20,486	-1%	(305)	(174)	(131)
177,291	300		Non-Sal Exp	177,591	177,709	0%	118	(67)	185
(174,923)	(462)		Income	(175,385)	(175,442)	0%	(57)	12	(69)
22,675	322		Total	22,997	22,753	-1%	(244)	(229)	(15)

2. As a result of part year vacant posts across the Administration Group, particularly in the Performance, Occupational Health and Legal Services teams, not providing cover for maternity leave and employees reducing hours following maternity leave, significant salaries underspends are being experienced across Administration in Month 4.
3. Through price negotiations, a reduction of £17k in the contract spend for the provision of Hillingdon People has been secured and a further £10k saving against the production of Team Hillingdon, without affecting the service provision. Further revisions of non salary forecasts have been undertaken and decreases in the costs of printing, subscriptions and ICT spend within service areas have been netted down this month by potential redundancy costs of upcoming staffing reviews, pressures on L&D budgets and implementation costs of the Iken case management system in Legal Services.
4. As a result of high demand and more efficient operation with regard to appointment scheduling, income within the Registration of Births, Deaths and Marriages is now projected to overachieve by £40k this year, an increase of £20k from month 2. There is a projected pressure on schools income for training services provided by Human Resources as a result of lower take up of both SLA and 'pay as you go' services. However further grant funding has been received for Newly Qualified Social Workers training, which has improved the income position this month.

Table 2: Administration Operating Budgets

Original Budget	Budget Changes	Service		Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 3)	Movement from Month 3
				£'000	£'000		£'000	£'000	£'000
442	20	Directorate	Salaries	462	468	1%	6	(12)	18
6	(0)		Non-Sal Exp	6	6	1%	0	0	0
(56)	(0)		Income	(56)	(56)	0%	0	0	0
392	19		Sub-Total	411	417	1%	6	(12)	18
676	4	Corporate Comms	Salaries	680	728	7%	49	55	(6)
187	(0)		Non-Sal Exp	187	159	-15%	(28)	(18)	(10)
(103)	1		Income	(103)	(103)	0%	0	0	0
760	4		Sub-Total	764	785	3%	21	37	(16)
1,425	7	Democratic Services	Salaries	1,432	1,471	3%	39	37	2
1,895	0		Non-Sal Exp	1,895	1,886	0%	(9)	(10)	1
(849)	0		Income	(849)	(889)	5%	(40)	(20)	(20)
2,471	8		Sub-Total	2,479	2,469	0%	(10)	7	(17)
2,347	12	Human Resources	Salaries	2,359	2,332	-1%	(27)	(18)	(9)
467	(5)		Non-Sal Exp	452	491	8%	39	(12)	51
(591)	15		Income	(576)	(587)	2%	(11)	30	(41)
2,223	22		Sub-Total	2,235	2,236	0%	1	0	1
1,924	8	Legal Services	Salaries	1,932	1,887	-2%	(45)	(47)	2
98	0		Non-Sal Exp	98	120	22%	22	1	21
(575)	(0)		Income	(575)	(591)	3%	(16)	0	(16)
1,447	8		Sub-Total	1,455	1,415	-3%	(39)	(46)	7
1,935	190	Policy & Perf.	Salaries	2,125	1,987	-8%	(137)	(103)	(34)
2,399	4		Non-Sal Exp	2,403	2,399	1%	(4)	(23)	19
(570)	(202)		Income	(772)	(772)	0%	(0)	0	(0)
3,764	(8)		Sub-Total	3,756	3,614	-4%	(142)	(126)	(16)
8,749	233		Salaries	8,990	8,873	-2%	(117)	(88)	(29)
5,052	(1)		Non-Sal Exp	5,041	5,061	1%	20	(62)	82
(2,744)	(187)		Income	(2,931)	(2,998)	2%	(67)	10	(77)
11,057	45		Total	11,100	10,936	-1%	(164)	(140)	(24)

5. Within the Finance Directorate, vacant posts as a result of an ongoing restructures within Procurement & Commissioning, Operational Finance and further resignations within Revenues & Benefits have added to the salaries underspend in month 4. Recruitment is nearing completion in Procurement & Commissioning with posts expected to be filled by September. To effect a smooth transition and to embed the Category Management approach, agency staff have been employed while the implementation of the new structure is ongoing. Appointments have been made to some of the posts within the new Operational Finance structure and agency appointments have been made to enable a level of service to be maintained while longer term recruitment is carried out. In addition, costs of redundancy of both restructures are now known and have been factored in to budgets.
6. In April 2013, Council Tax Benefit was abolished and replaced with a local Council Tax Reduction Scheme and administration funding for the scheme was reduced. Workload increased as a result of the changes and from having numerous vacant posts and so the

contract with Liberata to use their capacity grid to deal with queries received has been extended. This contract is being monitored closely to ensure best value and that service levels are maintained at a high standard.

7. The funding for discretionary housing payments (DHP) increased this year to £1,245k. Whilst claims for DHP have risen significantly, payments made this year have followed the strict criteria put in place and are less than would be expected at this point in the year. However, it is likely that implementation of the Benefit Cap, which is currently underway, will affect around 450 households in Hillingdon and so the demand on DHP is likely to increase.

Table 3: Finance Operating Budgets

Original Budget £'000	Budget Changes £'000	Service		Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
				£'000	£'000		£'000	£'000	£'000
547	3	Internal Audit	Salaries	550	546	-1%	(4)	2	(6)
50	0		Non-Sal Exp	50	47	-6%	(3)	3	(6)
0	0		Income	0	0	#DIV/0!	0	0	0
597	3		Sub-Total	600	593	-1%	(7)	5	(12)
3,549	(151)	Operational Finance	Salaries	3,398	3,405	0%	7	23	(16)
688	175		Non-Sal Exp	863	904	5%	41	(20)	61
(984)	21		Income	(963)	(953)	-1%	10	21	(11)
3,253	45		Sub-Total	3,298	3,356	2%	58	24	34
2,115	359	Procurement	Salaries	2,474	2,495	1%	21	(8)	29
188	0		Non-Sal Exp	188	186	-1%	(2)	0	(2)
(344)	(274)		Income	(618)	(618)	0%	0	1	(1)
1,959	85		Sub-Total	2,044	2,063	1%	19	(7)	26
4,350	(250)	Revenues & Benefits	Salaries	4,100	3,948	-4%	(152)	(76)	(76)
170,659	135		Non-Sal Exp	170,794	170,799	0%	5	(6)	11
(170,727)	0		Income	(170,727)	(170,727)	0%	0	1	(1)
4,282	(115)		Sub-Total	4,167	4,020	-4%	(147)	(81)	(66)
997	282	Strategic Finance	Salaries	1,279	1,253	-2%	(26)	(27)	1
654	1		Non-Sal Exp	655	678	4%	23	18	5
(124)	(22)		Income	(146)	(146)	0%	0	(21)	21
1,527	261		Sub-Total	1,788	1,785	0%	(3)	(30)	27
11,558	243		Salaries	11,801	11,647	-1%	(154)	(86)	(68)
172,239	311		Non-Sal Exp	172,550	172,614	0%	64	(5)	69
(172,179)	(275)		Income	(172,454)	(172,444)	0%	10	2	8
11,618	279		Total	11,897	11,817	-1%	(80)	(89)	9

RESIDENTS SERVICES (£1,138k pressure; £106k adverse)

8. Residents Services has a projected outturn position of a £1,138k overspend, excluding pressure areas that have identified contingency provisions. This reflects the exceptional demand-led pressures being experienced at present on housing needs, in addition to demographic pressures on special education needs transports budgets impacting on the corporate contingency and special needs placements impacting on the schools budget.
9. Following a re-alignment of management responsibilities within the service, budgets and comparative variances from Month 2 have been re-aligned to aid comparison.

Table 1: Residents Services Operating Budgets

Original Budget £'000	Budget Changes £'000	Service		Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget £'000	Forecast Outturn £'000		Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Change from Month 2 £'000
1,381	635	Asset Management	Salaries	2,016	2,016	0%	0	0	0
838	7,201		Non-Sal Exp	8,039	8,319	3%	280	280	0
(2,142)	(1,489)		Income	(3,631)	(3,631)	0%	0	0	0
77	6,347		Sub-Total	6,424	6,704	4%	280	280	0
9,849	(232)	Education (GF)	Salaries	9,617	9,137	-5%	(480)	(520)	40
12,133	(109)		Non-Sal Exp	12,024	11,564	-4%	(460)	(410)	(50)
(10,421)	293		Income	(10,128)	(10,158)	0%	(30)	(30)	0
11,561	(48)		Sub-Total	11,513	10,543	-8%	(970)	(960)	(10)
1,544	(77)	Environmental Policy & Community Engagement	Salaries	1,467	1,446	-1%	(21)	(21)	0
1,011	(19)		Non-Sal Exp	992	992	0%	0	0	0
(6,246)	(61)		Income	(6,307)	(6,319)	0%	(12)	(12)	0
(3,691)	(157)		Sub-Total	(3,848)	(3,881)	1%	(33)	(33)	0
3,852	(244)	Housing (GF)	Salaries	3,608	3,625	0%	17	67	(50)
11,098	(4,441)		Non-Sal Exp	6,657	10,445	57%	3,788	3,872	(84)
(11,123)	4,566		Income	(6,557)	(8,240)	26%	(1,683)	(2,054)	371
3,827	(119)		Sub-Total	3,708	5,830	57%	2,122	1,885	237
13,294	1,966	ICT Highways & Business Services	Salaries	15,260	15,140	-1%	(120)	(120)	0
25,058	(10,470)		Non-Sal Exp	14,588	14,548	0%	(40)	(40)	0
(12,031)	1,749		Income	(10,282)	(10,482)	2%	(200)	(200)	0
26,321	(6,755)		Sub-Total	19,566	19,206	-2%	(360)	(360)	0
4,026	1,774	Planning Green Spaces & Culture	Salaries	5,800	5,791	0%	(9)	(7)	(2)
4,541	(720)		Non-Sal Exp	3,821	3,821	0%	0	0	0
(4,733)	(1,121)		Income	(5,854)	(5,867)	0%	(13)	5	(18)
3,834	(67)		Sub-Total	3,767	3,745	-1%	(22)	(2)	(20)
18,101	(2,728)	Public Safety	Salaries	15,373	15,259	-1%	(114)	(114)	0
29,597	3,726		Non-Sal Exp	33,323	33,492	1%	169	231	(62)
(25,301)	(656)		Income	-25,923	-25,857	0%	66	105	(39)
22,397	342		Sub-Total	22,773	22,894	1%	121	222	(101)
52,047	1,094	Residents Services	Salaries	53,141	52,414	-1%	(727)	(715)	(12)
84,276	(4,832)		Non-Sal Exp	79,444	83,181	5%	3,737	3,933	(196)
(71,997)	3,281		Income	-68,682	-70,554	3%	(1,872)	(2,186)	314
64,326	(457)		Total	63,903	65,041	2%	1,138	1,032	106

10. The Council's 2013/14 contingency budget contains provision for areas of expenditure or income within Residents Services for which there is a greater degree of uncertainty. The position against these contingency items is shown in Table 2 below.

Table 2: Residents Services Contingency Items

Original Budget	Budget Changes	Current Commitments	Revised Budget	Forecast as Needed	Variance (+ adv / - fav)		
					Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
2,010	0	Waste Disposal Levy (Demand-led Tonnage Increases)	2,010	2,361	351	399	(48)
760	0	SEN Transport	760	1,351	591	578	13
737	0	Impact of Welfare Reform on Homelessness	737	737	0	0	0
402	0	Carbon Reduction Commitment	402	365	(37)	(37)	0
217	0	Outsourced Leisure Income Streams	217	364	147	169	(22)
200	0	HS2 Challenge Contingency	200	200	0	0	0
200	0	Heathrow Expansion Challenge Contingency	200	200	0	0	0
30	0	Hillingdon Local Plan	30	30	0	0	0
4,556	0		4,556	5,608	1,052	1,109	(57)

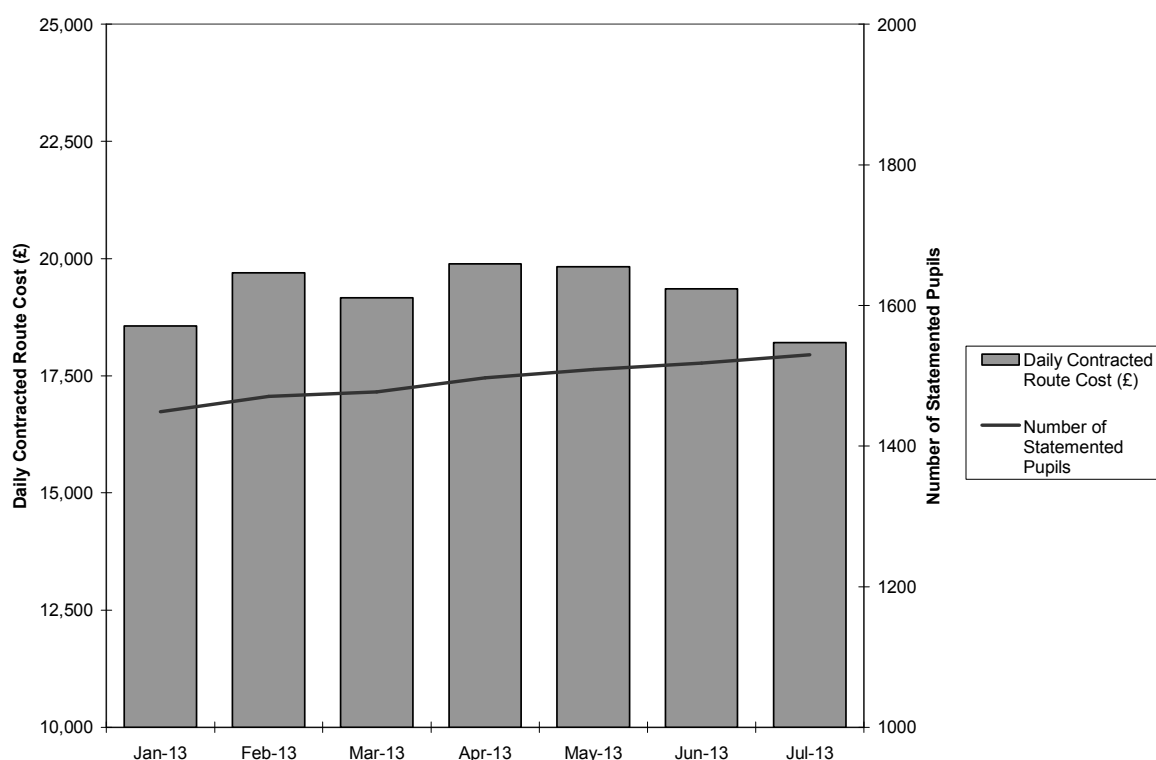
11. The contingency allocation reflects the budgeted projection set by the West London Waste Authority (WLWA) for the impact of the 'Pay as You Throw' (PAYT) scheme. After four months the increase in tonnages is lower than assumed when the levy was set, producing a forecast underspend against the full contingency of £104k, an improvement of £48k compared to Month 2. In addition, Hillingdon's share of the portion of the increase in the Fixed Cost Levy from WLWA due to a correcting base budget adjustment by WLWA of £2.6 million is £455k, which is treated as a call on the general contingency of £489k brought forward from 2012/13.

12. Special Educational Needs (SEN) Transport is an area that has seen significant pressure in the last financial year. The forecast pressure on this budget is now £1,351k, which exceeds the budgeted contingency allocation of £760k by £591k, an adverse movement of £13k compared to Month 2. The overall pressure mainly reflects the increased costs of delivering home to school transport for out-of-borough placements and children with more complex needs. There has been a net increase in contracted routes operated of 21 routes (10% increase) compared to April 2012. However, the cost of delivering the current route requirements has increased by over 20% since the beginning of the last academic year. This reflects the increased need to provide transport on 19 new routes to out-of-borough placements requiring greater distances travelled, as well as an increased number of children requiring individual transport due to more complex needs, that could not appropriately be provided on existing routes.

13. The pressure beyond the budgeted contingency allocation of £591k reflects that mitigating actions through policy changes and controls that in the budget were assumed to reduce overall costs by £250k are serving mainly to slow the overall rate of growth in the demographic pressure. There are also additional costs reflecting the transport needs of statemented children that commenced between budget setting and the start of

the financial year with a full year effect of £367k, an adverse movement of £13k compared to Month 2. Although the forecast cost of contracted routes has reduced by £27k compared to Month 2, further recruitment of escorts has resulted in an additional pressure of £40k. This is offset by a one-off underspend on inter-authority recoupment of £26k due to lower than average recoupment activity, no change compared to Month 2.

14. The forecast also assumes that there will be a further increase in costs from the autumn term due to new placements of statemented pupils in line with the historic growth rate in statemented pupil numbers. It is also assumed that the re-procurement of contracted routes under the framework agreement approved by Cabinet in June 2013 will be neutral in terms of unit costs. There are risks that these assumptions may not hold, and that there could be either a greater increase in routes than forecast, or increased unit costs, or both, leading to additional pressures not reflected in the current forecast.
15. Chart 1 below illustrates the recent trends in SEN transport contracted route costs compared to the overall numbers of statemented pupils that Hillingdon supports. The average daily route costs in June and July 2013 are distorted (artificially low) due to various special schools having their INSET days for the year in a continuous week either at the start of June, or at the end of the summer term in July. Consequently no pupil transport was provided to these schools during these weeks. The increase in the number of statemented pupils is also impacting on the Schools Budget in Appendix B where an overspend of £626k is forecast on independent special needs school placements.



16. The contingency to cover the impact of changes in Housing Benefit on temporary accommodation is forecast to be required in full. This contingency relates to the impact of the migration of temporary accommodation leases to rates linked to the Local

Housing Allowance, and is not directly linked to the increase in demands on the Housing Needs service that is also leading to pressures in the current year.

17. The Carbon Reduction Commitment contingency is for the estimated costs for the requirement to purchase allowances for each tonne of carbon produced by the Council. The requirement to purchase allowances under the Carbon Reduction Commitment energy efficiency scheme for 2012/13 was reported to Cabinet in June 2013. An underspend against the contingency of £37k is expected due to the exemption for unmetered supplies continuing in 2013/14, no change compared to Month 2. The contingency requirement also includes the £250k budget for allowances for schools that has been provided for in the schools budget.
18. There was an outturn deficit on the in-house management of golf courses in 2012/13 of £459k. The service is now in its second full season and there is an improvement in this position. Membership levels are down and membership income is reduced by £40k compared to last year. However, pay and play and associated income is showing a forecast improvement of £210k compared to last year, an improvement of £67k compared to Month 2. Staffing costs are £50k higher than last year due to the impact of recruitment activity, however this is offset by the falling out of one-off costs for course improvements and consultancy last year of £75k, an adverse movement of £45k compared to Month 2, due to ongoing course maintenance requirements arising from higher usage and increased water consumption during the dry summer. Hence the overall pressure is forecast at £264k, an improvement of £195k compared to last year's outturn.
19. A pressure of £100k is forecast due to the loss of rental income from the Minet gym. The current operator has exercised their break clause with effect from August, and a procurement exercise has been undertaken to identify an alternative operator, however it is unlikely that the current income stream will be replaced.
20. The HS2 and Heathrow expansion challenge contingencies provide resources to enable the Council to respond flexibly and effectively to the continuing threat that these infrastructure projects pose to residents, and it is expected that they will be fully utilised.
21. The examination in public of Part 2 of the Hillingdon Local Plan is on track to take place in spring 2014, and it is expected that this contingency will be fully utilised.

Asset Management (£280k pressure; no change)

22. There is a forecast pressure of £280k on maintenance budgets for day to day repairs for both the Civic Centre and outstations around the borough, reflecting a continuation of last year's outturn position, no change compared to Month 2. In addition, there are risks around the achievement of the income targets for the Civic Centre due to changes in third party occupation of the Civic Centre estate.
23. The service is also managing financial risks around the achievement of capital receipts and the delivery of the capital programme, particularly the Primary School Capital Programme. At this stage it is forecast that these risks can be contained within existing budgets.

Education (£970k underspend; £10k favourable)

24. The education service has savings items totalling £1,369k included in the 2013/14 budget. This includes savings from the children's pathway project, and the further management restructure of the service which is at 'amber' in the savings tracker, as it has yet to reach the implementation stage.
25. The service continues to experience high staff turnover and vacancies resulting in forecast staffing underspends in the youth service (£140k), the school improvement service (£205k), education welfare (£40k), educational psychology (£60k) and the early years' team (£35k). Many of these posts have been held vacant pending the full implementation of the children's pathway. There is an overall adverse movement of £40k on staffing budgets compared to Month 2 reflecting further work to map in detail the implementation of the children's pathway.
26. An underspend of £230k on Children's Centres is forecast due to the combined impact a more corporate approach to commissioning services from the centres, and continued underspends on running costs identified in the previous financial year, an adverse movement of £30k compared to Month 2 due to commissioning additional capacity through cluster arrangements.
27. There is also a forecast underspend of £150k on training for early years providers, continuing the position identified last year, no change compared to Month 2, an underspend of £50k on bought-in support for the School Improvement Service, and an underspend of £30k from a further review of discretionary budgets across the service, both of which represent an improvement compared to Month 2. In addition, there is an over-achievement of £30k on income due to additional buy back from schools, no change compared to Month 2.

Environmental Policy & Community Engagement (£33k underspend; no change)

28. The forecast underspend results from the impact of a vacant post within the planning policy team (£21k), and the final allocation of the New Homes Bonus adjustment grant for 2013/14 being £12k greater than assumed at the time of budget setting.

Housing (£2,122k pressure; £237k adverse)

29. The Housing Needs budget is under considerable pressure as a result of the supply of Private Sector Leasing (PSL) and other private rented sector accommodation being taken by either private tenants or other local authorities. Consequently, the Council has had to place people in more expensive bed and breakfast (B&B) accommodation. As a result the Housing Needs budget is projecting an overspend of £1,872k, an adverse movement of £237k compared to Month 2.
30. Bed and Breakfast accounts for the vast majority of this overspend, showing a forecast overspend of £1,435k, an adverse movement of £255k compared to Month 2. This includes a projected £237k adverse movement for bad debts. In addition, increased incentive payments to procure prevention properties accounts for £420k of the overall pressure, no change compared to Month 2. The B&B pressure is due to their being 192 households in B&B at the end of July, compared with 102 at the end of March 2013 and 61 at the end of December 2012 and because the average net cost for the Council for the B&B accommodation has also increased. The full year average cost was £4,300 in

2012/13 whilst current forecasts are £6,124 for 2013/14, an adverse movement of £324 per household per year compared to Month 2.

31. The Month 4 projection assumes the B&B numbers will increase to 265 by the end of the year, compared to 240 assumed in the Month 2 projection. This is based on 200 additional properties being available from initiatives to contain the pressure such as making use of other Council accommodation and making use of partnership funding for procuring properties. If these and other similar initiatives fail to deliver properties on a broadly cost neutral basis then there is a risk that the pressure will rise to over £3 million.
32. The potential remains for a recharge to the HRA to offset the pressure on homelessness caused by the increased HRA voids arising from a recent legal case. Proposals are being developed from a range of options to establish a prudent level of recharge.
33. There is also a potential pressure from welfare reforms and specifically from the Benefit Cap, which began implemented in Hillingdon on 12 August 2013. Whilst any impact is yet unknown, there is the potential for an increase in rent arrears and a consequent increase in bad debts, alongside a potential increase in homelessness. However, officers across the Council are working together to find solutions to these issues to avoid cost pressures where possible.
34. Mitigation measures to reduce the impact include the use of Discretionary Housing Payments (DHP), helping people into work, and as a last resort, out-of-borough procurement. In addition any additional new build properties will help to free up larger Council housing properties to alleviate the impact of the Cap for a small number of families who might not be able to cover rents from Housing Benefit income if they have to pay the higher levels of private sector rents.
35. There is also a pressure of £250k due to the shortfall in savings from targeted recharges to the HRA arising from returning staff in outlying offices to the Civic Centre, which is shown as 'red – shortfall' in the savings tracker, no change compared to Month 2. Further work is continuing to identify mitigating opportunities within the overall impact of recharges to the HRA across the Council.

ICT Highways & Business Services (£360k underspend; no change)

36. There is a forecast staffing underspend of £120k in Technical Administration and Business Support, due to the impact of vacant posts held open during the restructuring process for this service, no change compared to Month 2. This service area is also delivering a savings target of £169k included in the 2013/14 budget.
37. An underspend of £40k is forecast on Ordnance Survey mapping charges which are being covered again this financial year directly by the Government, no change compared to Month 2.
38. Income from the London Common Permit Scheme is forecast to exceed the target set by £200k, no change compared to Month 2. The outturn variance for 2012/13 was £369k, however a cautious approach has been taken as there is no guarantee that this income stream will be sustained at the current level throughout the year.

Planning Green Spaces & Culture (£22k underspend; £20k favourable)

- 39. The forecast pressure on building control is £90k, no change compared to Month 2, driven by the budgeted over-recovery of fee income compared to the costs of processing building control applications under the cost recovery model, which is ringfenced to the service.
- 40. The management agreement with the operator of the Hillingdon Sports & Leisure Centre has now been completed, releasing an ongoing annual contribution for contract monitoring of £30k which is additional income to the service, and can be released in the current year, an improvement of £10k compared to Month 2.
- 41. There is additional income of £55k due to the impact of the rent escalator for Stockley Park golf course, £10k from other leisure rents, and a minor staffing underspend of £9k due to a vacant post in the Events team, an improvement of £2k compared to Month 2.
- 42. Development control income is beginning to run ahead of the profiled income target, and a net underspend of £8k is now forecast.

Public Safety (£121k pressure; £101k favourable)

- 43. There is a projected shortfall of £150k on off-street parking income, no change compared to Month 2, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, reflecting the continuation of pressures reported last financial year.
- 44. The imported food service is forecasting a pressure of £132k, an improvement of £48k compared to Month 2. Income targets for this service are on track to be exceeded by £31k, an improvement of £31k compared to Month 2, mainly due to continued strong imports of seasonal fruit and vegetables into the normally quieter summer season. However the cost of testing these products has increased significantly due to changes in the sampling requirements specified by the European Union for these products, and is forecast to overspend by £163k, an improvement of £17k compared to Month 2, which is partly being contained through additional grant funding awarded to the service. This position assumes there are no further changes to the list of 'high risk' products and their sampling frequencies, which are re-issued quarterly, over the remainder of the financial year.
- 45. The fleet management service has been in a transitional position as the vehicle replacement programme takes effect, and the benefits of this programme are now feeding through. A net underspend of £85k is now reported, as the service is actively managing down maintenance costs as older vehicles are replaced, producing an underspend of £206k, an improvement of £21k compared to Month 2. However in this interim period there remain pressures on contract hire and leases of £121k due to short-term arrangements being put in place while replacement vehicles are procured, an improvement of £24k compared to Month 2. The service is also closely monitoring insurance claims, where there is a greater risk around accidental damage under self-insurance arrangements.
- 46. Waste Services is currently forecast at a £76k underspend. This is due to a forecast underspend on graffiti removal of £23k and additional recycling income of £53k, an improvement of £8k compared to Month 2.

47. The responsibility for Public Health was transferred into Residents Services in May 2013, and since then an exercise has been undertaken linked to a BID project to review all of the budget assumptions underpinning the allocation of the ringfenced Public Health grant. Within this there are two vacant posts in the Specialist Health Promotion team, producing the staffing underspend of £114k, no change compared to Month 2, and increasing the grant available for allocation by the same amount.

CHILDREN'S AND FAMILIES SERVICES (£840k pressure, £158k favourable movement)

48. Children's and Family Services is projecting an overspend of £841k as at Month 4, an improvement of £157k on the Month 2 projections, due primarily to a review and subsequent revision of the cost of placements for looked after children. The projected variances at Month 4 are summarised in the following table, with more detail provided in the paragraphs below:

Table 1: Children's and Families Services Operating Budget

Original Budget £'000	Budget Changes £'000	Service		Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget £'000	Forecast Outturn £'000		Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
13,067	1	Children & Families	Salaries	13,068	12,762	-2%	(306)	(243)	(63)
12,822	0		Non-Sal Exp	12,822	13,979	10%	1,157	1,441	(284)
-2,645	0		Income	-2,645	-2,656	0%	(9)	(200)	191
23,244	1		Sub-Total	23,245	24,085	4%	840	998	(158)
2,768	-603	Asylum	Salaries	2,165	2,165	0%	0	326	(326)
2,442	1,589		Non-Sal Exp	4,031	4,031	0%	0	53	(53)
-5,210	-986		Income	-6,196	-6,196	0%	0	(379)	379
0	0		Sub-Total	0	0	0%	0	0	0
15,835	-602	Children's Social Care	Salaries	15,233	14,927	-2%	(306)	83	(389)
15,264	1,589		Non-Sal Exp	16,853	18,010	7%	1,157	1,494	(337)
-7,855	-986		Income	-8,841	-8,852	0%	(9)	(579)	568
23,244	1		Total	23,245	24,085	4%	840	998	(158)

49. The Children services forecast assumes the full use of the £781k contingency available to the service but for Asylum services the position is more favourable and a reduced use of contingency is now forecast, see table 2 below.

Table 2: Children Social Care Development and Risk Contingency

Original Budget £'000	Budget Changes £'000	Current Commitments £'000	Revised Budget £'000	Forecast as Needed £'000	Variance (+ adv / - fav)		
					Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
781	0	Social Care Pressures	781	781	0	0	0
1,995	0	Asylum Funding shortfall	1,995	1,500	(495)	0	(495)
2,776	0		2,776	2,281	(495)	0	(495)

Children and Families Service: £841k overspend (£157k improvement)

50. This service is projecting an overspend of £841k, an improvement of £157k on the month 2 projections. The main reason for the overspend is due to the volatility of the clients that this service supports and a delay in the implementation of a number of initiatives which are geared up to try to move children into more effective fostering placements. This covers residential placements (including secure accommodation and semi independent living), in-house fostering and Independent Fostering Agency expenditure.
51. The current projections for children requiring secure accommodation are predicting an overspend of £206k. This is a particularly volatile service and to date, 10 children have been placed in secure accommodation ranging from a 4 day placement to a 148 day placement at a current cost of £153k.
52. The 2013/14 MTFF savings proposals assumed that the number of clients provided with a residential placement would significantly reduce from 18 placements to 8 placements, linked primarily to a Government grant funded initiative, Multi Dimension Treatment of Foster Carers (MTFC), which focuses on hard to place children that are currently in a high cost. To date, no conversions have been made, although indications are that 2 children will move into foster care placements in October 2013. This reflects the complexities of the children that are included within this programme and the difficulties in finding and securing the right foster care placement.
53. The Fostering service is projecting an overspend of £435k, an improvement of £125k on the month 2 projections, due to favourable movements in the forecasting. The main reason for the overspend is due to a difference in the actual number of placements when compared to the MTFF projections. It was assumed that 189 children would be placed in foster care placements, whereas the actual number is projected to be 194 children (net of anticipated growth), resulting in a total additional cost of £205k.
54. Further, it was assumed that children would convert from Private Foster Carers to give providing a ratio of 32% Private to 68% In-House Foster Care Placements. However, the 2013/14 current projections are currently indicating a ratio of 40% to 60%. This equates to a notional cost of £384k. However, underlying this, the current strategy to convert Private Foster Care placements to In-House Foster Care placements is being successfully implemented, with a net conversion over the last two years of 13 children.
55. In month 2 it was reported that the service was experiencing a sharp increase in the need to fund homeless families (e.g. with children) who have been evicted (under s17 of the Children Act), where there was a potential annual cost of £120k. At the time it was not clear whether this was one-off in nature or the beginning of a 'cost shunt' resulting from impending Welfare Benefit changes. It is currently assumed that there will be opportunities to offset these costs.

Asylum Service

9. The Asylum Service is projecting a breakeven position in month 4, no change from the month 2 projections. This service is funded by a grant from the Home Office, who currently provide funding of £4,102k to cover the direct costs based on a unit rate for different age children, plus an additional grant, totalling £1,987k for administration and associated overheads, funded under a Gateway agreement to reflect the additional burden that port authority's face.
10. However, the true running costs of the service are projecting an overspend of £1,500k, which reflects the costs incurred which are not covered by the Home Office grant. These relate to support that is provided to children over 18 years of age as well as the first 25 eligible children, which are excluded from the grant calculations. The forecast overspend of £1,500k is being reported against the sum of £1,995k that has been set aside in the Corporate Risk Contingency.
11. Over the last few years the number of asylum seeking children has reduced and as a result the Home Office are proposing to reduce the amount of funding that they provide through the Gateway grant. They have provisionally indicated that this will reduce by at least 25%, resulting in a potential reduction of £496,750 in grant income, an assumption which has been factored into the contingency requirement for 2013/14. However, the Home Office have entered into negotiations with the 4 Gateway authorities to reach an agreement for the grant funding to be used to fund alternative costs that are currently ineligible. Once these are considered this could result in a net reduction in grant of £190,750. The current Gateway agreement ends on 31 March 2014. The Home Office are starting the process of negotiating the next agreement which will begin in April 2014. Further updates will be provided as these negotiations progress.

ADULT SOCIAL CARE (£624k pressure, £51k improvement)

56. The Month 4 revenue budget forecast for 2013/14 shows an adverse forecast of £624k against budget which represents a £51k favourable movement from the Month 2 position. As previously reported, this position includes a pressure of £350k due to slippage in the day centre reconfiguration and approximately £300k of pressures linked to care placement budgets.

Table 1: Adult Social Care Operating Budgets

Original Budget	Budget Changes	Service		Month 4		% Var	Variance (+ adv / - fav)		
				Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 2)	Change from Month 2
£'000	£'000			£'000	£'000		£'000	£'000	£'000
6,431	(40)	Older People	Salaries	6,391	6,080	-5%	(311)	(130)	(181)
23,572	56		Non-Sal Exp	23,628	24,974	6%	1,346	929	417
(8,977)	0		Income	(8,977)	(9,952)	11%	(975)	(644)	(331)
21,026	16		Sub-Total	21,042	21,102	0%	60	155	(95)
1,612	0	Physical & Sensory Disability	Salaries	1,612	1,498	-7%	(114)	(132)	18
6,726	(1)		Non-Sal Exp	6,725	6,819	1%	94	41	53
(592)	0		Income	(592)	(635)	7%	(43)	(55)	12
7,746	(1)		Sub-Total	7,745	7,682	-1%	(63)	(146)	83
5,882	0	Learning Disability	Salaries	5,882	5,686	-3%	(196)	(522)	326
21,157	1		Non-Sal Exp	21,158	22,417	6%	1,259	1,341	(82)
(6,281)	1		Income	(6,280)	(6,695)	7%	(415)	(237)	(178)
20,758	2		Sub-Total	20,760	21,408	3%	648	582	66
1,526	0	Mental Health	Salaries	1,526	1,470	-4%	(56)	(77)	21
4,889	0		Non-Sal Exp	4,889	4,990	2%	101	114	(13)
(400)	0		Income	(400)	(389)	-3%	11	18	(7)
6,015	0		Sub-Total	6,015	6,071	1%	56	55	1
2,322	(71)	Adult Social Care Directorate	Salaries	2,251	2,245	0%	(6)	29	(35)
(1,724)	(151)		Non-Sal Exp	(1,875)	(1,936)	3%	(61)	0	(61)
(650)	151		Income	(499)	(508)	2%	(9)	0	(9)
(52)	(71)		Sub-Total	(123)	(199)	62%	(76)	29	(105)
17,773	(111)	Adult Social Care	Salaries	17,662	16,979	-4%	(683)	(832)	149
54,620	(95)		Non-Sal Exp	54,525	57,264	5%	2,739	2,425	314
(16,900)	152		Income	(16,748)	(18,179)	9%	(1,431)	(918)	(513)
55,493	(54)		Total	55,439	56,064	1%	625	675	(50)

57. The contingency for Adult Social Care clients has been disaggregated this year to provide a more transparent view of the demographic pressures on different client

groups. The Month 4 forecast for each client group shows a number of variances from the budgeted contingency, however the net effect is that the forecast assumes the full use of contingency available to the department as shown in table 2 below.

Table 2: Adult Social Care Contingency

Original Budget	Budget Changes	Current Commitments	Revised Budget	Forecast as Needed	Variance (+ adv / - fav)		
					Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
3,814	0	Transitional Children (Demographic)	3,814	3,814	0	0	0
1,500	0	BID Staffing Structure Review	1,500	1,500	0	0	0
3,997	0	Older People's Services (Demographic)	3,997	4,492	495	495	0
1,226	0	Physical Disability (Demographic)	1,226	1,059	(167)	(167)	0
896	0	Learning Disability Service (Demographic)	896	692	(204)	(204)	0
1,558	0	Mental Health Service (Demographic)	1,558	1,434	(124)	(124)	0
12,991	0		12,991	12,991	0	0	0

58. Whilst the overall forecast outturn is an improvement of £51k on Month 2, an analysis of the first quarter's activity is though indicating a rising pressure to support older people to live in the community. This is being analysed for cause and proactive management action is now in place to contain and reverse this trend. Discussions are also in hand to engage with our health partners to ensure the care pathway is supporting our shared objectives, especially with regard to hospital discharges.

59. For Learning Disability Services, the reason for the adverse movement of £65k in forecast from Month 2 is due to increasing difficulties in securing suitable accommodation to support disabled clients to live in the community rather than in a residential placement.

60. The adverse movement for the Physical and Sensory Disability Service of £83k relates mainly to a revised forecast on the number of placements in 2013/14 being higher than forecast at Month 2. However, the current forecast number of clients with Physical and Sensory Disabilities still remains less than budgeted for the year.

61. For all these services the pressure on services to clients is currently being partially offset by increased client contributions, under spends on staffing costs and the disaggregation of the Social Care Directorate budgets following restructuring.

62. A continuing pressure is caused by the delay resulting from the Judicial Review challenge to the council's decision to close Day Centres at Parkview and Woodside enabling the delivery of £350k savings from both the closure and associated client transport costs. This pressure amounts to £90k for Older People Services and £260k in Learning Disabilities.

Appendix B – Other Funds

Schools Budget

1. The Schools Budget is ringfenced and funded from the Dedicated Schools Grant (DSG), and covers a range of services directly linked to schools. The majority of the DSG is delegated to maintained schools (£118.4 million), with the remainder (£31.7 million) being retained by the Council. The rules applying to the DSG allow for any surplus and deficit balances to be carried forward into the next financial year, for both schools delegated budgets and the centrally retained DSG element (decisions on how this is used lie with the Schools Forum). It should be noted that the Schools Budget is completely separate to the General Fund and no interaction between these two funds is allowable.
2. The forecast movement on the DSG central reserve carried forward for 2013/14 is summarised in the following table:

Original Budget £'000	Budget Changes £'000		Month 4		% Var	Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000		Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
(171,267)	21,209	DSG Income	(150,058)	(150,058)	0%	0	0	0
171,283	(52,904)	Delegated to Schools	118,379	118,379	0%	0	0	0
(16)	4,842	Early Years	4,826	4,552	-6%	(274)	0	(274)
	4,906	Schools (Retained)	4,906	4,333	-12%	(573)	(684)	111
	21,947	SEN	21,947	22,799	4%	852	978	(126)
0	0	Total Schools Budget	0	5		5	294	(289)
(709)	0	Balances b/fwd 01/04/13	(709)	(709)		0	0	0
(709)	0	Balances c/fwd 31/03/14	(709)	(704)		5	294	(289)

3. The overspend of £5k is due primarily to an overspend of £626k on independent special needs school placements for pre- and post-16 pupils, which assumes that more pupils are placed in these establishments as local provision is at full capacity, an improvement of £245k compared to Month 2. Statemented pupil numbers are expected to reach a total of 1,593 placements by the end of the financial year, continuing the trend set out in Chart 1 above. This is netted down by an underspend on joint funded placements of £824k, an adverse movement of £38k compared to Month 2, where action taken by the Council to place children nearer to home has resulted in a significant decrease in the numbers placed in residential placements, where to date there are only 8 pupils being funded.
4. The expanding schools contingency is also forecast to overspend by £311k, an adverse movement of £63k compared to Month 2, reflecting the full impact of places delivered through the Primary Schools Capital Programme for September 2013.

5. There is a forecast underspend of £252k on placement provision under the 2 year old free entitlement, where it is anticipated that not all of the funding will be required in this financial year. At this stage it is too early in the year to forecast with certainty the year end budget impact for the 2 year old capacity building fund, and the impact of the transfer of responsibility for post-16 pupils. It is expected that these items will be contained within existing budgets.
6. The net overspend on remaining retained budgets of £143k primarily relates to top-up funding provided to mainstream schools for statemented pupils.
7. In year over or underspends are allowed to be carried forward within the DSG central reserve. At the end of the 2012/13 financial year, the DSG central reserve had a surplus balance of £709k. This is forecast to be reduced by the in-year overspend of £5k, to a projected reserve level of £704k as at 31 March 2014, an improvement of £289k compared to Month 2.

Parking Revenue Account

8. The Parking Revenue Account is established to govern the use of income from Penalty Charges Notices (PCNs), together with other on-street parking income streams, in accordance with Section 55 of the Road Traffic Regulation Act 1984.

Original Budget	Budget Changes		Month 4		% Var	Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn		Variance (As at Month 4)	Variance (As at Month 2)	Movement from Month 2
£'000	£'000		£'000	£'000		£'000	£'000	£'000
(4,387)	0	Income	(4,387)	(4,034)	-8%	353	355	(2)
4,295	0	Expenditure	4,295	4,072	-5%	(223)	(223)	0
(92)	0	In year Surplus / Deficit	(92)	38	-141%	130	132	(2)
(67)	0	Unallocated Balances b/fwd 01/04/13	(67)	(67)		0	0	0
(159)	0	Unallocated Balances c/fwd 31/03/14	(159)	(29)		130	132	(2)

9. An in-year deficit of £38k is forecast for the 2013/14 financial year. There is a total forecast shortfall of income of £353k, reflecting the continued lower level of Penalty Charge Notice (PCN) income relative to the historic income target, an improvement of £2k compared to Month 2. This level of shortfall assumes that the new parking enforcement contractor in place from August 2013 will be able to immediately maintain PCN income at current levels. The income pressure is offset by compensating savings totalling £315k, from the enforcement contract (£180k), and various non-pay budgets (£43k), as well as the budgeted surplus of £92k, no change compared to Month 2.

Collection Fund

10. The collection of local taxes is managed through the Council's Collection Fund, in order to avoid short-term volatility in income impacting on provision of services. As such any surplus or deficit will be factored into budget setting for 2014/15, with current forecasts indicating that £3,410k can be released to the General Fund.

Original Budget £'000	Budget Changes £'000		Month 4		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
(112,926)	0	Gross Council Tax Income	(112,926)	(113,726)	(1,000)	(485)	(515)
15,605	0	Council Tax Reduction Scheme	15,605	15,605	0	0	0
(480)	0	Balance b/fwd	(480)	(2,890)	(2,410)	(2,410)	0
(97,801)	0	Net Council Tax Income	(97,801)	(101,011)	(3,410)	(2,895)	(515)
(99,398)	0	Gross NNDR Income	(99,398)	(99,398)	0	0	0
58,027	0	Less: Tariff	58,027	58,027	0	0	0
(60)	0	Less: Levy	(60)	(60)	0	0	0
(41,431)	0	Net NNDR Income	(41,431)	(41,431)	0	0	0

11. Taking account of new developments coming on stream within the borough, the year end reported surplus on gross Council Tax income is expected to reach £1,000k, an improvement of £515k on the position reported at Month 2. The cost of reliefs being awarded under the Council Tax Reduction Scheme continues to remain consistent with budget assumptions, and there has been no adverse movement on collection rates from Month 2. Although it remains too early to comment on the outlook for collection rates in the longer-term and there remains risk of default which would impact upon revenues.
12. In addition to this in-year surplus, a surplus of £2,410k was reported for 2012/13 due to limited volatility around exemptions during the fourth quarter of the year and lower than anticipated requirement for bad debt provision. This sum can be added to the in-year position to release £3,410k to the General Fund in 2014/15.
13. A breakeven position continues to be reported on NNDR income for 2013/14 with rateable value remaining broadly consistent, although marginally lower, than the opening position for the current year. There continues to be a significant numbers of empty properties within the borough, however there remains to off-set forgone revenue against the budgeted decline in NNDR income which is yet to be seen. Given the inherent volatility in this income stream a breakeven position is reported at this stage, however this will be refined as the year progresses.

Appendix C – Housing Revenue Account

1. The Housing Revenue Account (HRA) is showing an in-year underspend of £9,691k as shown in the following table.

Table 1: HRA Overview 2013/14

Original Budget £'000	Budget Changes £'000		Month 4		% Var	Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000		Variance (As at Month 4) £'000	Variance (As at Month 2) £'000	Movement from Month 2 £'000
10,537	1,081	Housing Management	11,618	10,762	-7%	(856)	(462)	(394)
12,341	(854)	Repairs & Maintenance	11,487	11,360	-1%	(127)	0	(127)
17,838	(162)	Major Works	17,676	8,975	-49%	(8,701)	0	(8,701)
1,357	0	Development & Risk Contingency	1,357	1,080	-20%	(277)	(277)	0
15,307	(65)	Interest & Investment Income	15,242	15,242	0%	0	0	0
57,380	0	Sub-total Normal Activities	57,380	47,419	-17%	(9,961)	(739)	(9,222)
	0	<u>Exceptional items:</u>	0			0	0	0
57,380	0	Total Net Expenditure	57,380	47,419	-17%	(9,961)	(739)	(9,222)
(57,428)	0	Rental Income	(57,428)	(57,158)		270	197	73
(48)	0	Net Total	(48)	(9,739)		(9,691)	(542)	(9,149)
(20,213)	0	Balances b/fwd 01/04/13	(20,213)	(20,213)		0	0	0
(20,261)	0	Balances c/fwd 01/14/13	(20,261)	(29,952)		(9,691)	(542)	(9,149)

2. The Housing Management budget is showing an underspend of £856k, an improvement of £394k compared to Month 2. There are underspends of £149k, due to staffing savings from vacant posts pending restructuring proposals, an improvement of £39k compared to Month 2, £238k from savings on the costs of the Hayes Area Office, an adverse movement of £5k compared to Month 2, underspends on chargeable items including heating charges, works over the prescribed limit (WOPL), and right-to-buy (RTB) cost reimbursements totalling £399k, and other underspends totalling £70k.
3. The Repairs and Maintenance budget is now showing an underspend of £127k. The majority of this underspend is within day-to-day and voids repairs budgets.
4. The Major Works budget is now projected to underspend by £8,701k, due to a review of procurement and commissioning arrangements across a range of the packages within the works to stock programme. Officers are currently working up detailed proposals to deliver these works, however there is a likelihood of further slippage into 2014/15 on cyclical elements of the programme. Table 2 below provides analysis of this programme by workstream.

Table 2: Major Works Programme

Project Type	2013/14 Revised Budget £'000	2013/14 Forecast Outturn Month 4 £'000	2013/14 Outturn Variance Month 4 £'000
Energy Efficiency	4,443	3,419	-1,024
Fitting Property to People	1,530	1,396	-134
Environmental Improvements	1,230	782	-448
Element Renewal (Mech & Electric)	1,795	866	-929
Element Renewal (Surveying)	4,865	1,818	-3,047
Health & Safety	1,140	569	-571
Security	350	125	-225
Unallocated / Miscellaneous Costs	2,323	-	-2,323
Major Works Total	17,676	8,975	-8,701

5. Rental income is showing an overspend of £270k against a target of £57.4 million, an adverse movement of £73k compared to Month 2. This is partly due to an increase in voids and also due to a higher reduction in the number of properties through the right-to-buy (RTB) scheme, both at the end of last year and then expected for this year.

Appendix D – CAPITAL PROGRAMME

CAPITAL PROGRAMME MONITORING

1. Table 1 sets out the latest forecast outturn on the current General Fund capital programme. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2013/14 to 2015/16 reported to Cabinet and Council in February 2013.
2. Year to date General Fund Capital Expenditure has reached £11,607k, representing 10% of forecast outturn. The majority of projects are currently forecasting to fully spend to annual budget. It should be noted that the forecast outturn of £114,280k is more than double the level achieved in 2012/13. However this is explained by the fact that a significant proportion of the capital programme is for school expansions, in particular Phase 2 which is now entering the construction stage and will therefore result in a large increase in its expenditure profile. The forecast spend on School Expansions is £55,743k for 2013/14 which represents 49% of the total programme.

Table 1 – General Fund Capital Programme

	2013/14	2014/15	2015/16	Total Month 04	Total Month 02
	£'000	£'000	£'000	£'000	£'000
Original Budget Total GF capital programme	130,779	63,141	17,803	211,723	211,723
Revised Budget excluding contingency (main prog.)	118,077	92,488	17,503	228,068	217,513
Actual Expenditure Year to Date	11,607	-	-	11,607	1,179
Forecast Outturn	114,280	78,530	20,875	213,685	217,779
Council Resourced Variance – see table 2	-1,622	-16,134	3,372	-14,384	267
External Grants Variance	-2,176	2,176	0	0	-
Other Resourced Variance	0	0	0	0	-
Programme Variance	-3,798	-13,958	3,372	-14,384	267

3. The main internally funded programme shows a net favourable variance of £14,384k comprising pressures of £789k and under spends of £15,173k as set out in Table 2 below.
4. The largest element of the under spend variance is the Schools Expansion programme Phase 2 which could have a potential surplus against budget of up to £9.8 million. This is due to the contract awards indicating lower costs than originally anticipated during the feasibility and design stage of the projects. The construction phase of the projects is just beginning and therefore at this early stage there may be unforeseen issues that could reduce this favourable position moving forward.

Table 2

Council Resourced Variance	2013/14 £'000	2014/15 £'000	2015/16 £'000	Total Month 04 £'000	Total Month 02 £'000
Cost Pressures:					
Libraries Refurbishment - Central Library	450			450	
Hayes End Library Development	200			200	
Hillingdon Sports & Leisure Centre	73			73	73
Primary Schools Expansions – Phase 2A Temporary	44			44	200
Libraries Refurbishment	22			22	
Total Council Resourced Pressures:	789	-	-	789	273
Cost Under Spends:					
Primary School Expansions - Phase 2	3,007	-16,177	3,372	-9,799	
South Ruislip Development - Plot B	-1,206	-2,500		-3,706	
Civic Centre Works Programme	-1,364			-1,364	
Sport & Cultural Projects	-154			-154	
Ruislip High School Expansion	-110			-110	
Highgrove Pool Phase II	-35			-35	
Manor Farm Stables Development	-6			-6	-6
	132	-18,677	3,372	-15,173	-6
Total Council Cost Variances:	921	-18,677	3,372	-14,384	267
Projected Rephasing	-2,543	2,543	-	-	-
Main Programme Council Resourced Variance	-1,622	-16,134	3,372	-14,384	267
General Contingency	-988	-1,500	-1,500	-3,988	-4,375
Council Resourced Variance	-2,610	-17,634	1,872	-18,372	-4,108

Council Resourced Variances

5. Primary Schools Expansions – Phase 2A temporary - due to the poor performance of the contractor on these projects the contract was terminated and new contractors employed. The likely over spend is estimated to be £44k.
6. Primary Schools Expansions – Phase 2 - £9,799k under spend due to the contract awards indicating lower costs than originally anticipated during the feasibility and design stage of the projects.
7. Libraries Refurbishment (Central Library) – the sprinkler system is in need of either extensive repairs or replacement and is currently being tested to identify the best course of action. The forecast over spend of £450k is based on replacement of the system.
8. Hayes End Library Development - an overspend of £200k is forecast due to the extension of time and associated financial claim from the contractor and additional defective and completion works that are required. Officers are seeking to recover some of these costs from the original contractor and have appointed dispute resolution consultants to advise on the legal position. Their report is being prepared and once received the Council will consider the way forward.

9. Hillingdon Sports & Leisure Centre – negotiations are ongoing with the contractor over the completion of remedial works. Consultants have been appointed to assess the scope of the additional works required. These issues are resulting in a forecast over spend of £73k.
10. Libraries Refurbishment – additional costs of £22k have arisen relating to external fees for asbestos works at Oak Farm library and extra fit out costs at Yeading Library.
11. Ruislip High School Expansion – final accounts have been agreed and this is resulting in a forecast under spend of £110k.
12. South Ruislip Development Plot B – this project is currently on hold and will not proceed if a decision is taken to sell the site as it is rather than invest in building flats and then selling. The forecast capital receipt (see Table 3) has been revised to reflect the lower figure from selling the site only.
13. Civic Centre Works Programme – it is forecast that there will be a significant under utilisation of the current year budget based on current activity.
14. Highgrove Pool Phase II – this project is now complete with a £35k under spend.
15. Sport & Cultural Projects – funding of £154k currently remains unallocated.
16. General Contingency – funds totalling £4,527k are reserved to deal with cost pressures arising on projects in the main capital programme over the next three years to 2015/16 and currently are reported as under spent by £3,988k, after taking into account the recommended transfer of £39k to Uxbridge Central Library refurbishment.

External Grant Variances

17. There are forecast slippage under spends of £2,176k on several externally financed projects in 2013/14 which will be re-phased into the next financial year. Major items include TfL Corridors & Neighbourhoods funding £800k which will be fully claimed by the deadline in August 2014, and Urgent School Building Conditions funding £650k which will not be fully spent this year.

Capital Financing

18. Table 3 sets out the latest capital receipts forecast.

Table 3

Capital Receipts	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17- 2017/18 £'000	Total Month (04) £'000	Total Month (02) £'000
Budget Approved February 2013	11,936	17,057	9,173	5,464	43,630	43,630
Revised Budget	9,024	17,057	9,173	5,464	40,718	40,718
Forecast Capital Receipts from Disposals	12,532	10,010	5,443	450	28,435	37,050
Variance	-3,508	7,047	3,730	5,014	12,284	3,667

19. Forecast capital receipts are £12,532k for 2013/14. This represents an increase of £3,508k from the revised budget level as some major sales are now close to completion.

20. As at the end of Month 4 the accumulated disposal receipts over the next four years is anticipated to be £28,435k. There is an element of risk around the certainty of these receipts being fully realised which has been reflected in the disposals forecast.

21. The adverse movement of £8,617k in forecast capital receipts from Month 2 is due mainly to revisions downwards on the estimated sale for South Ruislip Plot B if the building scheme does not proceed and a reduction for Bourne Court which is now forecast to be sold separately from Acol Crescent due to changes in the supported housing strategy. There have also been revisions downwards on two other sites. Although not reflected in the above forecast there will be opportunities in the future to generate new disposal proceeds which should improve the position.

22. The total forecast is £12,284k lower than the budgeted level which will have the effect of increasing borrowing levels. However overall borrowing levels are offset by a reduction of £18,372k from under spends on council resourced schemes (see Table 4 below).

Table 4

Prudential Borrowing Forecast	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17- 2017/18 £'000	Total Month (04) £'000	Total Month (02) £'000
Revised Budget	63,212	12,922	563	3,772	80,468	106,481
Council Resourced Variance	-2,610	-17,634	1,872	0	-18,372	-4,081
Capital Receipts Variance	-3,508	7,047	3,730	5,014	12,283	3,667
Forecast Borrowing	57,094	2,335	6,165	8,786	74,379	106,067

23. The revised budget has been reduced by £26,725k reflecting the impact of the increased Targeted Basic Needs funding on the Schools Expansion Programme. This will reduce financing costs on the current expansion programme, however these resources will be required for further school expansions in future years and therefore will continue to be included in the MTFF.

Housing Revenue Account (HRA) Capital Programme

24. The current position on the HRA New Build programme is shown in Table 6 below:

Table 6

HRA Resourced Variance	2013/14 £'000	2014/15 £'000	2015/16 £'000	Total Month (04) £'000	Total Month (02) £'000
Pressures:					
New Build - Extra Care Sites Phase 1	790	-	-	790	535
New Build - HRA Pipeline Sites Phase 1	7	-	-	7	5
New Build - Learning Disability Sites Phase 1	124	-	-	124	121
New Build - HRA Pipeline Sites Phase 2	121	-	-	121	116
Total HRA Resourced Pressures:	1,042	-	-	1,042	777
Projected Rephasing	-	-	-	-	-
HRA Resourced Variance	1,042	-	-	1,042	777

25. New Build HRA Extra Care Sites Phase 1: Triscott House – contractual issues leading to a forecast over spend of £535k have yet to be resolved with the main contractor. The over spend will depend on the outcome of legal proceedings and based on recent forecasts of the potential liability could range from £383k to £1,530k at worst case. The forecast represents a median case scenario, representing approximately 50% of the potential over spend. The Council is considering entering into arbitration following the report of dispute resolution consultants appointed to review the legal position.

26. The New Build HRA Learning Disability Sites scheme is currently expected to overspend by £124k. The project is now complete, however there are additional costs to be incurred on final account around external landscaping and flooring costs at Horton Road and drainage and utility connection works at Ascott Court.

27. New Build HRA Pipeline Sites Phase 2 is forecasting an overspend of £121k on final account for the Gilbert Road site due to extra demolition costs, pre-construction fees and additional highways works.

HRA Capital Receipts

34. There have been 29 Right To Buy sales of council dwellings achieved year to date at £2,798k and a total of 108 sales are forecast totalling £9,161k in 2013/14. The forecast has taken into account an element of risk in sales being achieved this year. The Council has signed an agreement with Department for Communities & Local Government to re-invest the proceeds in housing stock regeneration. This enables the Council to retain a higher level of receipts because of reduced pooling, however the terms of the agreement stipulate that receipts must be used within three years or otherwise are returned to government. There are potential proposals within the HRA workstream in the Hillingdon Improvement Programme that can utilise these receipts.

Appendix E- Treasury Management Report as at 31 July 2013

Outstanding Deposits - Average Rate of Return on Deposits: 0.49%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	77.1	57.15	60.00
1-2 Months	25.2	18.68	15.00
2-3 Months	7.0	5.19	10.00
3-6 Months	16.6	12.31	10.00
6-9 Months	3.0	2.22	5.00
9-12 Months	0.0	0.00	0.00
12-18 Months	0.0	0.00	0.00
Subtotal	128.9	95.55	100.00
Unpaid Maturities	6.0	4.45	0.00
Total	134.9	100.00	100.00

1. With the exception of the unpaid Icelandic investments, our deposits are held with UK institutions, which hold at a minimum, a Fitch or lowest equivalent of A- long-term credit rating. Deposits are currently held with the following institutions; BlackRock MMF, Ignis MMF, PSDF MMF, Royal Bank of Scotland, HSBC, Lloyds TSB, Bank of Scotland, Nationwide Building Society, Barclays, Lancashire County Council and Kinston-upon-Hull City Council. We also currently hold 2 Certificates of Deposit with Standard Chartered.
2. During July fixed-term deposits continued to mature in line with cashflow requirements. Any surplus funds were either placed in instant access accounts or fixed term deposits of up to six months in order to meet near term cash flow requirements.
3. On 23 August the Council received a £2,525k Heritable Dividend. This takes the total recovery to 94 pence in the pound, substantially above the 85 pence in the pound assumed in the impairment in the accounts and substantially in excess of that provided for. As the accounts for 2012/13 are not yet closed, the dividend contribution has been treated as a post balance sheet 'adjusting event' and as such the accounts for 2012/13 have been amended. The existing provision for non-recovery of £2,500k has been reduced to £1,150k. Further dividends are expected so the ultimate non-recovery is likely to be well below the £1,150k now provided for.

Outstanding Debt - Average Interest Rate on Debt: 2.98%

	Actual £m	Actual %
General Fund		
PWLB	74.29	21.70
Long-Term Market	15.00	4.38
HRA		
PWLB	220.07	64.28
Long-Term Market	33.00	9.64
Total	342.36	100.00

4. There were no early debt repayment opportunities or rescheduling activities and no breaches of the prudential indicators during July.

Ongoing Strategy

5. In order to maintain liquidity for day-to-day business operations, short-term balances will be placed in short term deposits of up to six months, as these are generally yielding a higher rate of interest than those offered in instant access accounts. When cash flow allows, long term deposits will be placed to help increase the average rate of return achieved. During July outstanding PWLB loans still carried large premiums and therefore made rescheduling of debt unfeasible. Early redemption opportunities will continue to be monitored.

Appendix F- Review of Local Welfare Support Scheme

On 14 February 2013, Cabinet agreed Hillingdon's Local Welfare Support Scheme. The scheme for the 2013/14 financial year is funded through a specific non-ringfenced grant of £709k. The report to Cabinet proposing the scheme explained that payments would be closely monitored and eligibility criteria reviewed as necessary.

The scheme has now been in operation for 5 months and expenditure to date totals £10,728. This represents only 1.5% of the total funding available, after 5 months of operation. With the introduction of the Benefit Cap in Hillingdon during August and September and the considerable financial impact this is having on families in the borough, it is now timely to review both the eligibility criteria and the criteria for making payments to provide additional support and to reduce the impact on other Council Services.

An analysis of the applications for support made to date has been undertaken which looked at what support was requested, whether it was approved or not and the reasons for rejection. A comparison exercise has also been undertaken with neighbouring boroughs on both the amount they were spending and the category of payments. The analysis indicates that other authorities are awarding payment on a broader range of criteria than Hillingdon. In addition, through discussions with the local Citizens Advice Bureau and with officers from other Council services it was identified that there are a number of vulnerable clients who are in the process of appealing a benefit claim with the DWP and are faced with no income and as a result look to social care services to offer them support rather than the Welfare Fund. It is therefore apparent that the current criteria for the Welfare Fund are deflecting some residents in need of support elsewhere in the Council rather than dealing with them when they first present.

This report therefore recommends that some amendments are made to the Hillingdon Local Welfare Support Scheme is amended as follows:

a) to expand the eligibility criteria:

- to include those individuals who are appealing a DWP decision to stop or suspend their benefits where they have no or access to any other income, and
- to accept referrals/recommendations for consideration from Hillingdon Officers for residents deemed to be vulnerable and in an emergency situation due to having no immediate income.

b) to extend the range of circumstances under which emergency payments will be granted to include:

- **Fuel** as a high percentage of claims for assistance has been for fuel payments, which have been refused on the grounds of our scheme criteria. The award would be dependant on the applicants access to funds such as when the applicant is due to receive their next benefit payment,
- **School Uniforms**, limited to £50 per child, which are currently specifically excluded, and
- **Travel** to help applicants with unexpected travel costs in exceptional circumstances such as attendance at a close relative's funeral or to alleviate a domestic crisis. Applicants would only be able to apply for travel cost within the UK, and will also need to provide supporting evidence to satisfy the assessor that this is a genuine claim.

The overall scheme still limits claimants to a maximum of 2 claims per year with each claim capped at £250. It is unlikely that these changes will lead to the Fund being oversubscribed but will provide a bit more flexibility in terms of who gets support and what they can claim for.

Appendix G – Consultancy and agency assignments over £50k approved under delegated authority

The following Agency staff costing over £50k have been approved under delegated powers by the Chief Executive in consultation with the Leader and are reported here for information.

Post Title	Start Date	Proposed End Date	2012/13 Spend & Earlier £'000	2013/14 Previously Approved £'000	2013/14 Approved Aug/Sept £'000	Total Spend £'000
Finance						
Commercial Manager	27-Aug-13	12-Nov-13	54	10	23	87
Residents Services - Asset Management						
Project Manager (outside establishment)	09-Jul-12	04-Oct-13	55	21	25	101
Electrical Services Officer	04-Oct-10	22-Nov-13	110	19	11	140
Quantity Surveyor (Schools) (outside establishment)	12-Nov-12	05-Sep-14	23	34	73	130
Residents Services - Education						
Early Years Practitioner	01-Jan-11	01-Sep-13	45	5	7	57
Residents Services - Planning Green Spaces & Culture						
Building Control Surveyor	02-Jul-12	11-Oct-13	49	21	15	85
Planning Officer (outside establishment)	11-Feb-13	06-Dec-13	8	29	15	52
Childrens & Young Peoples Services						
C&F Service Manager	01-Aug-12	29-Sep-13	102	39	27	168
C&F Referral & Assessment Team Archiver	01-Apr-10	29-Sep-13	62	7	4	73
C&F -Technical Admin Team Admin Assistant	01-Apr-11	29-Sep-13	44	8	4	56
C&F Social Worker/Senior Social Worker	09-Nov-10	29-Sep-13	158	15	10	183
C&YP Social Worker	01-Sep-12	29-Sep-13	27	21	4	52

Post Title	Start Date	Proposed End Date	2012/13 Spend & Earlier £'000	2013/14 Previously Approved £'000	2013/14 Approved Aug/Sept £'000	Total Spend £'000
C&F Social Worker	01-May-12	29-Sep-13	52	16	9	77
C&F Referral & Assessment Team Manager	01-Apr-12	29-Sep-13	51	30	7	88
C&F Referral & Assessment Team Social Worker	01-Mar-12	29-Sep-13	60	17	9	86
C&YP Social Worker	01-Jan-12	29-Sep-13	52	16	10	78
C&YP Social Worker	01-Jan-12	29-Sep-13	64	17	10	91
C&F Social Worker/Senior Social Worker	02-Jan-12	29-Sep-13	75	22	10	107
C&YP Social Worker	01-May-12	29-Sep-13	29	18	4	51
C&YP Social Worker	01-Jan-12	29-Sep-13	73	18	10	101
C&F CIN Team Senior Social Worker	01-Apr-12	29-Sep-13	46	18	10	74
C&F CIN Team Senior Social Worker	01-Apr-12	29-Sep-13	57	18	10	85
C&F-Tech Admin Officer	01-Feb-11	29-Sep-13	49	8	4	61
C&F-Tech Admin Officer	01-Apr-10	29-Sep-13	65	7	4	76
C&YP Social Worker	10-Aug-13	01-Sep-13	0	47	5	52
Children's Homes Residential Care Worker	01-Apr-10	29-Sep-13	56	8	3	67
Children's Homes Residential Care Worker	01-Apr-10	29-Sep-13	62	10	3	75
C&YP Residential Worker	01-Apr-10	29-Sep-13	38	14	3	55
C&YP Residential Care Worker	01-Apr-10	29-Sep-13	36	34	4	74

Post Title	Start Date	Proposed End Date	2012/13 Spend & Earlier £'000	2013/14 Previously Approved £'000	2013/14 Approved Aug/Sept £'000	Total Spend £'000
C&F-Tech Admin Assistant	01-Apr-10	29-Sep-13	68	8	4	80
C&F Triage Social Worker	01-May-12	29-Sep-13	53	6	10	69
C&F Triage Social Worker	19-Feb-12	29-Sep-13	63	18	10	91
C&YP Social Worker	06-May-12	29-Sep-13	29	19	10	58
C&YP Support Worker	19-Mar-12	29-Sep-13	46	19	9	74
C&YP Deputy Team Manager	17-Feb-13	29-Sep-13	8	38	0	46
C&YP Social Worker	09-Jan-12	29-Sep-13	28	47	9	84
C&F Asylum Social Worker	01-Apr-10	29-Sep-13	45	18	9	72
C&F Asylum Deputy Team Manager	17-Oct-11	29-Sep-13	78	25	13	116
C&F Senior Residential	01-Apr-10	29-Sep-13	94	14	6	114
C&F Residential	01-Apr-10	29-Sep-13	67	11	4	82
C&F Residential	01-Apr-10	29-Sep-13	67	11	4	82
C&F Residential	01-Apr-10	29-Sep-13	69	9	5	83
C&F Residential	01-Apr-10	29-Sep-13	67	11	4	82
Early Years	01-Apr-11	01-Mar-14	45	5	7	57
Adult Social Care						
ASC Disabilities Residential Team Leader	01-Apr-10	29-Sep-13	62	6	3	71
ASC Disabilities Residential Care Worker	01-Apr-10	29-Sep-13	62	6	3	71
ASC Residential Care Worker	01-Apr-10	29-Sep-13	62	6	3	71
ASC Disabilities Residential Care Worker	01-Apr-10	29-Sep-13	78	8	5	91
ASC Residential Care Worker	01-Apr-10	29-Sep-13	78	8	5	91
ASC Disabilities Day Centre Officer	01-Apr-10	01-Sep-13	65	8	2	75

Post Title	Start Date	Proposed End Date	2012/13 Spend & Earlier £'000	2013/14 Previously Approved £'000	2013/14 Approved Aug/Sept £'000	Total Spend £'000
ASC Disabilities Day Centre Officer	01-Apr-10	29-Sep-13	66	9	4	79
ASC Disabilities Day Centre Officer	01-Apr-10	29-Sep-13	66	3	2	71
ASC Mental Health Social Worker	15-Apr-13	29-Sep-13	0	46	9	55
ASC - Mental Health AMHP	20-Aug-12	29-Sep-13	35	13	12	60
ASC Social Worker (Care Manager)	01-Apr-13	29-Sep-13	5	53	9	67
ASC Project Manager ICP	17-Jan-11	29-Sep-13	108	21	7	136
ASC Disabilities O/T Care Manager	18-Jun-12	29-Sep-13	40	17	11	68

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